

BRENT KNOLL PARISH COUNCIL

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Public Session

MINUTES

Minutes of the Meeting of **Brent Knoll Parish Council** on **Wednesday 7th February 2024** at 7pm when the following business was transacted.

PRESENT

Cllr Filmer, (Chairman) Cllr Gray, Cllr A Holmes, Cllr Kingscote, Cllr Knott, Cllr Mathews, Cllr Reason, Cllr C Townsend, Cllr Woods and Owen Cullwick Clerk. There were 3 members of the public at the start of this meeting. The Council's Architect also attended the first part of the meeting

206/23: TO RECEIVE APOLOGIES AND REASONS GIVEN

Cllr, Povey, Cllr Borland, reasons given and accepted unanimously. Cllr A Holmes sent apologies for possible late arrival

207/23: DECLARATIONS OF INTERESTS

Cllr Filmer Other Registerable interest (ORI) on all matters relating to his role as Councillor for the Somerset Council. A dispensation granted on the 5th October 2022 re stated on matters relating to shareholding in the Community shop and is further declared at this meeting. Cllr Woods, Cllr Gray, Cllr Mathews, Cllr Townsend, declared (ORIs) reflecting their shareholding in the Community shop. Cllr Filmer declared (NRI) on a payment to the Parish Hall for room hire.

208/23: MINUTES OF THE PREVIOUS MEETING

The Minutes were accepted by the meeting held on the 3rd January and the 17th January were accepted by a unanimous decision and signed by the chairman

209/23: PLANNING APPLICATIONS FOR CONSIDERATION BY THE PARISH COUNCIL

Cllr Filmer abstained on all planning matters

07/24/00001: Yarlinton Barn Dobunni Farm, Wick Road, Lympsham Weston Super Mare BS24 the **Erection of 3 Lodges for use as holiday lets with parking provision.**

Response: The Council supported this proposal on the grounds of good farm diversification Unanimous

07/23/00033: Wick Farm Wick Lane Lympsham Weston super Mare BS24 0HG **Installation of steel frame roof covering existing hard standing.**

Response: No Observations Unanimous

07/23/00034: Erection of an agricultural Livestock building on **land adjacent to Middle Lane Ryne North of Middle Street Brent Knoll**

Response: No Observations Unanimous

210/23: RESOLUTION TO EXCLUDE PRESS AND PUBLIC

In accordance with the provisions of Schedule 12A of the Local Government Act 1972 the public and press will be excluded from the meeting for specific items which need to be discussed in confidence as they may contain matters of a confidential nature.

Resolution to approve by Majority

The Parish Council conducted this session having excluded the members of the public attending and removing the recording of the item to be considered due to the confidential nature of the business to be discussed.

211/23: RESUMPTION OF THE PUBLIC MEETING

Members of the public were invited back in to the meeting and the recording of all following business transacted resumed.

212/23: BUILDING AND SHOP MATTERS FOR DISCUSSION

(a) A Decision to approve the contractor to undertake the building project for the shop resulted in 3 Proposals.

Proposal 1 To mail out a tick sheet to each household within the village for a Yes / No reply before any decision is taken. This proposal was not supported by the majority.

Proposal 2 to conduct a consultative exercise in the village for a non binding view of the current proposals on the shop / toilet block build this proposal was not supported by the majority

Proposal 3 To engage the contractor A.S. Baker Carpentry & Building Ltd to undertake the building project for the shop and toilet facility at a cost of £222,000.00(two hundred and twenty two thousand pounds) subject only to some conditions listed below.

- (i) The Lease agreement contract completed to both satisfaction of the shop and the Council. It is intended to sign off this contract on 21st February at a public meeting
- (ii) Satisfactory completion of all financial checks on the contractor
- (iii) The loan approval is completed taking full account of recent delay
- (iv) The references provided by the builder are ratified to the satisfaction of the Parish Council.

213/23: A Resolution to accept proposal 3 was accepted by a majority of the Parish Council. and subject to the conditions as outlined above.

(b) The lease contract agreement is proposed for the 21st February and will contain all of the elements required for a sign off between the Council and the shop

Cllr Holmes arrived for participation from hear onwards having received apologies

214/23: THE CLERK UPDATE

The clerk updated the meeting on the following matters

- ◆ **Updating on Surgery matters held on 6th February**
(Items of decision to be added to the March agenda)
- ◆ GDPR Compliance matters
- ◆ G mail Council compliance and set up
- ◆ Request by Matthew Roberts of Barratt Homes to attend the next PC Meeting

215/23: WORKING GROUP REPORTS

The Footpaths Team

- (a) Livestock issues / trashing of fencing barriers

Highways Team and Flooding concerns

(a) Recent A38 Issues on water leaking now fixed

The Village Green / Car Park / Toilet

The Green

Perimeter and benches recorded as ok

Area surrounding the roundabout breaking up

Piles of rubbish found behind the MUGA and the bench associated with it

Basket Ball hoop dirty and requires a clean up bushes also overgrown

Cllr Reason to organise a working party

The Car Park / Toilets

Lots of weed growth around the car Park area

Ivy growth on the notice board (information restricted)

Toilet block clean and toilets working

Hand Dryer not working in the ladies

Taps were found to be running on every visit

The Staffing / Audit Working Group

No meetings held recently

The Buildings working group

Notes pre circulated to members

The Shop Working Group

Notes pre circulated to members

Somerset Council member report

Cllr Filmer reported on the following matters

- (i) Council tax rise from Somerset to be restricted to 5% government intervention
- (ii) Capitalisation programme request sent to government decision in March
- (iii) 40 million request to fulfill the above programme
- (iv) 40 million for further cost of redundancies over the next year
- (v) 200 savings put forward including some recycling centre re alignments

216/23: FINANCIAL MATTERS AND PAYMENTS

Statutory Payments Listing for **February 2024** approved by the Parish Council unanimous as agreed for the current year 2023/2024 under minute 259/22 April 2023.

- (a) Contract For Village Maintenance
- (b) Staff payments

1792

- (c) contract GB Sports
- (d) PATA
- (e) Nichols Facilities Management

217/23: Statutory Payments resolution to approve for the month of January 3rd 2024

Variable Payments Listing for February 2024

Building regulation fee (retrospective)	£1200.00
Parish Hall room Hire (chairman abstained on this matter)	£145.00

218/23: It was resolved to make these variable payments unanimously

219/23: NEW MATTERS OF CONSIDERATION (Decisions to be taken)

220/23: ANPR Progress and moving forward

The ANPR has now been insured with the SID Units and will go on a trial installation with immediate effect and commence in Burton Row. Initially the calibration will be set and data returned to the Data Controller (Clerk) and will eventually at an agreed time all Data uploaded to the Police information process.

221/23: Considerations of speaker/ format for APM

Planned Annual Meeting format

To update meeting on ANPR

To update and present the current building progress

To update and present the current shop plans

222/23: Possible update on Flood Action Plan and working group

The flood action group identified need in December 2023 and a proposal to re instate the plan Documents and to update previously formulated in 2012/13 Cllrs Reason, Knott and Townsend will liaise on this process. A list of potential volunteers will be compiled by the clerk

This group will meet shortly to formulate and update a policy of operation for future emergency situations.

223/23: Footpath behind Church and flooding

The work required has been assessed and falls into two parts as follows

Short term (prior to Nesting Season)

- ◆ Clearance work between Church Lane up to the Kissing Gate £600.00
his was agreed unanimously

1793

- ◆ Longer Term Clearing of Existing Ditch
This is blocked over time and would eventually create footpath damage and would involve taking water alongside path into a drain by Cedar Close and re instate the surface of the footpath at a cost of approx £6,500 and would require a further Council decision once finances allow.

224/23: MATTERS OF REPORT

Agenda Items for March 2024

Defibrillator Training organised locally
Telephone Box Re Location

Meeting closed at 9.05pm

DATE OF NEXT MEETING

The Next main meeting of the Parish Council will be on **March 6th 2024** at 7pm in the Jubilee room of the Parish Hall. A provisional meeting of the Parish Council to be held on **21st February 2024** Parish Surgery **March 5th 2024** Jubilee Room 10am to 12 noon

Note !!!

Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).