

**BRENT KNOLL PARISH COUNCIL**[www.info@brentknoll.co.uk](mailto:www.info@brentknoll.co.uk)**Clerk to the Parish Council****Owen J Cullwick****7, Roscarrack Gardens****Falmouth****Cornwall****TR11 4FH**[clerk@brentknollpc.co.uk](mailto:clerk@brentknollpc.co.uk)

**Minutes of the of Brent Knoll Parish Council meeting** that was held at the Parish Hall on **3<sup>rd</sup> October 2018** commencing at 7.00pm when the following business was transacted'

**Present:** Councillors Cllr R Filmer, Cllr C Townsend Cllr R Hall, Cllr D Knott, Cllr J Harper Cllr P Osborn, Cllr M Borland, Cllr B Freestone Cllr I Ward and Clerk Owen Cullwick there was 3 members of the public present at this meeting. Also 3 members of affordable Housing team from Sedgemoor to present updates on affordable housing

*"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race gender, sexual orientation, marital status and any disability) Crime disorder and Human Rights.*

*The Parish Council has agreed to film all public meetings in accordance with the legislation Draft Regulations laid before Parliament under section 43(3) and (4)(i) of the Local Audit and Accountability Act 2014.*

**76/18: APOLOGIES FOR ABSENCE**

Apologies received and accepted from Cllr A Hurkett and Cllr C Trivett-Bill

**77/18: TO RECEIVE DECLARATIONS OF PREJUDICIAL AND PECUNIARY INTEREST**

Cllr R Filmer declared a personal interest on matters relating to Sedgemoor and County as the elected Councillor for the District and the County. Cllr Filmer declared an interest to avoid pre determination as a member of the District Planning Authority on planning Matters associated with this agenda. Cllr B Freestone Prejudicial interest on application no 07/18/00026 due to knowing the applicant. Cllr R Hall pecuniary interest on payment of expenses

**CONFIRMATION OF MINUTES**

**78/18:** The minutes from the meeting on the **5<sup>th</sup> September 2018** accepted as a true record of the meeting proposed and seconded and approved unanimously.

**79/18: PLANNING CONSIDERATIONS**

Cllr R Filmer and Cllr B Freestone left the meeting having previously declared an interest on item 77/18

**07/18/00026: Erection of 2 dwellings ,formation of new vehicular access and erection of a single storey rear extension to 111 to form annexe with associated landscaping. At 111, Brent Street Brent Knoll TA9 4EH**

**Response:** The Parish objected to this proposal on the grounds over development and a poor drainage outcome.

Cllr B Freestone returned to the meeting at this point.

**07/1800027: 1 Sycamore ( T1) reduce side over property by 1 -1.5m and 3 Poplar ( T2 –T4) reduce by 5m overall.** At Greystones Burton Row Brent Knoll TA9 4BP

**Response:** The Parish Council Supported this proposal on the grounds of good arboreal practice

**07/18/00028: Fell 1 Ash tree ( T1) at Sunnycroft Station Road Brent Knoll TA9 4BH**

**Response:** The Parish Council supported this proposal on the grounds of good arboreal practice

All responses to be notified to Sedgemoor District Council on the 5<sup>th</sup> October electronically

Cllr Filmer returned to the meeting.

**80/18: County and District Report from Cllr R Filmer**

#### **District Update**

#### **Cllr Filmer updated the Parish Council on the following matters**

- ( a ) Homes in Sedgemoor looking to develop underused sites
- ( b ) Cap now off borrowing levels for increased social house building
- ( c ) Housing delivery test on delays between planning granted and build out.
- ( d ) 520 homes currently being built against local plan target of target of 640 per annum
- ( e ) SDC now in top 10 nationally for delivery application speed and top in South West

#### **County Update**

- ( a ) Highways working with SDC to improved transport links including junction 22
- ( b ) Unitary and service delivery discussions on going

#### **81/18: On Footpath matters**

Obstruction caused by a piece of wood in the Berry's Field

**Action:** [On going](#)

#### **82/18: On Highway Matters**

- (a) Large pothole now outside of Tennis Courts still of concern
- ( b ) Speed limit consultation on A38 : 40 mph to be considered a traffic order needs to be approved with Brent Knoll / East Brent and Burnham without. It was agreed that Brent Knoll are in agreement for Katherine Tyson to be notified of approval from Brent Knoll PC this will provoke the required public debate on the matter.
- ( c ) Request to be considered for a white line on Brent Street opposite 135, Brent Street and resident will be invited to respond by letter from PC.

**Action:** Clerk to contact highways on all matters

**83/18: Village Green and Toilet Block and Car Park Areas**

- (a) Surebond now nearly finished on play surfaces
- (b) Clerk to contact J P Mayo regarding mowing close to new surfaces
- (c) Grass is currently in good order
- (d) Consideration to be given for the removal of an Apple Tree car park area
- (e) Ladies Toilet door needs easing
- (f) Recent accident on the green ( little detail or formal report)

**84/18: Flood Mitigation Group**

A decision to move all equipment from Ball Copse Hall to the rear store of the toilet block

**85/18: Parish Surgery**

1 member of the public and our village agent attended this session in the afternoon. Concerns were raised regarding speeding issues on Station Road and also poor visibility from the exit opposite South Brent Close. A letter to be sent to owners just reminding them to ensure all hedges are maintained to avoid poor exit vision.

**86/18: Clerks Matters**

New Notice Board to be completed soon and installed on the Parish Hall Wall

**87/18: Correspondence**

An update from Royal Mail on Spam delivery issues  
CPRE Invitation to Annual General Meeting in October

**88/18: Finance and to approve payments**

**To Include**

**Total of Statutory payments for October 2018**

**As agreed in April 2018**

**£ 2669.75**

**Other variable payments**

Cllr R Hall left meeting having declared pecuniary interest

Cllr R Hall Postage of meeting Papers

**£ 8.18**

**89/18** Resolution to approve Payment to Cllr Hall

Cllr Hall returned to the meeting at this point

Hazel Briinton Locum Fees for September 5<sup>th</sup>

**£ 47.51**

E'on Energy Account

**£ 33.35**

Inland Revenue underpayment of Employers NI 2017/18

**£ 94.20**

Clerks Expenses and Allowance July to September 2018

**£ 161.88**

**90/18: Resolution to approve the above payments unanimously**

**91/18:** New E'on Contract approved figures same as previous contract

**92/18:** Audit 2017/18 now approved by External Audit

Signature of Chairman

**93/18: MATERS OF CONSIDERATION****a Glebe Oak Signage**

It was resolved that the new Coronation Oak Signage should be on the outside of area and new posts to install the sign to be erected. It was further agreed that a formal unveiling of the plaque should be on the afternoon of the 7<sup>th</sup> November with children from the school and former Councillor Jean Owen to be invited unveil the new signage.

**b Grade 2 chest tomb restoration**

It was resolved that in principle the Parish Council would make a contribution to the project in due course however it was also resolved that Cllr C Townsend will meet with Mr G Brown to identify all of the funding sources and available grants and the PC Will make its decision on both grant funding and its willingness to make the application which will make it possible to re claim the VAT as a Statutory body. Further decisions on this matter on November 7<sup>th</sup> 2018

**c Issues relating to sewage overflow Brent Street towards A38**

Wessex Water has confirmed that all matters relating to above were in fact taken account of during the multi million pound infrastructure project 2 years ago and these matters raised are likely to emanate from before that work.

**d Notice Board replacement /refurbishment competed update**

To be completed in October

**e. Any Further considerations / decisions for the toilet block.**

Cllr Townsend has requested 4 quotes for work on this project and has so far received the first one so more on this matter on November 7th

**f. Jason Mayo Extension of Contract to year end**

It was resolved to approve the extension of the contract to include the verge in front of the Glebe Field in Church Lane, The grassed area in front of South Brent Close and the Cedar Triangle at a total cost of £270.00 to the year end. Once that has completed a new contract for a full year will be assessed.

**g. Stiles across the Crooked Lane railway crossing.**

Cllr Townsend has been in touch with Chris East footpaths officer for the County who has informed us that we will not have any authority to make changes to this dangerous area near the railway in Crooked Lane and that he will make contact with Network Rail to assess the work required.

**h. Village Green Rhyne Maintenance issues ( any updated matters)**

This is an ongoing matter which is currently being considered

**j. Village Flower Borders**

Sanders Garden World now owned by Blue Diamond have agreed to fund the planting and wood structures needed to improve the entrance to the village from East Brent and Berrow

(new areas in addition to the current arrangement at the A38 Entrance) A letter will go from the Parish Council to confirm the agreement with Blue Diamond prior to the Parish Council considering making an annual payment to local gardening team for managing the flower beds.

**k. Drainage at the rear of the Church ( any Updated matters)**

This project will be completed by the end of October

**l. Monthly Sid and crime reports .updated information and report**

There is currently poor information available from the SID and it was decided to continue discussions regarding the future of this or a replacement unit in next years budget. In the short term it was decided that we should ask Richard Ibrahim if an installation could be made in Station Road as this was a previously agreed location.

**m. Painting to rear and left side fencing and remaining bench**

This matter is deferred to November

**n. Affordable Housing project any decisions relating to this matter**

The affordable team made a brief presentation prior to this meeting on the final design scheme prior to planning application

**(1)** The Parish Council are concerned about the use of render on some plots particularly regarding the longevity of this type of finish in future years and also not in keeping with the general Victorian principles in the design scheme.

**(2)** The Council raised concerns about the impact of plots 8 and 9 at the entrance to the site, and particularly the roof line of these buildings.

**(3)** Raised on many occasions the concerns over flooding on to Brent Street from culverts etc and the Parish Council wish to ensure that these matters are fully dealt with under the scheme.

**(4)** Lettings Policy to be agreed by the Parish Council November 7<sup>th</sup> 2018

**o. Body's Lane Dog Fouling**

The Parish Council re iterate most strongly for dog walkers to make use of the provision of dog bins in the area and ensure that Body's Lane is maintained in a clean and pleasant environment

**p. Bin opposite the School and its use and future( Updates)**

This will be revisited once the BKN Article on the use of this facility has been responded to

**q. Speed and speeding issues**

Residents should be reminded that 30mph repeater signs should be kept clear from overhanging hedges and bushes as failure to do so could invalidate the published speed in

that area and the Parish Council are anxious to make all mitigation possible to avoid excess speed in the village. Sleeping Policemen also suggested as a possible solution to speeding

**MATTERS OF REPORT AND AGENDA ITEMS**

Post down near box  
Cold Calling concerns

Kiosk update  
Wreath for 11/11 ( British Legion Poppy appeal £20.00)

**Meeting Dates**

The Next main meeting of the Parish Council is on **November 7th** at 7pm with a Parish Surgery at 4.30pm to 6pm also a provisional meeting for any planning matters if needed on **17<sup>th</sup> October 2018** if required ( no surgery on that dates)

**Meeting Concluded at 9.40 .pm**