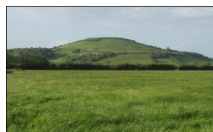


BRENT KNOLL PARISH COUNCIL

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Public Session

MINUTES

Minutes of a Virtual Meeting of **Brent Knoll Parish Council** held by way of ZOOM on **Wednesday 3rd February 2021** at 7pm when the following business was transacted.

PRESENT

Chairman Cllr C Townsend, Cllr M Borland, Cllr W Camp, Cllr R Filmer, Cllr B Freestone, Cllr J Harper, Cllr A Holmes, Cllr A Hurkett, Cllr D Knott, Cllr N Summers and Cllr C Trivett –Bill Owen J Cullwick Clerk of the Parish Council.

There were no members of the public at this meeting

169/20: TO RECEIVE APOLOGIES AND REASONS GIVEN

Apologies received and accepted from District Councillor Gilling

170/20: DECLARATIONS OF INTERESTS

Cllr R Filmer declared a personal interest on matters relating to Sedgemoor District Council and Somerset County Council as the elected Councillor for the District and the County. Cllr C Townsend declared a prejudicial interest on 7g of the meeting agenda as a neighbouring property.

171/20: APPROVAL OF THE MINUTES

To approve and sign as a correct record the Minutes of a Virtual meeting of the Parish Council on the 6th January and the 20th January 2021

Resolved that the minutes of the Meeting of the Parish Council held on 6th and 20th January as previously circulated be taken as read and approved as such and signed by the Chairman at the earliest opportunity.

172/20: PLANNING CONSIDERATIONS

There were no planning matters to consider at this meeting

173/20: TO RECEIVE REPORTS FROM MEMBERS

(a) Footpaths: Follow up Matters

It was observed by members that there are many footpaths in poor state due to the weather and that a more detailed analysis will be required once restrictions are eased and the weather is improved

(b) Highways: Follow up Matters

- (1) A pothole 50 yds from the Parish Hall has been reported
- (2) A Pothole in the road near the hairdressers in Brent Street reported
- (3) As reported previously a verge in Ham Road still in very poor condition

(c) The Village Green/ Car Park and Toilet Block

The Green: Grass very wet during inspections which is normal for the time of year the benches are in a poor state with plans to treat in the spring however the the fixtures to the ground of benches and picnic table completed and the fence post behind the toilet block has been repaired also some litter reported behind the Muga.

The Toilet Block: All in good order and recent issues with bulb replacements Now all sorted out

(d) To receive a report from GB Sports on the monthly inspection

The report was pre circulated to members in late January and a key item on that report is covered later within these minutes (Climbing Frame Condition)

(e) The Chairman's Report

There were no matters raised by the chairman that are not previously covered at this meeting.

(f) The Clerks Report

2018 Revised standing orders: These are revised NALC Documents that will need adoption at the March meeting and have been circulated to members for consideration and questions

Additional BKN Information ongoing issues: We are now publishing updates On any ongoing matters currently being progressed and which may not appear on the current agenda.

(g) The Police Report/ Speedwatch

Police report for January pre circulated to members there has been no Speed watch activity this month

(h) District and County Council report Cllr R Filmer

Key issues briefed to Council

Reducing Covid cases across the County and District
Average deaths increasing year on year figures suggesting Covid impact
The Mulberry Centre in Berrow operating well in Berrow for Vaccinations
A census is due in March 2021
New District CEO Bob Brown appointed
Unitary Secretary of State to reportback on consultation and possible County Council election delay.8 week consultation to begin

174/20: FINANCIAL MATTERS AND PAYMENTS

Statutory payments made under the listing of regular payments and agreed as minuted in April 2020 under minute ref **187/19** which authorises payments made to the following.

GB Sports and Leisure
Owen J Cullwick Sedgemoor District Council

Monthly Payments List

<u>Mrs I Ward</u>	<u>Printing for Notice Boards</u>	<u>£3.50</u>
<u>Scribe Accounts</u>	<u>New Accounting Software</u>	<u>£339.60</u>

175/20: Resolution to approve the above payment. Proposed seconded and resolved Unanimously.

176/20: ONGOING MATTERS (Reported updates only)

177/20: The Village Shop: A valuation has been received by the Parish Council and the meeting approved

The continuation of discussions between the steering group the shop owner and Cllr Filmer, Cllr Townsend and Owen Cullwick

178/20: To consider updates to the SID Provision: An extension to the period given by the Council to SG for a resolution to this matter has been made. and a small working group comprising Cllr Townsend, Cllr Harper, Councillor Summers and the clerk has been agreed to look at alternative units from recommended suppliers.

179/20: Dog Bin Positioning in Brent Street: A licence to install the dog bin opposite the school in Brent Street has been applied for from the County however the installation is ready to go once this is received. The Parish Council is concerned about the continued problems with dog mess in and around the village and will be taking a further approach to the matter in due course.

180/20: Highway Weight Restrictions within the village: This is an ongoing matter with the County however the Parish Council would stress that any restrictions that are placed in either Brent Street or Burton Row would not apply to those requiring access as this was not made clear in the previous notes.

181/20: 20 mph Restrictions near the School: The Parish Council is keeping a watch on the County progress although it is unlikely to result in any movement until later in 2021

182/20: To consider the contents of a letter from local resident regarding some concerns on drainage and signage: This is an ongoing matter which is currently being drawn up for presentation to the County highways. There have been some matters resolved near the Westcroft Cider Farm and in Hill lane and Church Lane

Cllr Townsend Left the meeting having declared a prejudicial interest as a neighbouring property owner

183/20: The Glebe Field Church Lane for Tender: At the last meeting on January 20th the members decided to tender in the sum of £45,000.00 for the land known as the Glebe Land in Church Lane. This tender was posted to the agents by email on 23rd January to meet the deadline. The Parish Council however was not the highest bidder even though the amount was well in excess of the guide price. It was also expected that the diocese Should have considered the community benefit interest in their decision. Unfortunately they did not do so. The Parish Council has therefore decided to send a letter to the Diocese outlining both the disappointment and concerns of the Parish Council again highlighting the support received from the local community as well as St Michael's PCC.

- (a) Email with reference to Dog mess problems in Crooked Lane

185/20: NEW MATTERS OF CONSIDERATION (Decisions to be taken)

186/20: Defibrillator for the Village: This is a matter of consideration some 4 years ago. Members have received a new report prepared by the clerk on the current situation and availability. It was pointed out that this project does require a high degree of community engagement and that it would be appropriate to commence work on getting a defibrillator into the village within the telephone kiosk.

187/20: Climbing Frame Problems: A recent report has concluded that the current unit is reaching the end of its 25 year life and the legs are showing good levels of wear and erosion. A small working group has been set up to look at alternative possibilities to either repair or replace. Cllr Townsend, Cllr Summers Cllr Harper and Cllr Freestone and the Clerk.

188/20: Internal Auditor Appointment: Mr R Young has been appointed as our internal auditor for the financial year 20/21 unanimous

189/20: Meeting Dates for 2021: A Pre circulated list of meeting dates for 2021 was pre circulated and approved at this meeting unanimous

190/20: Website Disabled Compliance Matters: As part of the Disability access work required to make all websites compliant it was resolved unanimously to appoint Sally Diaz to upgrade all of the Council documents since Sept 2018 which is required under the legislation. The cost of this service is £300.00

191/20 MATTERS OF REPORT

- (1) Odd Job person to carry out small functions around the village to be considered in March
- (2) Schedule for flag flying and flag master

DATE OF NEXT MEETING

3rd March 2021 (Virtually) and a provisional meeting on the **17th February** (Virtually)