

BRENT KNOLL PARISH COUNCIL

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Public Session

MINUTES

APCM

Minutes of a Virtual Meeting of **Brent Knoll Parish Council** held by way of ZOOM on **Wednesday 5th May 2021** at 7pm when the following business was transacted.

PRESENT

Chairman Cllr C Townsend, Cllr M Borland, Cllr W Camp, Cllr R Filmer, Cllr B Freestone, Cllr J Harper, Cllr A Holmes, Cllr A Hurkett, Cllr D Knott, Cllr N Summers and Cllr C Trivett –Bill Owen Cullwick Clerk and 2 members of the public

01/21: Election of Chairman for 2021/2022

Cllr C Townsend was elected as the Chairman of The Parish Council for the forthcoming year was proposed, seconded and there being no further nomination was elected unanimously. Declaration of office will be signed at the first opportunity.

02/21: Election of Vice Chairman for 2021/2022

Cllr M Borland was elected as the vice chairman of the Parish Council for the forthcoming year and was proposed, seconded and there being no further nominations was elected unanimously

03/21: TO RECEIVE APOLOGIES AND REASONS GIVEN

Apologies received and accepted from District Councillor A Gilling

04/21: DECLARATIONS OF INTERESTS

Cllr Filmer declared a personal interest on matters relating to Sedgemoor and County as the elected Councillor for the District and the County. Cllr R Filmer declared an interest to avoid pre- determination as a member of the District Planning Authority on planning matters. Cllr A Holmes declared a Pecuniary interest on application 07/21/00001 due to being the applicant for the application.

05/21: APPROVAL OF THE MINUTES

Resolution to approve and sign as a correct record the Minutes of a Virtual meeting of the Parish Council on the 7th April 2021 unanimous.

06/21: Election of Councillors to carry out the various functions of the Parish Council

The chairman proposed that the elected members of the Council if happy to stand should be re-elected on block as follows

Footpaths Team	Cllr Trivett Bill, Cllr Knott Cllr Freestone
Planning Team	Cllr Hurkett, Cllr Summers Cllr Holmes
Highways	Cllr Borland
Brent Knoll Charities trustees	Cllr Filmer Cllr Freestone Owen Cullwick
Signatories for Electronic Banking	Cllr Hurkett, Cllr Filmer Cllr Townsend
Staffing and Finance group	Cllr Townsend Cllr Hurkett Cllr Harper Owen Cullwick
Cluster Representative	Cllr Townsend
SALC Representative	Cllr R Filmer

07/21: Affirm and re adopt the following policies of the Council

Standing Orders
 The Code of Conduct
 The Meeting Dates 2021/22 (Pre Circulated)
 The Village green rota for 2021 (Pre Circulated)
 The Financial Regulations

These were adopted unanimously for the forthcoming year unless updated by new legislation

08/21: PLANNING CONSIDERATIONS

Urgent Planning matter added due to time scales with Covid Regulations

Cllr Filmer and Cllr Holmes left the meeting having declared an interest on 04/21

Planning Application No 07/21/00001

07/21/00001: Replacement of flat roof with pitched roof also the erection of a double garage at Luburs Court Church Lane Brent Knoll TA9 4DG.

The Parish Council supported this application on the grounds of benefit to the owners it is also in keeping with the local properties.

Cllr Filmer and Cllr Holmes returned to the meeting

09/21: TO RECEIVE REPORTS FROM MEMBERS

(b) Footpaths: Follow up Matters

- (a) Ongoing concerns regarding the hazardous walking on the footpath behind the cider farm where a new fence has been erected on the right of the footpath. Members of the Council will have further looks and it may be that some contact with the owners will be required in due course.
- (b) A walk on the Knoll footpath has revealed some significant fencing issues also the path is treacherous near the top. Much of the fencing is the responsibility of the farmer however a more detailed look at the problems will be carried out by Cllr Townsend and Cllr Freestone.

(c) Highways: Follow up Matters

No New Matters

(d) The Village Green/ Car Park and Toilet Block

The Green: Concerns raised about the Picnic Bench under the trees which has been concreted into the ground is being covered with bird's droppings and consideration to be given to a move of location. New fixing brackets to be ordered from Glasdon. One of the notices to the rear of green needs cleaning it was also raised about barbecues being set up on the tables which would cause long term damage which must be discouraged. A new sign on the green entrance in the sum of approx. £35.00 was agreed unanimously

and Cllr Harper will order this from Arien Signs sign should read Parish Council

1623

The Toilet Block: A mirror has now been placed in the ladies toilet block

(e) To receive a report from GB Sports on the monthly inspection

Pre Circulated

(f) The Chairman's Report

There were no matters raised by the Chairman

(g) The Clerks Report

No new matters raised by Clerk

(h) The Police Report/ Speedwatch

Police report for April pre circulated to members there has been no Speed watch activity this month

(i) District and County Council report Cllr R Filmer

Key issues briefed to Council

10/21: FINANCIAL MATTERS AND PAYMENTS

11/21: Statutory Payments approval for 2021/202

12/21: Monthly Payments List

Richard Young	Internal Audit	£20.96
Bristol Water	Twice yearly water rates DD	£140.35
		£

13/21: Resolution to approve the above payments. Proposed seconded and resolved Unanimously.

14/21: Delegated Power agreed to allow Clerk to pay the Insurance premium 1st June

15/21: The Clerk reported that the External Audit has now been submitted

16/21: ONGOING MATTERS (Reported updates only)

17/21: The Village Shop: Talks continuing between the working group and the Steering group for the Community Shop no decisions yet taken. The Sale of the shop has now fallen through which may change the progress and discussions.

18/21: Highway Weight Restrictions within the village: Ongoing Issue

19/21: 20 mph Restrictions near the School: Ongoing Issue

20/21: To consider the contents of a letter from local resident regarding some concerns on drainage and signage: Waiting for County highways to update the PC

21/21: Defibrillator for the Village: Waiting for the future of the village shop sale to be confirmed so that the Kiosk can be re located.

22/21: Correspondence

There are no new items of correspondence other than those that Councillors have responded to by email

23/21: NEW MATTERS OF CONSIDERATION (Decisions to be taken)

24/21: Climbing Frame Problems The members discussed the options available in the light of a meeting with between GB Sports and Cllrs B Freestone and Cllr N Summers. There appear to be two pieces of equipment causing some concern and in need of repair. The existing issue of the climbing frame : This needs the repair of six corroded leg bases and the original quote considered only 4 however GB Sports will be contacted to obtain the formal total quote which is likely to be in the order of £2000.00. The new issue of the now aged roundabout: There is some wood work that needs repairing and Paul Dixon will be asked to quote for this. It was agreed that this equipment is now some 40 Years old and will inevitably need replacing in the future. Cllr Townsend, Cllr Summers and Cllr Freestone will look at grant opportunities to secure future funding. It was suggested that we need to look at the long term funding of our play equipment as it is inevitable that further costs will be required as the year progress.

24/21: Delivery a new Speed Indicator Device.

This unit is on order and we are waiting for delivery notification. A letter of thanks has been sent to Richard Ibrahim for his considerable efforts in managing our previous units and it was confirmed that the Parish Council is still in touch with SD Manufacturing regarding our claim for a refund on the failed unit.

25/21: Handyman Proposal for the village Facilities management and Paul Dixon both responded to our BKN Article and we will now discuss with them rates and procedures for moving forward.

26/21: Health and Safety Services The Parish Council as previously agreed will use the services of a specialist Health and Safety contractor to provide the Council with professional advice. It is proposed that Cllr Summer and clerk to meet with Atlas of Wellington in late May.

27/21: Covid Regulations change for Virtual meetings

The 2020 regulations allowing Parish Councils to meet virtually come to an end at midnight on the 6th May. The Parish Council will therefore meet in the Parish Hall from June onwards (unless changes are re-introduced) The Parish Hall committee has taken the decision to re-open from the 21st June 2021. It is therefore possible for the Parish Council to meet ensuring all measures in place at that time are adhered to. The Clerk the chairman and Cllr Summers will meet with Cllr Filmer over the coming weeks to assess the way forward in ensuring good outcomes for physical meetings. It is likely that the meetings will be held in the main hall where social distancing measures will be more easily implemented. Understandable concerns were expressed by members and those concerns will be hopefully mitigated by the correct measures.

28/21: Resolution to delegate

A resolution was unanimously approved by the Parish Council to delegate urgent matters needed for decision to the Cllr Townsend, Cllr Borland and the Clerk during the extended period between meetings to be reviewed further on 23rd June 2021. Consultation between members will be by email where possible.

28/21 MATTERS OF REPORT

Cllr Trivett Bill raised the matter about dog waste issues very apparent in Ralphs Wood.

DATE OF NEXT MEETING

June 23rd 2021 next full meeting at the Parish Hall 7pm