

BRENT KNOLL PARISH COUNCILwww.info@brentknoll.co.uk**Clerk to the Parish Council****Owen J Cullwick****7, Roscarrack Gardens****Falmouth****Cornwall****TR11 4FH**clerk@brentknollpc.co.uk

Minutes of the of Brent Knoll Parish Council meeting that was held at the Parish Hall on **8th May 2019** commencing at 7.00pm when the following business was transacted.

Present: Councillors Cllr R Filmer, Cllr J Harper, Cllr M Borland, Cllr B Freestone, Cllr D Knott, Cllr C Townsend, Cllr C Trivett –Bill Cllr D Sturgess there were 11 members of the public present at this meeting and immediate Past Chairman Richard Hall and Cllr A Gilling District Councillor

“Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race gender, sexual orientation, marital status and any disability) Crime disorder and Human Rights.

The Parish Council has agreed to film all public meetings in accordance with the legislation Draft Regulations laid before Parliament under section 43(3) and (4)(i) of the Local Audit and Accountability Act 2014.

01/19: Statements Read by Cllr C Townsend and Cllr B Freestone

02/19: Declarations of Office Signed by newly elected members and witnessed by the Clerk

03/19: Clerk read out a proposed resolution as follows

The Parish Council has noted that 3 members of the newly elected Council Andrea Hurkett, Nigel Summers and Warwick Camp are unable to attend this APCM meeting on 8th May 2019.

Declarations of office are a statutory requirement in affirming a willingness to uphold good practice as a member of this Parish Council. The Council therefore needs to resolve to approve that the 3 members as listed are granted a delay of declaration until the next meeting on June 5th 2019.

Until declarations have been signed and witnessed by the clerk no participation can take place in any Council decisions.

It was resolved to approve this resolution and proposed by Cllr John Harper and seconded by Cllr David Knott

Richard Hall outgoing Chairman presided over the election of a chairman

Election of a Chairman to serve for the period 2019/20

04/19: Cllr Townsend was proposed by Cllr B Freestone and Seconded by Cllr C Trivett – Bill
He was duly elected by a majority of the Parish Council Acceptance of Office signed

Richard Hall stood down as outgoing chairman

Cllr C Townsend took over as Chairman

05/19: Election of a Vice Chairman

Cllr M Borland was proposed by Cllr J Harper and seconded by Cllr D Knott and was
unanimously elected.

06/19: Election of footpaths team

Proposed **Cllr Trivett Bill, Cllr D Knott and Cllr B Freestone** proposed by Cllr R Filmer and
Seconded by Cllr C Townsend elected unanimously with one outstanding vacancy.

07/19: Election of a Highways contact

Cllr M Borland was proposed by **Cllr D Knott** and seconded by **Cllr C Trivett –Bill**
And elected unanimously.

08/19: Election of planning team

Deferred until full Council

09/19: Election of Brent Knoll Charities trustees

Cllr J Harper, Cllr R Filmer, Cllr J Harper Cllr B Freestone and **Owen Cullwick** (Clerk)

Proposed by Cllr M Borland and seconded by Cllr D Knott

10/19: Election of Mini Audit Team

Deferred Until full Council on June 5th

11/19: Election of a SALC Representative

Cllr R Filmer Proposed By Cllr John Harper and Seconded by Cllr Colin Townsend.

12/19: Election of a Cluster Group representative

Cllr C Townsend was proposed by Cllr M Borland and Seconded by Cllr D Knott

13/19: Election of an Emergency planning team

This was deferred until full Council on June 5th

14/19: APOLOGIES FOR ABSENCE

Apologies received and accepted from Cllr A Hurkett Cllr W Camp and Cllr N Summers

Signature of Chairman

15/19: TO RECEIVE DECLARATIONS OF PREJUDICIAL AND PECUNIARY INTEREST

Cllr Filmer declared a personal interest on matters relating to Sedgemoor and County as the elected Councillor for the District and the County. Cllr R Filmer declared an interest to avoid pre-determination as a member of the District Planning Authority on planning matters. Cllr D Knott Pecuniary Interest on planning application **07/19/00012** has a working relationship with the applicant.

CONFIRMATION OF MINUTES

16/19: The minutes from the meeting on the **3rd April 2019** accepted as a true record of the meeting proposed and seconded and approved unanimously by those who attended the previous meeting.

17/19: PLANNING CONSIDERATIONS

Cllr Filmer left the meeting having declared an interest on 15/19

07/19/00011: **Erection of a single storey extension to rear (North) and side (West) elevation Erection of a first floor extension to rear (North) elevation over existing single storey. Installation of velux windows in loft and single storey element at Norwyn Station Road Brent Knoll TA9 4BH**

Response: The Parish Council supported this application on the grounds of improvement to the existing amenity

Cllr D Knott left the meeting at this point having declared an interest on 15/19

07/19/00012: **Change of use and conversion of barn to dwelling and change of use from manege to Garden at Oak Hill Farm Burton Row Brent Knoll TA9 4BY.**

Response: The Parish Council supported this application on the grounds of Architectural Improvement but subject to a drainage concern being considered.

Cllr D Knott returned to the meeting

07/19/00016: **Erection of general purpose agricultural building at Ham Farm Ham Rod Brent Knoll TA9 4BJ**

Response: The Parish Council supported this application on the grounds of improved amenity of the farm.

Cllr R Filmer returned to the meeting

18/19: COUNTY AND DISTRICT COUNCILLOR REPORT**Cllr Filmer updated the Parish Council on the following matters**

The results of the recent District Council elections are currently being organised and the committees and groups on the Council are being elected and appointed. There will be more on this at the next meeting on June 5th 2019

19/19: On Footpath matters**Matters Raised**

Signature of Chairman

(a) The footpath from Coombe side to the church is in the process of being re routed a matter that the County is currently looking into. This is a long standing issue resulting from previous omissions from developers when the Manor Ride development was constructed.

(b) Concerns raised about bikes, Quad bikes on Crooked Lane. The gates to be checked

(c) Signage needed to deter dog walkers in Battleborough Lane together with sheep worrying and unauthorised camping. There is no access to the Knoll. Cllr Filmer and Cllr Townsend to meet .

(d) Fence and Post and Rail is an ongoing matter and it was decided to contact Mike Watts and the National Trust for this work to be quoted on. Clerk to contact NT and Mike Watts.

20/19: On Highway Matters

Cllr Malcolm Borland reported that fly tipping on Harp Road has been dealt with by Sedgemoor DC.

21/19: Village Green and Toilet Block and Car Park Areas

- (a) All fairly tidy on inspection
- (b) Fence on the left of the green has a broken post
- (c) Play Equipment all ok
- (d) Car park all ok
- (e) Ladies Toilet slow running away the lock is now dealt with in the gents the new chemical urinals in the gents working well however in the ladies block an air vent is required.
- (f) There has been some graffiti damage recently in the ladies.

Cllr R Filmer – April

Cllr J Harper – May swapped with Cllr Freestone

22/19: GB Sports report circulated by email

23/19: Parish Surgery

Query over the removal of the litter bin opposite the School.

24/19: Clerk Matters

Clerk congratulated all members on being elected to the Parish Council

25/19: Emergency Planning Group

There are currently no matters to report and the Emergency team to be elected at June 5th meeting.

26/19: Police/ Crime/Speed watch / SID

Ongoing Matters for future consideration SID Replacement, Speed watch team.

Total of Statutory payments for May 2019
as agreed April 3rd 2019

£ 1562.60

Signature of Chairman

Other variable payments

Richard Young (Internal Audit 2018/19)	£ 20.00
Wessex Water Account (September 2018 to March 2019)	£ 124.82
SALC (Somerset Association of Local Councils) 2019/20 Subscription	£ 330.27
Honorarium to Amanda Reason (Gardening Support)	£ 100.00
Honorarium to Rebecca Durston (Gardening Support)	£ 100.00

Resolution to approve payments as above Proposed by Cllr J Harper and seconded by Cllr D Knott

Bank Signatories for Unity Trust banking (On going)
Updated Budget for the first month of the new financial year (April)

27/19: MATERS OF CONSIDERATION**Local Bus Provision**

(A) First bus to be approached requesting a further look at bus provision in Brent Knoll and to consider a joint approach with East Brent Clerk to contact Jim Murray

(b) Consideration to be given at the June 5th meeting on all outstanding matters brought forward from the previous Council and prioritising the matters for further consideration during 2019/20

201/18: MATERS OF REPORT

Sally Wingate's two gates
The Post Office future concerns how can the village and Parish Council help

NEXT MEETING

The Next meeting of the Parish Council will be the on **the 5th June 2019** a Parish Surgery will take place at **4.30pm – 6pm**