

BRENT KNOLL PARISH COUNCIL

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Public Session

MINUTES
APCM

Minutes of the Annual Parish Council Meeting of **Brent Knoll Parish Council** on **Wednesday 11th May 2022** at 7pm when the following business was transacted.

PRESENT

Cllr M Borland, Cllr R Filmer, Cllr J Mathews, Cllr A Reason and **Cllr C Townsend** **Chairman** Owen Cullwick Clerk, and 4 members of the public.

01/22 ELECTION OF THE CHAIRMAN FOR THE FORTHCOMING YEAR 2022/2023

The Current Chairman stood down and allowed the current Vice Chairman to conduct the election of the Chairman. Nomination received **Cllr C Townsend** to be re-elected for the following year which was proposed and seconded and voted unanimously
Cllr Townsend took the Chair and proceeded with the meeting

02/22: TO RECEIVE APOLOGIES AND REASONS GIVEN

Apologies: received and accepted from Cllr N Summers.

03/22: DECLARATIONS OF INTERESTS

Cllr Filmer declared a personal interest on matters relating to Sedgemoor and County as the elected Councillor for the District and the County. Cllr R Filmer declared an interest to avoid pre- determination as a member of the District Planning Authority on planning matters. Cllr R Filmer declared a personal interest on matters relating to the Parish Hall as a trustee of that group.

04/22: ELECTION OF THE VICE CHAIRMAN

Malcolm Borland was proposed and seconded and there being no other nominations for this post was elected unanimously

05/22: APPROVAL OF THE MINUTES

Resolution to approve and sign as a correct record the Minutes of meetings of the Parish Council on the **6th and 20th April**

06/22: ELECTION FOR THE RESPONSIBILITIES OVER THE COMING YEAR

The Chairman pointed out that currently we have shortfall of membership which may preclude us from fulfilling all of the required posts on the Parish Council. It was therefore decided to defer on a number of these Council posts until the June meeting. However there were some matters that required action at this meeting.

Bank Signatories

In addition to the Clerk, Cllr Townsend and Cllr Filmer both Cllr A Reason and Cllr J Mathews were approved as banking and payment authorities with Unity Trust and the relevant paperwork will be set in motion ASAP.

Shop Working group

Cllr Townsend Cllr Filmer and Owen Cullwick were approved to continue on the working group to support the impending developments over this year. This is a none decision making group who will report any findings or proposals to the full Council.

Further Proposals from the June meeting onwards

Footpaths Group
Highways Liaison
The Planning Team
Brent Knoll Charity Trustees (Subject to changing the structure of this fund)
SALC Representative
Mini Audit and staffing group

The chairman pointed out the value of planning training to be held by the District Council in June.

07/22: PLANNING CONSIDERATIONS

07/21/00006: Erection of detached two storey dwelling and formation of a new access at Journeys End Station Road Brent Knoll TA9 4BH. This is a revised application from 2021.

Response: The Parish Council objected to this proposal on the grounds of continuing over development (Indicated in previous response) and not in keeping with existing properties and a high degree of over shadowing.

08/22: POLICY REVIEWS AND FUTURE ADOPTION

- (a) The new LGA Code of conduct for the Parish Council resolved to adopt
- (b) 2018 v Standing Orders current resolved to adopt
- (c) Filming of meetings (Current) resolved to adopt
- (d) Affirmation of Financial Regulations adopted in April 2022

Further Policy updates to be presented to the Parish Council during the forthcoming 12 months.

09/22: PAYMENTS AND FINANCE

The Statutory payments list agreed in **April 2022** under minute **238/21** was resolved for payment.

The Variable Payments List as follows

The Evolis Speed Indicator Device	£2276.18	(Vat £379.36)
Flying Colours Purchase of Ukrainian Flag	£92.04	(Vat £15.34)
Internal Audit Fee to Richard Young	£25.00	
SALC Remote Training	£75.00	
Council Insurance Policy (Year2of3)	£1229.31	

10/22: NEW MATTERS OF CONSIDERATION (Decisions to be taken)**11/22: Co-option of Council members**

The matter has been advertised and at the time of the meeting we have 4 interested parties to be considered for Co-option in June.

12/22

This matter is progressing to conclusion legal papers now signed with exchange due very soon and the ground work with Kenny Gordon to follow

13/22: Surgery Attendance in May 31st (10am to 12 noon)

Colin Townsend to attend the 31st May Surgery it was however pointed out that with some new members working during day time that an evening option could be considered on say alternate Months

14/22: The Green Rota

An updated green rota was handed to the new members of the PC however the rota will only go into autumn whilst the Council develops with new members in the summer

15/22: The Community Shop

Bob Filmer, Colin Townsend and Owen Cullwick to meet with Paul Martin to consider options for the shop building plans 20th May 2022.

16/22: District and County Report

Cllr Filmer briefed the meeting on recent events on the new Unitary Authority.

- (a) The County is now led by the Liberal Democrats who hold 61 out of 110 seats
- (b) The new format and structure to be decided
- (c) Planning to remain with SDC for the coming 12 months
- (d) Further updating as matters progress

17/22: MATTERS OF REPORT

Animal usage on the Knoll footpath
Car Park updating hill lane
Allotment Ideas to open up

DATE OF NEXT MEETING

June 1st 2022 7pm Jubilee room. Parish Surgery **May 31st 2022 10am to 12 noon**
Jubilee room.