

BRENT KNOLL PARISH COUNCILwww.info@brentknoll.co.uk**Clerk to the Parish Council****Owen J Cullwick****7, Roscarrack Gardens****Falmouth****Cornwall****TR11 4FH**clerk@brentknollpc.co.uk

Minutes of the of Brent Knoll Parish Council meeting that was held at the Parish Hall on **8th January 2020** commencing at 7.00pm when the following business was transacted.

Present: Councillors Cllr B Freestone, Cllr C Townsend (meeting Chairman)Cllr D Sturgess, Cllr M Borland, Cllr R Filmer, Cllr C Trivett Bill, Cllr D Knott, Cllr J Harper,Cllr A Hurkett, , Owen Cullwick Clerk and 1 member of the public and District Councillor A Gilling and our photographer

“Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race gender, sexual orientation, marital status and any disability) Crime disorder and Human Rights.

The Parish Council has agreed to film all public meetings in accordance with the legislation Draft Regulations laid before Parliament under section 43(3) and (4)(i) of the Local Audit and Accountability Act 2014.

149/19: APOLOGIES FOR ABSENCE

Apologies received and accepted from Cllr N Summers and Cllr W Camp

150/19: TO RECEIVE DECLARATIONS OF PREJUDICIAL AND PECUNIARY INTEREST

Cllr Filmer declared a personal interest on matters relating to Sedgemoor and County as the elected Councillor for the District and the County. Cllr R Filmer declared an interest to avoid pre- determination as a member of the District Planning Authority on planning matters. Cllr R Filmer declared a Pecuniary Interest on planning application **07/19/00031** as a nearby resident of the application property.

CONFIRMATION OF MINUTES

151/19: The minutes from the meeting on the December 4th 2019 accepted as a true record of the meeting proposed and seconded and approved unanimously by those who attended the previous meeting.

152/19: PLANNNG CONSIDERATIONS

07/19/00031: **Erection of two storey extension to side NW and rear NE Elevations and a single storey extension to side SE Elevation on site of existing single storey extensions to be demolished. Erection of porch on site of existing to be demolished. Replace dormer on side NE elevation with gable dormer. Increase off road parking area (revised scheme-raising of floor and roof levels). at Briars Cottage 42, Brent Street Brent Knoll TA9 4DT**

Response: The Parish Council supported this application on the grounds of modernisation of an older property and general improvement.

153/19: COUNTY AND DISTRICT COUNCILLOR REPORT

Cllr Filmer updated the Parish Council on the following matters

District and County

- (a) Climate Change consultative process ongoing
- (b) Substantial Tree planting process also funds to be set up for the Business community supporting tree planting.
- (c) Pilot by the County on Robot Technology in the Classroom and home to assist children unable to attend traditional education.
- (d) Ongoing debate regarding the formation of closer working relationships between District and County or the forming of a Unitary Authority

154/19: Footpaths Report

- (a) The poor state of reservoir footpath and surrounding areas (Clerk to write to Bristol Water.
- (b) A stile in Body's Lane through the Chicken Field is very loose (Clerk to write to Burnham without Clerk).
- (c) Chairman to contact landowners of land beyond chicken field about the poor state of the path where it has been fenced to form a narrow channel.

155/19: Highways Report

(a) It was reported that the road works in Station Road are due to Water Main Improvements.

(b) Flooding concerns in Brent Street outside the Old Manor and have previously been reported by both Councillors and Residents. A letter is to be sent by the Clerk to SCC Highways and copied to EG Carter, South West Housing and Axe Brue Drainage Board requesting an update and action plan on the concerns raised from when the planning application for a new housing scheme in Station Road was considered and during that time considerable concern has been raised about the flooding continuing.

156/19: Village Green/ Toilet Block and Car Park

Toilet Block: All in current working order. The flooring in the toilet block has become marked in one or two places and SDC Contractor to be approached for some solution to be applied.

Green: The green is reported as generally tidy but wet at this time of year as previously reported benches in need of staining and minor repairs (due to be done in Spring 2020 there are a lot of leaves on the green Jason to be asked to attend to. An application has been made to the Nuttall Trust for a grant towards replacing one of the benches. The edges to the Muga need building up in places as the usage has worn it down. We could also ask Jason to look and assess this

Play Equipment:

Cllr B Freestone is due to meet with Colin Lewis of GB Sports to get costings on some identified minor repairs needed during 2020. The roundabout base is very slippery and
Signature of Chairman

requires pressure washing and the lower part of the trim trail similarly requires cleaning off the clerk will obtain a quote from Dirt Driver in Station Road.

Car Park: No Issues of concern.

1550

157/19: GB Sports report

Pre Circulated to the Parish Council

158/19: Parish Surgery

Two Matters were raised

- (a) The Chest Tomb project updated
- (b) The concerns over delivering scaffolding to 2, Brent Street via The Brent Street Entrance. (Clerk will check this with Coln Developments)

159/19: Police/Crime/Speed watch /SID report

The SID is currently back with the supplier due to a calibration error and we are waiting for the return and to assess the operational ability. If the Parish Council is not satisfied with its suitability an alternative will be sought.

160/19: Clerks Matters

The Clerk requested that email communications should be improved by Councillors and that responses where needed should be sent in response to emails.

161/19: Correspondence Items

- (a) Letter from Katherine Tyson SCC Update from recent meeting in Brent Knoll
- (b) Copy of a communication regarding footpath and Stile concerns (Info Only)
- (c) Email from resident regarding planning application in Battleborough Lane (Info Only)

162/19: Financial Considerations and decisions

To Include

Total of Statutory payments for January 2020

As agreed April 3rd 2019

£ 1574.88

Other variable payments

SLCC Membership renewal 2019/20	£ 140.00
ALCC Membership renewal 2019/20	£ 40.00
E'ON Energy Account for 3 rd December 2019	£ 33.83
Clerks Expenses and Allowances for Oct to Dec 2019	£ 223.20
External Audit fee from PFK	£ 240.00 (Vat £40.00)
Playing Fields Association fees 2019/20	£ 15.00
Decision Power Website fees Jan 2020 –December 2020	£ 402.00 (Vat £67.00)

163/19: It was unanimously agreed to make the above payments

164/19: Clerks Financial update

- (a) Precept of £33,000.00 Applied for and receipt received
- Signature of Chairman

- (b) Internet banking arrangements this is an ongoing process
- (c) Edge IT arrangements these processes are underway

1551

(d) VAT Reclaim details reclaimed in the sum of £1011.00

165/19 Matters of Consideration /Decisions

(a) Communications/ Media Policy Changes

A sub group comprising Cllr Harper Cllr Sturgess Cllr Hurkett Cllr Freestone and Cllr Townsend met twice in December to consider updating of the above Policy for 2020.

Proposed So far to add to Policy

1. After each meeting a decision to be made on any newsworthy item to be agreed for distributing to local press
2. URL for You Tube video to be uploaded to Next door
3. Quarterly Newsletter (Distribution process to be considered)
4. Continue with Parish Surgery
5. Annual meet the Councillor to go ahead
6. Website to be looked at by Sub Group and any amendments or changes to be considered with Dave Mc Millan

A further meeting of the Sub Group to be set up in January for the purpose of considering options for change and updating of the Website

Once this meeting has been concluded then in February the Parish Council will consider a resolution to approve the 2020 Media and Communications Policy

(b) Rhyme Issues between the Village Green and resident's boundary

Quotes are now being finalised on the new fencing on the village green on the right side to extend along the entire length of the boundary between the green and the neighbouring properties The fencing specification is 1.8 m high mesh fencing system to cover a length of 42m and associated post and clips. The work will commence sometime in early spring 2020. In addition the Drainage Board will review the Culvert 17m long issue and investigate the blockage. Letters being sent to the Willows residents seeking their approval for the Scheme.

(c) Battleborough Lane Post and Gates Installation

This is an ongoing project and Cllr Townsend is currently obtaining quotes for this work to be completed in 2020.

(d) Fox and Goose Safety Concerns

There are significant concerns that the junction is being mis used and as an example cars have been seen cutting across from Harp Road into Brent Street thereby contravening all of the safety measures that are in place a suggestion has been made to install CCTV at this junction thereby deterring this activity Kathryn Tyson to be contacted by Clerk

(e) Flooding in Crooked Lane

There is a pipe that appears to be getting blocked in Crooked Lane that near the gateway to the Frost Field which the County Highways are aware of letters to be sent to drainage board and the County Highways requesting a resolution to this problem.

166/19: MATTERS OF REPORT (and items for February 2020)

1552

Communications Policy resolution to approve
Village improvements
Meet the Parish Council dates for 2020
Chest Tomb matters and moving forward
Emergency Planning group updated
Health and Safety Proposal agreement
Speaker for Annual Meeting

NEXT MEETING

The Next meeting of the Parish Council will be on **February 5th 2020** a Parish Surgery will take place at 4.30pm – 6pm

Meeting Ended 9.05pm