

BRENT KNOLL PARISH COUNCIL

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Public Session

MINUTES

Minutes of the Meeting of **Brent Knoll Parish Council** on **Wednesday 6th July 2022** at 7pm when the following business was transacted.

PRESENT

Cllr S Bougourd, Cllr M Borland, Cllr R Filmer, Cllr J Gray, Cllr M Kingscote, Cllr D Knott
Cllr J Mathews, Cllr A Reason , **Cllr C Townsend (Chairman)** Cllr T Woods and Owen Cullwick Clerk, and 4 members of the Public

37/22: TO RECEIVE APOLOGIES AND REASONS GIVEN

Apologies: Received and accepted from Cllr N Summers. District Councillor A Gilling and County Councillor A Grimes.

38/22: DECLARATIONS OF INTERESTS

Cllr Filmer declared a personal interest on matters relating to Sedgemoor and County as the elected Councillor for the District and the County. Cllr R Filmer declared an interest to avoid pre- determination as a member of the District Planning Authority on planning matters.

39/22: APPROVAL OF THE MINUTES

Resolution to approve and sign as a correct record the Minutes of a meetings of the Parish Council on the **1st June 2022**.

40/22: ELECTION OF ROLES WITHIN THE PARISH COUNCIL

Footpaths Team: Cllr Woods, Cllr J Mathews and Cllr A Reason

Highways Team: Cllr M Borland and Cllr J Gray

Planning Team: Cllr N Summers, Cllr S Bougourd and Cllr M Kingscote

Audit and Staffing Group: Owen Cullwick, Cllr C Townsend, Cllr M Kingscote and Cllr T Woods

Community Shop Working Group: Cllr Bob Filmer, Cllr C Townsend, Cllr M Kingscote and Owen Cullwick

SALC Representative: Cllr R Filmer

Flag Co-ordinator: Cllr A Reason Cllr D Knott

None of these groups have delegated powers of decision making and all decisions taken on any matter are taken by the full Council

41/22: PLANNING CONSIDERATIONS

07//22/00009: Erection of a two storey side (east) extension on site of existing single storey

extension (to be demolished) and the installation of front (South) and rear (North) roof lights at **140, Brent Street Brent Knoll TA9 4BE**

Response: Parish Council object on the following grounds

- (a) Poor Design and out of character of existing property
- (b) Inappropriate roofing materials
- (c) Overshadowing of a neighbouring property with the consequent loss of light and privacy
- (d) Discrepancy between the submitted plans and the elevations

07/22/00011: Retrospective Planning application for the erection of a detached stable building, car Port and creation of a stone yard (Revised Scheme) at **Pink Thyme Cottage Burton Row Brent Knoll TA9 4BX**

Response: The Parish Council make no observations to this application

07/22/00010: Change of use from agricultural to equestrian, to include the erection of stable building and hardstanding area **on land to the North of Crooked Lane. East 332213.83 and North 151035.94.**

Response: The Parish Council make no observations to this application

42/22: TO RECEIVE REPORTS FROM MEMBERS

(a) Footpaths: Follow up Matters

The following matters are ongoing and all waiting for suitable quotes to complete

- (a) The Council received pre circulated photographs of Knoll footpath and animal encroachment causing potential concerns
- (b) Resolution to approve quotes by Steve Pinn to replace 28 new handrails, 36 new posts with 8 posts being re bedded at a cost of £996.00. Also 40m of fencing replacement at a cost of £866.00. Land owner may contribute to some of the costs. An estimated time is one day's work.
- (c) The go ahead to be given for a previous resolution to complete the car park surfacing in Hill Lane at a cost of £3880.00 plus Vat and to undertake the work on three additional areas that have long standing maintenance issues
 - (1) Footpath to Body's lane to improve the severe rise and fall with some re surfacing
 - (2) Gate further on which is awkward to negotiate and to place barriers on the bank and hardcore the whole area.
 - (3) Further on the right where it goes over the Rhyne

All at a total cost of £902.00

Highways: Follow up Matters

An issue has been raised about a severe pot hole in Battleborough Lane near Hill House and Cllr Filmer will take up with highways on their online reporting app.

Concern also raised about poor visibility at Brent Corner resulting from poor hedge management and owner will be contacted.

Concerns raised regarding the visibility issues and two owners will be contacted. The field opposite the Cider Farm (poor visibility up Station Road creating potential hazard) contact with the land owner by Clerk. Also the owner of September Cottage to be contacted regarding the the hedge growing over the wall (creating a Hazard from poor visibility from Station Road towards Burton Row).

(c)The Village Green/ Car Park and Toilet Block

Cllr J Gray completed an inspection during June and reported the grass as being satisfactory however some slight maintenance issues reported on the bench behind the MUGA Unit

The toilet block has continued to have blockage issues and two visits have been made by Plumbing Solutions. The offending cubicle has been taken out of service until a permanent decision has been made to demolish the block and to build a new Community shop.

The signage currently hidden by the shop portakabin should be moved to a more prominent location so that it can be seen.

(d) To receive a report from GB Sports on the monthly inspection

Pre Circulated no new issues reported

(e) The Chairman's Report

The chairman has met with Nichols Facilities for a presentation of a new Westco unit that is targeted at the more serious speeding offenders this would sit alongside the current SID and information on persistent offenders sent to the authorities. The Parish Council should meet with the speedwatch groups to outline more. The cost of the unit would be in the region of £4000.00 but could be shared amongst other Councils.

(f) The Clerks Report

The clerk distributed 5 of the Councils information packs for new members which includes vital information to help with the Parish Council membership in the near future and information will be replaced as it changes. This project will be completed to all Councillors by September. Clerk requested photographs for Cllr S Bougourd and Cllr D Knott to complete the website updating.

(g) The Police Report/ Speed watch

There has been no recent updated information

(h) District and County Council report Cllr R Filmer

- (a) Information shared on Local Community Networks
- (b) County Council debt forecasts now and for future challenging
- (c) Possible further government support
- (d) New Arts and Culture initiatives
- (e) Signs for horses initiatives and reminder notices
- (f) Parish Councillor Training July 12th 5 members booked from Brent Knoll

43/22: FINANCIAL MATTERS AND PAYMENTS

44/21: The Statutory payments list was approved for month of June 2022 as agreed in April as minute no 238/21

Variable Payments

Plumbing Solutions 2 visits to unblock ladies toilet	£144.80
Steve Chick path maintenance	£740.00
Nichols Facilities SID Maintenance for June 2022	£90.00
Office Expenditure and Allowances April to June 2022	£361.80
Legal Fees for the transfer of the car park in Hill Lane	£1824.70

45/22: It was resolved to make the variable payments for July 2022

Other Finance Matters

46/22: Resolution to allow Clerk and Chairman and Vice Chairman to make any August variable payments as there is no monthly meeting

1682

47/22: Resolution to approve the extension of the contract for Jason Mayo from 2023 to 2026 with two following conditions.

- (a) November reviews in each of the following years 2022, 2023, 2024 and 2025
- (b) A Completed work schedule to be available at each monthly meeting of the Parish Council on the required template.

48/22: Resolution to approve the opening of a 2nd reserve banking facility with Unity Trust Bank to enable our fixed reserves to remain separate from general banking and to incorporate Brent Knoll Charities into this reserve account and migrate from Nat West

49/22: ONGOING MATTERS (Reported updates only)

- (i) Weight restriction consultations (On going with Highways)
- (ii) Speed Restrictions near school 20MPH (On going and to be implemented in due course

50/22: Correspondence

There was no new correspondence at this meeting

51/22: NEW MATTERS OF CONSIDERATION (Decisions to be taken)

52/22: Car Park Acquisition Hill Lane

Completion week commencing 4th July 2022

53/22: The Community Shop Project

The Council working group have met with the Architect Paul Martin and an initial draft proposal is expected shortly on a design for this new building. Once this has been completed then a costing exercise can be undertaken before final decisions can be taken on progress on going

54/22: Allotment Provision for the Village

Resolution to approve the sum of £30.00 to join a local start up society and Cllr Mathews is pursuing the provision of a local allotment group at this stage this will not be a Council project.

55/22: Surgery Attendance in September 6th (10am to 12 noon)

Cllr C Townsend to attend plus any other member who is available

56/22: Policy Adoptions

A safeguarding Policy has been adopted by the Parish Council

57/22: Additional Play Facilities for special needs

Cllr J Gray to undertake some exploration on any possible grant funding

58/22: Fox and Goose Junction

It was decided to look at the A38 area to test the viability of using the SID on the odd occasion

59/22: MATTERS OF REPORT

There were no matters raised

DATE OF NEXT MEETING

September 6th 2022 7pm Jubilee Room **Parish Surgery 5th September** 10am to 12 noon at the Jubilee Room. Possible provisional meetings for August 3rd and the 17th for important matters only however no surgery in August.