

BRENT KNOLL PARISH COUNCILwww.info@brentknoll.co.uk**Clerk to the Parish Council****Owen J Cullwick****7, Roscarrack Gardens****Falmouth****Cornwall****TR11 4FH**clerk@brentknollpc.co.uk

Minutes of the of Brent Knoll Parish Council VIRTUAL meeting that was held 6th May 2020 commencing at 7pm when the following business was transacted.

Present: Councillors Cllr M Borland,(Telephone Link) Cllr W Camp, Cllr R Filmer, Cllr B Freestone, Cllr A Hurkett, Cllr D Knott, Cllr C Townsend (Chairman) Cllr C Trivett Bill , Cllr N Summers. The Clerk Owen Cullwick

“Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race gender, sexual orientation, marital status and any disability) Crime disorder and Human Rights.

The Parish Council has agreed to film all public meetings in accordance with the legislation Draft Regulations laid before Parliament under section 43(3) and (4)(i) of the Local Audit and Accountability Act 2014.

01/20: APOLOGIES FOR ABSENCE

Apologies received and accepted from Cllr J Harper

02/20: TO RECEIVE DECLARATIONS OF PREJUDICIAL AND PECUNIARY INTEREST

Cllr Filmer declared a personal interest on matters relating to Sedgemoor and County as the elected Councillor for the District and the County. Cllr R Filmer declared an interest to avoid pre- determination as a member of the District Planning Authority on planning matters.

CONFIRMATION OF MINUTES

03/20: The minutes from the meetings on 4th March and the 24th March 2020 were approved unanimously.

04/20: PLANNNG CONSIDERATIONS

05/20: Cllr Filmer transferred to the virtual waiting room during the following planning discussion having previously declared an interest

06/20: Application No 07/20/00004: Change of use and conversion of staples into 1 dwelling at Nightingale Farm, 102, Brent Street, Brent Knoll Highbridge TA9 4BB.

The Parish Council supported this application unanimously on the grounds as follows

- (a) An acceptable Layout
- (b) A suitable Design
- (c) In Keeping with the Surrounding areas
- (d) Adequate Parking Provision
- (e) No Impact on surroundings
- (f) Provision of additional housing accommodation

07/20: COUNTY AND DISTRICT COUNCILLOR REPORT

Cllr Filmer updated the Parish Council on the following matters

District and County

- (a) Both District and County Councils now operating meetings via Virtual media
- (b) Changing practices have been adopted during the emergency
- (c) SDC Planning on virtual 19th May followed by weekly meetings
- (d) The County Pothole programme is continuing currently
- (e) Limits on numbers working on re cycling in order to maintain Social Distancing

08/20: Footpaths Report

- (a) There has been a report that there is a locked gate on the bridle way it is chained with a 5 digit combination lock (Colin Will Investigate) we can then report back to the resident who alerted us
- (b) The Lower part of Manor house which is due for some gates to be installed as part of a re directed footpath has yet to be completed as we believe the contractor Mike Watts is currently not working during the emergency. He is also due to complete the gates and posts in Battleborough Lane
- (c) There appears to be an issue of an overgrown stile on land near the stables in Body's Lane it all needs cutting back (Colin to have a look at what is needed)
- (d) There appears to be rather insecure plank crossing the Rhyne in Crooked Lane however it is thought that this is part of Burnham without Parish and it may be worth mentioning to them.
- (e) There is a sign behind the church towards the Knoll footpath which was covered with Graffiti. Malcolm has himself removed a lot of the worst of it but he also states that it should come off fairly easy with a low level solvent

09/20: Highways Report

There is a piece of road outside of the hairdressers in Brent Street that has become badly damaged and is eroding Clerk will report to highways

10/20: Village Green/ Toilet Block and Car Park

Toilet Block: All seems in good order as very few people are using the facility

Green: Green reported as tidy and no immediate problems to report

Play Equipment:

It was resolved to approve Paul Dixon's quote of £116.00 to repair the Traverse Chain on the Trim Trail. He will also be asked to quote for other items on the list of recommended improvements.

Car Park: No Issues of concern.

Signature of Chairman

11/20: GB Sports report

Pre Circulated to the Parish Council

12/20: Financial Considerations and decisions

13/20 : All Payments are currently being made under delegated powers resulting from the resolution to approve this action on 24th March Minute no 187/19

14/20: The Annual Governance statement approved by the Parish Council unanimously.

15/20: The Accounting Statement for the year ending 31st March 2020 (Pre Circulated) was approved unanimously.

The Chairman re affirmed to the meeting that we had authorised a payment of £350.00 to the emergency shop fund and that also the clerk had managed to secure grants totalling £2000.00 to support the project this now means that the Parish Council has secured funding for the shop in total of £2600.00.

16/20: MATTERS OF CONSIDERATION**Emergency and Community Shop**

A Paper was circulated prior to this meeting outlining progress to date and also RE Affirming the Parish Council's continuing support.

Fencing on the Green Progress

This will be getting under way starting with the left hand side of the green by contractor Ian Morgan .

Nuttall Trust Grant / Village Green Benches

The Council has now received grant totalling £500.00 from the Nuttall Trust and the Council offer their thanks for this continued support of our work in the village. The total cost of the installation of new bench will be £550 plus installation costs. A Bench requiring less maintenance will be purchased and it was proposed to site it on The same location as one that now needs removing.

17/20 : A further matter was raised regarding the path that runs across the field near the Stables in Body's Lane. Sometime ago it was proposed to stone and make it easier to navigate this has a cost of about £300.00 which could be a sensible use of the grant from Nuttall. David Knott agreed to take on this task. A question of liability was raised by Brian Freestone and will be considered by the Council. Also a letter to the owner of the stables to ensure that there is suitable agreement from the landowner. Another path near the railway has been reported as being in a poor state and £200.00 should be allocated to that job.

18/20: Parish Council Vacancy

Clerk explained the process for filling the vacancy created by the resignation of David Sturgess. A notice will be posted on the boards on 7th May to expire after 14 clear working days and ending 1st June 2020. This will allow any body wishing to fill this vacancy through an election however this must be supported by 10 electors. If such an election was held this would not be until May 2021 under current legislation due to the emergency. The quickest way to achieve a replacement would be by co-option which will be the process once the 14 Signature of Chairman

days has elapsed.

19/20: MATTERS OF REPORT (and items for June 2020)

Dog Bin Siting
Drainage Brent Street

NEXT MEETING

The Next Virtual meeting of the Parish Council will be on June 3rd 2020