

BRENT KNOLL PARISH COUNCIL

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Clerk to the Parish Council

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Minutes of the of Brent Knoll Parish Council meeting that was held at the Parish Hall on **7th March 2018** commencing at 7.00pm when the following business was transacted'

Present: Councillors Cllr R Filmer, Cllr C Townsend Cllr R Hall, Cllr I Ward, Cllr A Hurkett, Cllr B Freestone, Cllr P Osborn, Cllr D Knott, Cllr Trivett-Bill. Cllr J Harper, Cllrs M Borland and Clerk Owen Cullwick there was 3 members of the public present at this meeting.

"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race gender, sexual orientation, marital status and any disability) Crime disorder and Human Rights.

The Parish Council has agreed to film all public meetings in accordance with the legislation Draft Regulations laid before Parliament under section 43(3) and (4)(i) of the Local Audit and Accountability Act 2014.

222/17: APOLOGIES FOR ABSENCE

There were no apologies at this meeting

223/17: TO RECEIVE DECLARATIONS OF PREJUDICIAL AND PECUNIARY INTEREST

Cllr R Filmer declared a personal interest on matters relating to Sedgemoor and County as the elected Councillor for the District and the County. Cllr David Knott Pecuniary interest on payments to the Contractor Jason Mayo (having been involved in the contract work) Cllr C Townsend on item ref One Way System (Prejudicial as a resident living in the proposed location).

CONFIRMATION OF MINUTES

224/17: The minutes from the meeting on the **7th February 2018** were accepted as a true record of the meeting proposed and seconded and approved unanimously.

225/17: A proposal was put forward to suspend our standing order on agenda item 9(a) to allow a further discussion on a previously agreed matter in December 2017. This was agreed by a majority decision and the relevant Standing order was suspended for this meeting only.

226/17: PLANNING CONSIDERATIONS

There were no Planning applications to consider at this meeting

227/17: On Footpath matters

(a) It was confirmed that the Parish Council has no jurisdiction on the Knoll path (hedges) as this is privately owned land.

(b) Water Continues to run through the hedges of the reservoir/ arrange meeting with Bristol Water with Cllr Osborn or Cllr Townsend

Action: Clerk to contact Bristol Water.

228/17: On Highway Matters

(a) Kerbstone in poor state outside of the main entrance to the Parish Hall

(b) Culvert in Hill Lane opposite Copse Cottage Build up of Stone (on going)

(c) Ham Road beyond Chill Park over the bridge beyond the cottages on the left Hand Side there is a road surface issue on the right.

(d) Methodist Chapel users should be made aware of parking too near to bend causing some danger.

Action: Clerk to contact highways on items (a) (b) ad (c)Margaret Trapp Methodist Minister to be contacted regarding (d)

229/17: Village Green and Toilet Block and Car Park areas

(a) Concerns still raised about over grown area on the left of the green Cllr R Filmer to arrange a small working group to clear in due course.

(b) Chain access to Climbing Frame un painted (Andy Selway to provide quote)

(c) Post and rail fencing needs painting at the rear of green to match the good job at the front (Andy Selway to quote)

(d) It was proposed that we should at some point consider brighter Colours for the trim trail in the future.

(e) One of the picnic benches still requires painting (Andy Selway to quote)

(f) Trip Hazards on Play area ongoing for consideration of refurbishment working group to meet with a contractor on 8th March.

(g) Concerns over weed growth within the newly installed MUGA Sutcliffe to be contacted for advice.

Toilet Block

Concerns raised by some members about the condition and suitability of the current toilet block. Matters to be considered are as follows

Refurbishment to a much higher standard

A Minor internal refurbishment including floors / and Interior fittings

Demolishing the building

Doing Nothing

The above items have been deferred to April meeting however in all cases above a significant sum of money would need to allocated apart from option 4

Action Points.

Clerk to contact Andy Selway for quotes on painting items

Working group to clear left side of green Cllr Filmer and Group)

Sutcliffe to be contacted regarding Muga

Signature of Chairman

Cllr Townsend and working group to report back on play surface ideas/ Costs

230/17: Flood Mitigation Group

No current matters for this group

231/17: Parish Surgery

No Visitors outside of the affordable housing consultation meeting

232/17: Clerks Matters

None reported this month

233/17: Correspondence

(a) Mendip Community Transport (Consideration of grant)

234/17: PAYMENTS AND FINANCE

To Include

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Total of Statutory payments for March 2018

As agreed in April 2017

£ 772.00

Other variable payments

Payroll Manager Software renewal 2018/19	£ 75.00
Jason Mayo Hedges Maintenance February 2018	£ 490.00
<i>Cllr D Knott was not present during this discussion</i>	
ICO Subscription 2018	£ 35.00

235/17: It was resolved to make all of the above payments unanimously

236/17: Outward Grant Considerations

Somewhere House	£100.00 Unanimous
Well Child	£100.00 Unanimous
British Legion	£100.00 Majority
St Michaels PCC	£100.00 Majority

All grants to be paid In April 2018

237/17: Inwards Grant Received

Nuttall Trust	£ 762.00 (Replacement Bench in Cedar Close)
Nuttall Trust	£ 250.00 (Telephone Kiosk Refurbishment)

238/17: MATERS OF CONSIDERATION

1. 239/17: Reconsideration proposal for use of adopted telephone Kiosk

It was decided not to change the previously agreed use of the box and to continue With the proposal for an information centre for a period of 12 months after which Time an assessment would be made as to the success of this venture. It was further Agreed that our Village Agent who has kindly agreed to over see the information and Management of the Kiosk with assistance from Cllr I Ward. A quote for the painting Has been received £550 .00 which was accepted and Mr Selway to undertake the

Signature of Chairman

Work on behalf of the Parish Council.

240/17: To consider options for the Play Surface areas

(Contractors to be approached for suitable costs and quotation)

Defer to April

241/17: To Consider the installation of 3 posts surrounding a verge area the end of Brent Street to mitigate inappropriate parking of Vehicles

Quote for work to be sought from David Welland contractor agreed by majority

242/17: Pot Holes in Crooked Lane

Highways to be contacted by Clerk

243/17: Affordable Housing Consultation

A further consultation was provided by Sedgemoor earlier in the day to consult on the proposed entrance changes to the development. The Parish Council are satisfied that the work is progressing in accordance with the previously supported proposal with the only provision that a footpath be re instated in Station Road vicinity to assist in removing pedestrians from the dangerous Brent Corner Junction. The following were concerns raised by the consultation

Highways

Drainage matters

Timings

Correctness of numbers of affordable units for demand

A number of likely residents of the development further indicated interest

244/17: Middle Street footpath/ Bridleway surface

Cllr Townsend to meet with one final land owner and an email has been passed to John Grimshaw indication support for the project but indication no financial liability Or other responsibility will be accepted by the Council

245/17: Nuttall Bench replacement on triangle area Church Lane update

A grant of £762.00 has been agreed by the Nuttall Trust to replace this bench The bench has been ordered. Grant received.

246/17: SID unit

Cllr D Knott has kindly offered to look at the unit to ascertain what could be done to Mitigate water encroaching this is ongoing. Also Mike Shaw has made contact with Roger Ward regarding new sites to be agreed in various locations for the speed watch team. A meeting has taken place with Roger Ward co-ordinator.

247/17: Finger Post Painting

Somerset forge have quoted on the 4 locations for this programme of refurbishment and it was agreed that 3 of the locations would be agreed for the following financial year at a cost of 3725 a 10% discount to be negotiated on this price for completing the 3 units and all subject to Vat.

Brent Corner replace 2 arms clean and repaint, New Spigot £ 1220.00

Wick Lane Burton Row replace 2 arms, 2 new Collars New Finial clean repaint and new Spigot £ 1185.00

West Road and Burton Row Replace 1 arm 2 new Collars clean and re paint £890.00
Possible New arm Brent Knoll Station station painted white+ extra collar £430.00

Resolved to approve by majority

A deferred item Wick Lane / Brean Road 3 New arms 2 collars Spigot and finial plus post up righting all at a cost of £1785.00 probably to be considered in financial year 2019/20

248/17: Appointment of Internal Auditor Richard Young

Approved Unanimously

249/17: General Purposes meeting earlier in the day

Quarterly meeting to consider the following finance matters

Banking reconciliation
Bank Statements
Budget
Reserves
Financial Summary

The New legislation Data Protection (On Going)
Terms and Conditions for contractors (to be operational from April)
On line banking arrangements updating
Possible Consideration to be given to emergency plan in the future

250/17: One Way System Proposal

A BKN Article will be published to get feed back from the village also church involvement.

251/17: Matters of Report and items for April agenda

A Thank you to Colin for his recent considerable work on various projects
Play Surface Updates
Website updating
Annual Accounts
Grant Request from Rosemary Keele for Ceramic Poppies for 100th Anniversary of the end of World War One

Meeting Dates

The Next main meeting of the Parish Council is on **April 4th 2018** at 7pm with a Parish Surgery at 4.30pm to 6pm also a provisional meeting for any planning matters if needed on **21st March** if required (no surgery on that date)

Meeting Concluded at 9 30.pm