

BRENT KNOLL PARISH COUNCILwww.info@brentknoll.co.uk**Clerk to the Parish Council****Owen J Cullwick****7, Roscarrack Gardens****Falmouth****Cornwall****TR11 4FH**clerk@brentknollpc.co.uk

Minutes of the of Brent Knoll Parish Council meeting that was held at the Parish Hall on **4th July 2018** commencing at 7.00pm when the following business was transacted'

Present: Councillors Cllr R Filmer, Cllr C Townsend Cllr R Hall, Cllr I Ward, Cllr C Trivett – Bill, Cllr D Knott, Cllr J Harper Cllr P Osborn, Cllr M Borland, Cllr B Freestone and Clerk Owen Cullwick there were no members of the public present at this meeting.

"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race gender, sexual orientation, marital status and any disability) Crime disorder and Human Rights.

The Parish Council has agreed to film all public meetings in accordance with the legislation Draft Regulations laid before Parliament under section 43(3) and (4)(i) of the Local Audit and Accountability Act 2014.

35/18: APOLOGIES FOR ABSENCE

Apologies received and accepted from Cllr A Hurkett

36/18: TO RECEIVE DECLARATIONS OF PREJUDICIAL AND PECUNIARY INTEREST

Cllr R Filmer declared a personal interest on matters relating to Sedgemoor and County as the elected Councillor for the District and the County. Cllr Filmer declared an interest to avoid pre determination as a member of the District Planning Authority on planning Matters associated with this agenda. Cllr P Osborn Prejudicial and Pecuniary interest on application **07/18/00013** as a neighbour to the proposed application Also Cllr R Filmer Personal, Prejudicial and Pecuniary interest on planning application no **07/18/00016** as a neighbouring property Cllr I Ward personal interest on application no **07/18/00016** Cllr Filmer and Cllr Ward personal interest on matters relating to payments to the Parish Hall as trustees of the Parish Hall.

CONFIRMATION OF MINUTES

37/18: The minutes from the meeting on the **6th June 2018** were accepted as a true record of the meeting proposed and seconded and approved unanimously.

38/18: PLANNNG CONSIDERATIONS

Cllr Filmer left the meeting having previously declared an interest on item 36/18

07/18/00011: Notice of proposed agricultural development prior notification of a new roof over the existing yard to house animals at Wick Farm Wick Lane Lympham

Response: Support of the grounds of Animal Welfare unanimous

07/18/00012: Horse Chestnut (T1 within area 1) crown lift over garden to 4-5 m above ground level and trim back 2-3 m from electricity Pole at Hilberry 104, Brent Street Brent Knoll TA9 4BB.

Response: Support on the grounds of good arboreal practice and safety issues regarding an electric pole nearby

Cllr P Osborn left the meeting having declared an interest on **36/18**

07/18/00013: Listed building consent –alterations. Internal and external alterations to kitchen and utility and bedroom(partly implemented at 144, Brent Street Brent Knoll TA9 4BE.

Response : Support unanimously on the grounds of maintaining the conservation issues relating to the property.

Cllr P Osborn Returned to the meeting

07/18/00010: Part retrospective application for the change of use of land for travellers caravan site for 2 pitches each comprising 1 mobile home 1 semi detached dayroom and associated development on land at Oakdale Battleborough Lane Brent Knoll.

Response: Objection by the Parish Council on the grounds of layout and density together with traffic movements. Also visual impact that is not in keeping with the view of Brent Knoll and the visibility aspect to the environment. Unanimous

07/18/00016: Erection of a single storey extension to rear East Elevation ,First floor extension with terrace to side North Elevation , internal alterations and the erection of a detached garage at_46, Brent Street Brent Knoll TA9 4DT

Response: Support on the grounds of improved visual amenity and Enhanced to the building line.

Cllr Filmer returned to the meeting

39/18: County and District Report from Cllr R Filmer

District Update

Upgrading of CCTV Infrastructure to HD
 Burnham now has Infra Red system
 Splash Site in Bridgwater continues its development to Multiplex Cinema and Gym
 Bridgwater retail Park now has Marks and Spencer Food Hall
 Hinckley now has 3000 workers on site
 Local Plan updates in the Sedgemoor plan indicate a current shortfall of housing delivered to date to be made up over plan period to 2032

County Update

Library Consultation now completed with 7000 responses been received
 This we will be considered by the Scrutiny and Cabinet process
 Somerset Rivers Authority proposals to allow it to be precepted for in the same ways as Police blocked in parliament as a private members bill
 Ongoing debate regarding unitary Authority change.

40/18: On Footpath matters

Signature of Chairman

(a) Bristol Water have now acted upon the request to maintain the surrounding hedges of the reservoir and the clerk reported that this action will result in regular maintenance of the site and surround in the future and a letter of thanks to be sent to Neil Burston of Bristol Water.

(b) The rail to the top kissing gate has broken and the post and rail needs fixing on the Knoll.

(c) No Cycling Signs waiting to be fixed by David Welland

(d) Kissing Gates have been agreed in Battleborough Lane with land owners and David Welland will be asked to meet with Cllr Ward to quote for the work to be completed

Action: Clerk to write to Bristol Water and request quotes from Dave Welland for the item (b) and (d)

41/18: On Highway Matters

- (a) Recent build up of traffic recently between Edithmead and East Brent
- (b) Manor Ride Road Surfacing breaking up
- (c) Ham Road beyond the last house the 30mph is in the wrong place and the road is collapsing near the telegraph Pole.

Action: Clerk to contact highways on all matters

42/18: Village Green and Toilet Block and Car Park Areas

- (a) Litter bins reported full on inspection dates and outside the toilet block
- (b) Weed control weeded behind the toilet block (Cllr B Freestone kindly agreed to undertake)
- (c) Toilet Block all seems to be working properly at present

43/18: Flood Mitigation Group

No Issues raised at this meeting

44/18: Parish Surgery

3 members of the public and the village agent attended

- (a) Bin opposite the School concerns over dog waste being placed in it (SDC To investigate) options need to be considered in the future
- (b) General Concerns over hedges overgrown in Manor Ride
- (c) Further concerns raised about dog noise in East Ride

45/18: Clerks Matters

Roger Ward has kindly agreed to update the Notice Boards from September

46/18: Correspondence

- (a) Sedgemoor District Council legal drafting service (for information)
- (b) Sedgemoor CAB grant request (to be reviewed later in the year)

Signature of Chairman

(c) Station Road railway bridge maintenance needed on surrounding growth

47/18: Finance and to approve payments

To approve the Statutory payments Listing as previously circulated to members

To Include

Total of Statutory payments for April 2018

As agreed in April 2018

£ 1468.05

Other variable payments

Street Master (new bench for Cedar Close funded by Nuttall Grant	£ 777.60
E'on Energy for 4 th June 2018	£ 40.10
Clerks Allowance and expenses April to June 2018	£ 272.19
Parish Hall Room Hire January to June 2018	£ 333.75
Paul Dixon (Kiosk fitting out)	£ 85.00
Dave Welland (No Cycling signage fitting and Cedar Close Bench)	£ 125.00
(Payment subject to job completion)	
George (Plumbing in the toilet block)	£ 69.54
Somerset Forge (Finger Post refurbishment)	£ 4023.00

48/18: Resolution to approve the above payments

Resolution to approve forward statutory payments for August and to agreed for payment no earlier than August 5th 2018

£ 1468.05

49/18: Resolution to approve the above payments

50/18: MATERS OF CONSIDERATION

a. Telephone Kiosk now completed so we should decide on the way ahead.

Cllr Ward and Village agent Kim Wilcox to arrange for the following to be posted in the newly fitted Kiosk

- Local Groups
- Whats on events
- Any local information
- Walks and points of interest
- School to be involved

It will operate for a period of 6-9months to decided this a suitable use of the facility Buncombes to be asked to quote to install LED Lights

b. To consider all quotes and options for play surface areas (Working group).

Options and quotes have now been considered for replacing the now worn tiling on the play surface areas. It was resolved that Surebond was the most suitable in terms of both price and product and agreement for a sum of **£7245.00 exc VAT** should be allocated from current reserves in the to finance the proposal. It was further agreed that Cllr Harper would contact Surebond to obtain a best quote for the additional item of surface beneath the A Frame section of the trim trail.

c Wording consideration for Coronation Oak Glebe Field.

The wording for the plaque for the Coronation oak has been agreed by the Parish Council and signage will be made by Arien signs at a cost of £40.00 to be placed on the gate of the Glebe field.

Signature of Chairman

d Notice Board replacement / refurbishment . To agree quote

A new notice board to replace the existing near the car park was approved and will be made by Paul Dixon at a cost of £385.00 plus signage costs to match the existing unit for the Parish Hall and placed when completed on the corner of the Parish Hall. It will be made of Oak timber.

e. Any Further considerations / decisions for the toilet block.

It was resolved that the Parish Council should proceed with further costings on a refurbishment of the toilet block. Cllr Townsend has met with a contractor who has proposed a list of ideas and suggestions in moving the project forward. An early stage indication is that any such proposal is likely to cost in the region of £5000 to £6000 and would significantly upgrade and improve the look of the building. The decision to move forward was approved unanimously.

f. Cedar Close Bench also future maintenance of this ground.

The new bench is now in place (yet to be fixed) however the ground on the land that it sits on is poorly maintained at present with one or two cuts per year by SDC. It was proposed that we ask Jason Mayo for a quote to add this land to the contract for regular maintenance. It was also agreed that some regular strimming is needed around the Glebe Field which should also be added.

g. Stiles across the Crooked Lane railway crossing.

This is an ongoing matter that is being dealt with by Cllr Townsend

h. Village Green Rhyne Maintenance issues .

This is currently ongoing and a matter that Cllr Knott is looking into

j. Unregistered Footpaths.

Currently un registered footpaths are being considered for identification in and around the village and members will discuss this matter as an ongoing matter Cllr Osborn is co-ordinating this matter.

k. Drainage at the rear of the Church.

An ongoing matter being handled by Cllr Knott

l. Monthly Sid and crime reports .updated information and report

The current unit may be coming to the end of its useful life and members agreed that we do wish to continue to operate a unit in the village. Clerk to raise the matter with other neighbouring Parishes to consider what options the Parish Council has for its replacement in the near future.

m. Quotes for the Post and rail fencing/ bench on the village green.

Three quotes have been received for this work and the clerk will check out one of the quotes to ensure that it includes the removal of all the green residue from the hedges prior to painting to ensure that the job is completed to a satisfactory standard and using the same materials as the rest of the fencing.

N Update on Diocese Contact regarding the Glebe field

Clerk will contact the Diocese land section to try and obtain further information on any likely planning proposals

51/18: Matters of Report and items for Sept 2018 agenda

Reported that Chris Evans cycle ride has now raised excellent levels of funding for the charity.

Car Share Schemes.

Plastic Management.

Rusting Sides of the Crooked Lane Railway Bridge to be added to Network rail matters

Meeting Dates

The Next main meeting of the Parish Council is on **Sept 5th** at 7pm with a Parish Surgery at 4.30pm to 6pm also a provisional meeting for any planning matters if needed on **1st August and 15th August** if required (no surgery on that dates)

Meeting Concluded at 9.40 .pm