

BRENT KNOLL PARISH COUNCIL

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Public Session

MINUTES

Minutes of the Meeting of **Brent Knoll Parish Council** on **Wednesday 3rd November 2021** at 7pm when the following business was transacted.

PRESENT

Chairman Cllr C Townsend, Cllr M Borland, Cllr R Filmer, Cllr B Freestone, Cllr J Harper, Cllr A Holmes, Cllr D Knott, and Cllr C Trivett-Bill, Owen Cullwick Clerk, and 6 members of the public

114/21: TO RECEIVE APOLOGIES AND REASONS GIVEN

Apologies received and accepted from Cllrs W Camp, A Hurkett and Cllr N Summers

115/21: DECLARATIONS OF INTERESTS

Cllr Filmer declared a personal interest on matters relating to Sedgemoor and County as the elected Councillor for the District and the County. Cllr R Filmer declared an interest to avoid pre-determination as a member of the District Planning Authority on planning matters. Cllr Filmer and Cllr Townsend declared personal interest on matters relating to the community shop due to their position as shareholders. Cllr C Townsend declared a pecuniary interest on payments made to himself for expenditure incurred. Cllr R Filmer declared a Pecuniary Interest on application no **07/21/00022** and Cllr Harper and Cllr Knott declared a Pecuniary interest on application **17/21/00013** as neighbouring properties.

116/21: APPROVAL OF THE MINUTES

Resolution to approve and sign as a correct record the Minutes of a meeting of the Parish Council on the 6th October 2021

117/21: PLANNING CONSIDERATIONS

Cllrs Harper, Filmer and Knott left the meeting having declared an interest on **115/21** of these minutes

07/21/00013: Erection of a two storey detached dwelling with attached garage and formation Access on site of existing outbuilding (to be demolished) also erection of garage for existing Dwelling. **On land at 56, Brent Street Brent Knoll TA9 4DX**

Response: The Parish Council declined and defer from making comments resulting from a lack of environment agency documentation being provided.

Cllrs J Harper and D Knott resumed their attendance at the meeting

07/21/00019: Erection of two dwellings on site of existing dwelling(to be demolished) at Sunnycot , **Church Lane Brent Knoll TA9 4EG**

Response: This application was not supported on the grounds of design and layout not in keeping With the general surroundings within Church Lane. The development is thought to be over large for the site proposed.

07/21/00022: Erection of first floor (NW) Side extension at **Malabar Battleborough Lane Brent Knoll TA9 4DS**

Response: Support on the grounds of appropriate design and style that is in keeping with the surroundings and offering increased living accommodation

07/21/00024: Change of use and conversion of agricultural barns to 4 dwelling houses at **Manor Farm Hill Lane Brent Knoll TA9 4DF**

Response: There were no observations offered in respect of this development

Cllr Filmer returned to the meeting

118/21: TO RECEIVE REPORTS FROM MEMBERS

(b) Footpaths: Follow up Matters

- (a) Concern over badly worn steps near the top of the Knoll footpath (National Trust to be informed for this matter
- (b) Handrail on the knoll footpath needs some major repairs Mike Watts Countryside to be contacted by the Chairman
- (c) The poor state of the Horse field continues to be getting worse this will again be inspected by the Chairman to assess the options with a contractor
- (d) A serious issue which has been previously reported with the gate on Sally Wingate's land where there is a significant drop on one side and poses a safety issue.
- (e)

(c) Highways: Follow up Matter

No new matters raised on highways at his meeting

(d) The Village Green/ Car Park and Toilet Block

The Green: A detailed report received from Cllr Filmer after 4 visits made during October which is recorded in the inspection file for record keeping

The Toilet Block: Concerns over the operational efficiency of the electrical timer unit and taps that appear to be running longer than is necessary and wasting water. Both of these matters will be raised with suitable contractors

(e) To receive a report from GB Sports on the monthly inspection

Pre Circulated

(f) The Chairman's Report

The matter was raised about the SID Unit (Original SG Model) which has never been properly functional since its installation some two or more years ago and the unit is now to be packed up and returned to the manufacturer and attempts made to secure a nominal refund. It was further decided that the Parish Council should purchase a 2nd Evolis unit which has been operating highly successfully in Brent Street. The new unit

although will be mobile would give Burton Row area the benefit of a SID. The cost is expected to be in the region of £2,300.00+ Vat.

(g) The Clerks Report

The Clerk had a request for more responses from the many emails sent to members during the month.

(h) The Police Report/ Speed watch

Police report pre circulated

(i) District and County Council report Cllr R Filmer

Key issues briefed to Council

Covid Cases dropping
70% of cases Children
96% of residents in the County have had 1 jab
92% of residents 2 Jabs
Active Anti vaccination campaigning causing concerns
Re organisation of the County (no current news updates)
Two drains outside hairdressers in Brent street being rectified

119/21: FINANCIAL MATTERS AND PAYMENTS

120/21: Statutory Payments resolved to approve for October

Scribe Accounting fees 2021/2022	£ 345.60
Nichols Facilities management for October	£ 82.99
Water to Business Services half yearly account	£ 146.05
Glasdon Bin replacement Hill Lane	£ 481.23
D J Coles plumbing repair	£ 100.80
Royal British Legion (Mr E Fuller)	£ 20.00

Cllr Townsend declared an interest on payment for good/ refund
Cllr C Townsend Payment

£ 7.76

121/21: Unanimously agreed to make payments as listed

122/21: A budget was approved for the Parish Council for **2022/2023** this budget was based on existing and forecasted expenditure and income the budget was set at a level of £35,181.00 this is a provisional budget and subject to revision in December 2021

123/21: ONGOING MATTERS (Reported updates only)

124/21: Highway Weight Restrictions within the village: Ongoing Issue

125/21: 20 mph Restrictions near the School: Ongoing Issue however the 40mph Proposals are getting nearer implementation on the A38

126/21: To consider the contents of a letter from local resident regarding some concerns on drainage and signage: 1st December meeting

127/21: Defibrillator for the Village: Waiting for the future of the village shop sale To be confirmed so that the Kiosk can be re located. However another option for sourcing the unit is currently being discussed with School

128/21: Correspondence

- (a) Police and Crime Commissioner visit to the Village Friday 5th November
To attend: Clerk, Cllr Borland Cllr Harper
- (b) Willows resident concerns over rear boundary maintenance
Matter resolved with our contractor
- (c) Somerset Water Forum 19th November
Attendees: None from Brent Knoll
- (d) Climate Conference 6th November Somerton
Attendees: None from Brent Knoll
- (e) Telephone Kiosk location heritage suggestion
Further consideration new year
- (f) Fireworks in the village general Policy
Fireworks national guidelines remain part of our corporate documents
- (g) Memorial Bench installation by local resident top of the Knoll
Outside of Council jurisdiction so contact details to be provided for N Trust
- (h) Road Salt Bins top up pre winter
Councillors to check and report
- (I) Bus Back Better Representative for some local meetings required
Cllr B Freestone agreed to act

129/21: NEW MATTERS OF CONSIDERATION (Decisions to be taken)

130/21: Community Shop

- (i) New Minute to comply with the Parish Council application for loan approval

At the Brent Knoll Parish Council meeting dated the 3rd November it was Resolved to seek approval from the Secretary of State for Housing and Communities and local government to apply for a PWLB Loan of £80,000. Over a borrowing term of 25 years for the purpose of building a suitable Premises for a community shop and to replace the existing toilet facility. The annual loan repayments will come to £4329.00 at a current rate of 2.35%

The Parish Council intends to increase the annual precept for the purposes of Funding the loan. This will result in potentially an increase of £10.38 per annum For a band D Property. This was the subject of a positive consultation with the Entire village community.

This was resolved unanimously by the Parish Council to support the application in And to move the project to the next stage of the process.

- (ii) Further Matters

The Discussions between the shop the Hall and the Council continue on a Monthly basis. The temporary shop planning application has been submitted for Council consultation on the 1st December. All other matters are continuing in line With the outline programme.

131/21: Local Land Offer

The land acquisition in Hill Lane is progressing on the legal transfer and so far one quote has been received for the car park refurbishment programme further quotes to be sought.

132/21: Queens Jubilee Celebrations 2022

Stephen Russell of the Brent Knoll Legion will be contacting the Parish Council to discuss a multi organisational approach to the celebrations in 2022. The Parish Council will also aim to work closely with East Brent Parish Council to ensure a cohesive approach.

133/21: Invitations for small grants 2021/2022

The Parish Council has agreed to place an annual article in the December edition of the BKN for invitations for local organisations to apply for small grants. This was agreed Unanimously by the Parish Council

134/21: Meeting Dates for the Parish Council including Surgeries

The pre circulated list of dates for 2022 was approved unanimously

135/21: November Surgery attendance

The December Surgery on November 30th will be attended by Andy Holmes Brian Freestone and Clerk together with Kim Wilcox Village agent.

136/21: Post Box re Location

Clerk has discussed the removal of the current Post Box on the wall of the village shop and agreed to defer re location site until there is more information On the development of the new shop

137/21 MATTERS OF REPORT

Matters Raised for future discussion

Outside of Methodist Church parking matters
Bulbs to be collected by Cllr Filmer help needed to plant contact Cllr Freestone
Notice Board proposal for Bakers Field
Updating of Flood equipment / Maintenance operational matters
Dog Signs for the village in respect of those seen Cerne Abbas Dorset

DATE OF NEXT MEETING

December 1st 2021 7pm Parish Hall Jubilee Room. Parish Surgery **November 30th 10am to 12 noon** Jubilee room and a Provisional meeting if required **17th November** 7pm for urgent planning matters.