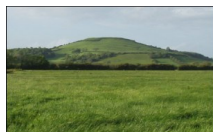


BRENT KNOLL PARISH COUNCIL

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Public Session

MINUTES

Minutes of a Virtual Meeting of **Brent Knoll Parish Council** held by way of ZOOM on **Wednesday 3rd March 2021** at 7pm when the following business was transacted.

PRESENT

Chairman Cllr C Townsend, Cllr M Borland, Cllr W Camp, Cllr R Filmer, Cllr B Freestone, Cllr J Harper, Cllr A Holmes, Cllr A Hurkett, Cllr D Knott, Cllr N Summers and Cllr C Trivett –Bill Owen J Cullwick Clerk of the Parish Council. And Jane Gibbs Planning consultant and 1 member of the public

192/20: TO RECEIVE APOLOGIES AND REASONS GIVEN

Apologies received and accepted from District Councillor Gilling

193/20: DECLARATIONS OF INTERESTS

Cllr R Filmer declared a personal interest on matters relating to Sedgemoor District Council and Somerset County Council as the elected Councillor for the District and the County.

194/20: APPROVAL OF THE MINUTES

Resolution to approve and sign as a correct record the Minutes of a Virtual meeting of the Parish Council on the 3rd February 2021

195/20: PLANNING CONSIDERATIONS

There were no planning matters to consider at this meeting, however there was a short presentation by Jane Gibbs who outlined a planning proposal to be lodged with the Planning authority and invited questions from the Parish Council. The matter presented was in relation to proposals for change of use of existing buildings to dwellings on land to the East of Voila Station Road Brent Knoll.

196/20: TO RECEIVE REPORTS FROM MEMBERS

(a) Footpaths: Follow up Matters

There were no new matters of concern raised at this meeting however it was noted that the footpaths have begun to dry somewhat after weeks of wet weather

(b) Highways: Follow up Matters

- (1) The road is deteriorating near Ball Copse Hall reported previously
- (2) A Pothole in the road near the Parish hall and hairdressers completed

- (3) Also reported in Harp Road past the caravan site on the corner of Vole Road a large pot hole has developed on the road near Westways Junction with Vole Road to be reported to Highways

Blocked access to drain at Hill Lane/ Church lane junction now been cleared.

(c) The Village Green/ Car Park and Toilet Block

The Green: Grass very wet during inspections which is currently very long. As Reported previously a slat is missing on one of the seating benches (Paul Dixon Is planning to replace this in due course) The Play equipment is in full use. It Was also reported that the last property backing on to the green has installed Decking over the Rhyne 50% of which is Council owned. It was resolved to Write a letter to the owners. Clerk to contact Drainage Board regarding the rhyne towards the Tennis Club and the flow of water.

The Toilet Block: A blockage reported during February in the Ladies has been Sorted however after an investigation an upgrade to the rear pipework is Recommended and we are waiting for a quote. The door lock on the gents cubicle Is being dealt with by (Paul Dixon) the condition otherwise is ok. On the rear of The block there is a guttering issue that requires attention.

(d) To receive a report from GB Sports on the monthly inspection

The report was pre circulated to members in late January and a key item on that report is covered later within these minutes (Climbing Frame Condition) it was however noted that the Climbing Frame which has been identified as in need of attention is still marked as low risk which will be clarified with GB Sports

(e) The Chairman's Report

There were no matters raised by the chairman that are not previously covered at this meeting.

(f) The Clerks Report

The Clerk pointed out that during the next month that a lot of financial papers Will be forwarded to members as we approach the end of the financial year

(g) The Police Report/ Speedwatch

Police report for January pre circulated to members there has been no Speedwatch activity this month

(h) District and County Council report Cllr R Filmer

Key issues briefed to Council

Covid Numbers in the District currently standing at 80 per 100,000 and the County at 50 per 100,000. These are reducing figures. There appears currently to Be a slight hotspot in the Burnham area. Vaccinations in the County have Achieved 43-44% of the Adult population with the over 55's being continued Currently. The County Council Tax increase will be 2% plus additional 3% levied For Social Care as laid down under government policy.

197/20: FINANCIAL MATTERS AND PAYMENTS

Statutory payments made under the listing of regular payments and agreed as minuted in April 2020 under minute ref **187/19** which authorises payments made to the following.

GB Sports and Leisure
Owen J Cullwick Sedgemoor District Council

Monthly Payments List

<u>CPRE</u>	<u>Subscription 2021</u>	<u>£36.00</u>
<u>Nuttall Trust</u>	<u>Inward Grant for Bench</u>	<u>£500.00</u>

A letter of thanks has been forwarded to the Nuttall Trust

198/20: Resolution to approve the above payment. Proposed seconded and resolved Unanimously.

199/20: ONGOING MATTERS (Reported updates only)

200/20: The Village Shop: An Initial meeting has been held between the Parish Council working group Cllr Townsend, Cllr Holmes and Cllr Filmer and Owen Cullwick. The Parish Council will be holding further such meetings in due course to consider the involvement of the Parish Council in the proposal for a suitable site for the Community shop. Any decisions to be taken will be brought to the Parish Council for a decision

201/20: Dog Bin Positioning in Brent Street: A licence to install the dog bin opposite the school in Brent Street has been applied for from the County however the installation is ready to go once this is received. The Parish Council is concerned about the continued problems with dog mess in and around the village and will be taking a further approach to the matter in due course. Ongoing

202/20: Highway Weight Restrictions within the village: This is an ongoing matter with the County however the Parish Council would stress that any restrictions that are placed in either Brent Street or Burton Row would not apply to those requiring access as this was not made clear in the previous notes. Ongoing

203/20: 20 mph Restrictions near the School: The Parish Council is keeping a watch on the County progress although it is unlikely to result in any movement until later in 2021

204/20: To consider the contents of a letter from local resident regarding some concerns on drainage and signage: This is an ongoing matter which is currently being drawn up for presentation to the County highways. There have been some matters resolved near the Westcroft Cider Farm and in Hill lane and Church Lane. Ongoing

205/20: CORRESPONDENCE

- (a) An email received from a local resident regarding continuing concerns of water on one side of the road opposite Bakers field development. There is a culvert issue that is recorded and waiting for work to be allocated by the County

206/20: NEW MATTERS OF CONSIDERATION (Decisions to be taken)

207/20: Defibrillator for the Village: There is general consensus that a defibrillator should be installed in the village however final decisions will be taken once the location of the Community shop is established and the future on the sale of the shop premises

will determine the future of the telephone Kiosk location

208/20: Climbing Frame Problems: A working group is to be established to look at the issues surrounding this Climbing frame and consider either repair or longer term replacement of the unit. Working Group Cllrs Freestone, C Townsend, N Summers and J Harper and Owen Cullwick as Clerk

209/20: To approve a new Speed Indicator Device. A recent working group has looked at the available options with the main consideration being between Westcotec and Evolis units. Although very similar in specification the recommendation was for the lower cost Evolis unit at a cost of £2006.00 including brackets. It was also proposed that Nicholls Facilities management should be hired to move the unit as required and to provide the Parish Council with quality data. A resolution to purchase and to hire Nicholls facilities management was accepted unanimously by the Council

210/20: Hedge Concerns near 23 Brent Street. It was agreed that the Parish Council should write a suitable letter to the owners and request some trimming of the hedges as they are currently over hanging on to the limited walkway in Brent Street. Approved unanimously.

211/20: Church Lane Gully concerns There has been some water flowing issues coming from the church path onto the road that have the potential to create a dangerous situation particularly in freezing weather Cllr Knott and Cllr Filmer with Cllr Townsend will endeavour to direct the flow in order to avoid further problems. Approved unanimously.

212/20: Annual Parish Meeting 2021: We are required to hold an annual parish meeting each year however in 2020 this was suspended due to the Covid emergency. The situation has now enabled us to use virtual meetings which we can now extend to the Annual meeting and this is confirmed as 21st April Virtually. This was agreed unanimously.

213/20: Handyman Proposal for the village The Parish Council has for some time considered the issue of small projects that need local and quick solutions. To that end the Parish Council will put an article in the BKN and on Nextdoor for any local person to approach the Council. This action was unanimously approved.

214/20: Adoption of revised Policies

(Standing Orders) 2018 v
(Publication Scheme)
(Council Risk Management Policy 2021)

It was resolved to approve and adopt the above policy documents unanimously

215/20: New Picnic Bench

It was unanimously agreed that Cllr Townsend should research/ purchase a suitable picnic bench (with potential for disabled use) in response to the recent grant from the Nuttall Trust.

216/20: Village Flags

3 of the village flags are in need of a replacement and Cllr Harper has researched the cost and a figure of £298.00 + vat was approved by the Parish Council. In addition a Schedule of the various annual timings has been produced and a recommendation that Amanda Reason be appointed as the village Flag co-ordinator which she has kindly agreed to undertake.

217/20 MATTERS OF REPORT

Honorarium for Flag Co-ordinator for next meeting

DATE OF NEXT MEETING

April 7th 2021 (Virtually) and a provisional meeting on the **17th March 2021**
(Virtually)

Action Points

Working Groups for

The Community Shop Bob, Colin, Andy Owen

Climbing Frame Brian, John, Nigel, Owen Colin

Week Commencing 8th March Dates to be set for the above Groups to meet

Purchase Orders for

Evolis Sid with Brackets (Owen)

Picnic Bench (Owen) with details from Colin

Flags (Owen) with details from John

Bkn Articles

Handyman for the village (Owen)

Letters

The Driscolls in the Willows Decking concerns(Owen)

23 , Brent Street re Hedge maintenance(Owen)

Highways

To report Westway Junction with Vole Road (Owen)

Church Lane water diversion plan (Bob and David)

Road near Ball Copse Hall (Owen) Highways

Drainage Board

Rhyne Village green and water flow towards the Tennis Club (Owen)