

BRENT KNOLL PARISH COUNCIL

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Public Session

MINUTES

Minutes of the Meeting of **Brent Knoll Parish Council** on **Wednesday 1st June 2022** at 7pm when the following business was transacted.

PRESENT

Cllr S Bougourd, Cllr M Borland, Cllr R Filmer, Cllr J Gray, Cllr M Kingscote, Cllr D Knott, Cllr J Mathews, Cllr A Reason, **Cllr C Townsend (Chairman)**, Cllr T Woods and Owen Cullwick Clerk, and Cllr A Grimes (County)

18/22: TO RECEIVE APOLOGIES AND REASONS GIVEN

Apologies: received and accepted from Cllr N Summers.

19/22: DECLARATIONS OF INTERESTS

Cllr Filmer declared a personal interest on matters relating to Sedgemoor and County as the elected Councillor for the District and the County. Cllr R Filmer declared an interest to avoid pre-determination as a member of the District Planning Authority on planning matters. Cllr R Filmer declared a personal interest on payments to the Parish Hall as a trustee of the Parish Hal. Cllr D Knott declared a pecuniary interest on planning application **07/22/00007** on the grounds of being known to applicant

20/22: APPROVAL OF THE MINUTES

Resolution to approve and sign as a correct record the Minutes of a meetings of the Parish Council on the **May 11th 2022 (Annual Parish Council Meeting)**

21/22: CO-OPTION OF NEW COUNCILLORS

After the May 5th Election process the Parish Council numbers failed to reach the 11 required for full membership and a Co-option to fill the vacancies was needed. The co-option met with statutory requirements was advertised in the Brent Knoll News and on the website and the Council received 7 candidates to fill the 5 vacancies. Each candidate was invited to submit a brief summary to the Council and also allowed to address the Parish Council in person at this meeting. The results were as follows.

Elected to the Parish Council for the term 2022-2027 are

Melina Kingscote
Sarah Bougourd
Tracey Woods
David Knott
Jane Gray

The above were welcomed by the chairman and continued with the Council to fulfil the remainder of the business to be transacted

23/22: PLANNING CONSIDERATIONS

12/22/00006: (Burnham Without Application) Alterations to existing access with the erection of new security gate fence. **At West Country Motor Homes, Bristol Road, Brent Knoll TA9 4HG.**

Response: Approval of this proposal subject to Somerset Highways Criteria for bollard installation.

07/22/00007: Application for a retrospective application for the erection of a detached garden room/Shed **at Applewthy cottage Ham Road, Brent Knoll TA9 4BJ**

Response: No Observations

24/22: TO RECEIVE REPORTS FROM MEMBERS

(a)Footpaths: Follow up Matters

The following matters are ongoing and all waiting for suitable quotes to complete

- (a) The Horsefield surfacing
- (b) Applewthy Ryne
- (c) Wingate Field style/ 3 gates Body's Lane
- (d) The Knoll Footpath Post and rails and the poor state of the steps including National trust section (Contact to be made with Stephen Pinn for quote)

(b)Highways: Follow up Matter

No new matters were raised at this meeting

(c)The Village Green/ Car Park and Toilet Block

The green is in good order apart from seasonal cutting needed for the Jubilee weekend the car park lines are in a poor state however cannot be attended to until the future of the temporary shop has been decided. The toilet block appears to be operating ok

The Green has been cut now for Jubilee celebrations June 2nd to 4th
A new green rota to be provided by Clerk however Cllr J Gray will undertake the inspection with a provided template for the month of June.

(d) To receive a report from GB Sports on the monthly inspection

Waiting Circulation

(e) The Chairman's Report

No matters raised at this meeting

(f) The Clerks Report

No attendance at the May 31st Surgery and a review of this activity to be put to a future meeting.

(g) The Police Report/ Speed watch

There has been no recent updated info We will investigate the proposed support now that PCSO Piers is no longer in post. We are currently not receiving reports to the Parish Council or updates for the BKN.

(h) District and County Council report Cllr R Filmer

(a) New Council now in place with 110 Councillors although Districts will remain till 2023

1677

(b) Larger venues required for this number of Councillors

(c) Cllr Filmer with a role as chairman of Scrutiny

(d) Shadow member for development and Assets

(e) Updating on Bus Services between Cheddar which has had a rerouting to a more central location near Kings of Wessex so that supermarket access is improved

25/22: FINANCIAL MATTERS AND PAYMENTS

26/21: The Statutory payments list was approved for month of June 2022

Variable Payments

SALC Training fees	£105.00
Room Hire Fees January to May 2022	£139.51
WI Refreshments 20 th April APM	£50.00

27/22: It was resolved to make the variable payments for April 2022

28/22: ONGOING MATTERS (Reported updates only)

- (i) Weight restriction consultations (On going with Highways)
- (ii) Speed Restrictions near school 20MPH (On going and to be implemented in due course

29/22: Correspondence

There was no new correspondence at this meeting

30/22: NEW MATTERS OF CONSIDERATION (Decisions to be taken)

31/22: Car Park Acquisition Hill Lane

The completion of this is imminent and some final documents between Solicitors needs to be completed

32/22: The Community Shop Project

The Council working group have met with the Architect Paul Martin and an initial draft proposal is expected shortly on a design for this new building. Once this has been completed then a costing exercise can be undertaken before final decisions can be taken on progress

33/22: Allotment Provision for the Village

This matter has been raised by Cllr Mathews and it is intended to start a working group looking at options that can be considered by the Parish Council. Cllr Mathews and Cllr Bougourd will set up a meeting for initial thoughts and ideas.

34/22: Surgery Attendance in July 5th (5th 10am to 12 noon)

Cllr Filmer, Cllr Bougourd and Cllr Kingscote to attend in July

35/22: Policy Adoptions

Updating of Policy adoptions is ongoing and the Safeguarding document will be considered at the July 5th meeting and also the approval of the publication scheme and Data Consent form

36/22: MATTERS OF REPORT

The following matters were raised for future discussions

(a) Additional Play facilities for special needs

1678

(b) the Junction at the Fox and Goose

(c) Parking on Zig Zag Lines near the school

DATE OF NEXT MEETING

July 6th 2022 7pm Jubilee Room **Parish Surgery 5th July** 10am to 12 noon at the Jubilee Room