

BRENT KNOLL PARISH COUNCILwww.info@brentknoll.co.uk**Clerk to the Parish Council****Owen J Cullwick****7, Roscarrack Gardens****Falmouth****Cornwall****TR11 4FH**clerk@brentknollpc.co.uk

Minutes of the of Brent Knoll Parish Council meeting that was held at the Parish Hall on **4th April 2018** commencing at 7.00pm when the following business was transacted'

Present: Councillors Cllr R Filmer, Cllr C Townsend Cllr R Hall, Cllr I Ward, Cllr A Hurkett, Cllr B Freestone, Cllr P Osborn, Cllr D Knott, Cllr Trivett-Bill. Cllr J Harper and Clerk Owen Cullwick there was 5 members of the public present at this meeting.

"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race gender, sexual orientation, marital status and any disability) Crime disorder and Human Rights.

The Parish Council has agreed to film all public meetings in accordance with the legislation Draft Regulations laid before Parliament under section 43(3) and (4)(i) of the Local Audit and Accountability Act 2014.

252/17: APOLOGIES FOR ABSENCE

Apologies received from Cllr Borland and were accepted

253/17: TO RECEIVE DECLARATIONS OF PREJUDICIAL AND PECUNIARY INTEREST

Cllr R Filmer declared a personal interest on matters relating to Sedgemoor and County as the elected Councillor for the District and the County. Cllr Filmer declared an interest to avoid pre determination as a member of the District Planning Authority on all planning Matters. Cllr I Ward declared a pecuniary interest on a matter related to a payment for refreshments.

CONFIRMATION OF MINUTES

254/17: The minutes from the meeting on the **7th March 2018** were accepted as a true record of the meeting proposed and seconded and approved unanimously.

255/17: Cllr Filmer left the room having previously declared an interest.

256/17: PLANNING CONSIDERATIONS

07/18/00003: Erection of a two storey extension to rear (South West) elevation partly on site of existing. At Dapplecroft Burton Row Brent Knoll TA9 4DA.

Response: The Parish Council decided to support the proposal on the grounds that it is keeping with the general area and Street Scene and does not affect neighbouring properties this was supported unanimously

Signature of Chairman

07/18/00004: Erection of a two storey and single storey extension to side (east elevation) single storey extension with terrace to side(west) elevation, conversion of existing garage to from a gym / study and internal alterations at 7, South Brent Close Brent Knoll TA9 4BS

Response: The Parish Council supported on the grounds of a sympathetic enhancement to the property with no impact to the neighbouring properties. This was supported unanimously

07/18/00006: Application for the Prior approval of the proposed change of use of an agricultural building to a single storey dwelling and associated operational development. On land East of Wick Lane Brent Knoll Somerset.

Response: This application was supported unanimously on the grounds of improvement and within the existing footprint and previous use.

Cllr Filmer returned to the meeting

257/17: On Footpath matters

(a) Fence on the Knoll footpath to the rear of the Church has a fence that needs attention quotes will be sought. Also fence tops missing at the top of field behind Church.

(b) A metal fence is lying on the Knoll footpath to the rear of the church on land owner's side an email will be sent to the land owner for his attention

Action: [Clerk to contact Bristol Water.](#)

258/17: On Highway Matters

(a) Flooding continues to be problem near the Old Manor on Brent Street (this is part of the ongoing investigations prior to a planning application for affordable housing.)

(b) Ferndale in Wick Lane has a poor Road surface and this will be reported to highways

(c) A horsebox and parked cars causing potential visibility near Wick Lane

(d) A letter has now been sent to the Methodist Minister requesting visitors to the Church not to park close to the bend on the junction of Church Lane and Brent Street

Action: [Clerk to contact highways on items \(a\) \(b\) Highways to be contacted \(c \)PC Wills to be contacted regarding](#)

259/17: Village Green and Toilet Block and Car Park areas

(a) Concerns still raised about over grown area on the left of the green Cllr R Filmer to arrange a small working group to clear in due course when weather has improved

(b) Chain access to Climbing Frame unpainted (Andy Selway now quoted)

(c) Post and rail fencing needs painting at the rear of green to match the good job at the front (Andy Selway to quote)

(e) One of the picnic benches still requires painting (Andy Selway now quoted for this work)

(f) A stump on the green requires removal at some stage

(g) Lines on Car Park now re painted

Toilet Block

Concerns raised by some members about the condition and suitability of the current toilet block. Matters to be considered are as follows

Signature of Chairman

Consideration to be given to some refurbishment of this block and a contact given to us from Sedgemoor District Council for some expert assessment of what is possible given financial constraints. An invitation to meet Cllr Townsend will be made once contact has been established.

Action Points.

Working group to clear left side of green (Cllr Filmer and Group)

Peter Binding to arrange to meeting with Colin Townsend

Andy Selway to be given go ahead on painting of Bench and fencing to the rear of the green

260/17: Flood Mitigation Group

Flooding outside of the Old Manor in Brent Street previously identified

261/17: Parish Surgery

1 member of the public the village agent and two councillors attended this surgery.

262/17: Clerks Matters

It was resolved that Cllr Filmer would report to the meeting on each agenda to update members on County and District matters in line with other Parish Councils in the area. Cllr Filmer kindly agreed to this.

263/17: Correspondence

There were no matters of correspondence at this meeting and all communications have been made through email.

264/17: Finance and to approve payments

265/17: To approve the statutory payments Listing as previously circulated to members
Resolution proposed seconded and approved unanimously signed by the Chairman.

To Include

Total of Statutory payments for April 2018

As agreed in April 2018

£ 1460.40

Other variable payments

Cllr Ward left the meeting at this point having declared a Pecuniary Interest

Cllr I Ward Refreshments for Consultation event.

£ 9.73

266/17: Resolution to approve the payment to Cllr Ward unanimously.
Cllr I Ward returned to the meeting.

Playing Fields Association Subscription

£ 15.00

E'on Energy Toilet Block

£ 35.41

Clerks Expenses and Allowance Jan to March 2018

£ 206.60

Sedgemoor District Council (Dog Bin) Installation

£ 167.42

Bristol Water Account (March 2018) 6 monthly

£ 155.77

Grant Payments as agreed in March 22, 2018

Brent Knoll British Legion (Memorial Stone)

£ 100.00

Brent Knoll St Michael's PCC (Foot path renovation)

£ 100.00

267/17: Resolution for the above payments.

(a) End of year Accounting resolutions for the following

268/17: (a) Resolved to approve the annual accounts pre circulated

269/17: (b) Annual Governance Statement to be approved by resolution

270/17: (c) Accounting Statement to be approved by Resolution

271/17: Outward Grants for consideration

It was resolved to approve two additional grants under the section 137 statutory powers

(A) Mendip Community Transport **£50.00**

(B) The Ceramic Poppy project to commemorate the ending of World War 1 **£100.00**

272/17: MATERS OF CONSIDERATION**A To update on any further issues relating to telephone Kiosk refurbishment**

This is an ongoing project and currently the painting is under way and once completed quotes for fitting out will be sought.

B To consider options for the Play Surface areas (Update from Scott Mason contact)

A quote received in the sum of just short of 10k for the renovation of play surfaces with wet pour materials however further quotes will be sought from other suppliers

C To consider the quotes for new post installation near the gas box in Brent Street.

A quote of £115.00 was agreed and a resolution agreed unanimously to approve the work and Liaise with Andrew Hale on the placement of the posts

D Pot Holes in Crooked Lane.

There appears to have been some work undertaken by highways though this needs clarification.

E Nuttall Bench replacement on triangle area Church Lane update.

The Bench is now on order and it was agree to ask Dave Welland to quote for delivery storage and installation.

F The Speed Indicator Device

The Unit will be restored to its regular locations and appears to be working order at the present time. Cllr Knott will deliver to Richard Ibrahim.

G Finger Post refurbishment / update contractors etc.

Cllr Filmer and the Clerk are currently discussing some finer details with Somerset Forge who are the contractors undertaking this work

H Flooding In Brent Street drainage board and highway matters.

This is part of an ongoing process in connection with some flooding issues and the affordable housing proposals in Station Road. A meeting is being arranged between highways and Axe Brue to ascertain the exact problems associated with recent flooding issues across this road. Clerk to contact Liam Gill to obtain an update.

I Chairman's Annual report and APM.

The revised annual report circulated by the Chairman was approved for the APM

J Re Pitching the Tent where are we and church related matters

Little movement on this matter as a period of interregnum takes place now that Rev Simon Lewis has left the Parish. Further updates as they are identified

273/17: Matters of Report and items for May 2nd agenda

Affordable Housing updates from Duncan Harvey and Esther Carter

Meeting Dates

The Next main meeting of the Parish Council is on **May 2nd APCM** at 7pm with a Parish Surgery at 4.30pm to 6pm also a provisional meeting for any planning matters if needed on **16th May** if required (no surgery on that date)

Meeting Concluded at 9 30.pm