

BRENT KNOLL PARISH COUNCILwww.info@brentknoll.co.uk**Clerk to the Parish Council****Owen J Cullwick****7, Roscarrack Gardens****Falmouth****Cornwall****TR11 4FH**clerk@brentknollpc.co.uk

Minutes of the of Brent Knoll Parish Council meeting that was held at the Parish Hall on **5th December 2018** commencing at 7.00pm when the following business was transacted'

Present: Councillors Cllr R Filmer, Cllr C Townsend Cllr R Hall, Cllr D Knott, Cllr J Harper Cllr P Osborn, Cllr M Borland, Cllr B Freestone Cllr A Hurkett and Clerk Owen Cullwick there were 11 members of the public present at this meeting.

"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race gender, sexual orientation, marital status and any disability) Crime disorder and Human Rights.

The Parish Council has agreed to film all public meetings in accordance with the legislation Draft Regulations laid before Parliament under section 43(3) and (4)(i) of the Local Audit and Accountability Act 2014.

113/18: APOLOGIES FOR ABSENCE

Apologies received and accepted from Cllr C Trivett Bill and Cllr I Ward

114/18: TO RECEIVE DECLARATIONS OF PREJUDICIAL AND PECUNIARY INTEREST

Cllr Filmer declared a personal interest on matters relating to Sedgemoor and County as the elected Councillor for the District and the County. Cllr Filmer confirmed that he was not declaring an interest on applications **07/18/00030** or **07/18/00021** as he has previously taken part in discussions with the affordable Housing team as part of the Parish Council and had therefore declared that as a result of that previous involvement would withdraw from the planning Committee at Sedgemoor and take no part in any discussion or decision making. Councillor Filmer declared an interest to avoid pre- determination as a member of the District Planning Authority on planning application nos. **07/18/00031**. Cllr Borland declared a Pecuniary interest on application **07/18/00030** as being a potential recipient of any affordable units on this application. Cllr Hurkett declared a Pecuniary interest on application **07/18/00021** due to the application neighbouring her own property. Cllr Hall declared a prejudicial interest on application 07/18/00031 as a near neighbour

CONFIRMATION OF MINUTES

115/18: The minutes from the meeting on the **7th November 2018 and 21st November 2018** accepted as a true record of the meeting proposed and seconded and approved unanimously.

116/18: PLANNNG CONSIDERATIONS

Signature of Chairman

Cllr Borland left the meeting having declared an interest

07/18/00030: Erection of 15 dwellings and associated works, formation of access on land to the west of Brent Street Brent Knoll (Applicant South West Housing Society) This development includes affordable housing. To consider only the changes.

Response: The Parish Council agreed to withdraw their objections previously submitted to this application subject to the internal drainage board approving the proposed drainage strategy and the highway authority agreeing to the highway access onto Brent Street including resolving the current flooding issues in that area. The Parish council also highlighted the removal of landscaping that would impact on 193 Brent Street in terms of light pollution from parking vehicles

Cllr Borland returned to the meeting.

Cllr Filmer and Cllr Hall left the meeting having declared an interest

07/18/00031 Demolition of existing single storey side extensions and chimneys. Erection of a new single storey side extension. Front porch and external insulation of building at The Orchard Burton Row Brent Knoll TA9 4BX

Response: The Parish Council supported the application on the grounds that it made improvements to a building in need of update and refurbishment

Cllr Hall and Cllr Filmer Returned to the meeting

Cllr Hurkett left the meeting having declared an interest

07/18/00021: Erection of 18 1,2,3 and 4 bedroom dwellings with associated parking on land to the South East of 2, Brent Street Brent Knoll TAA9 4DU. To consider only the changes.

Response: The Parish Council decided by a majority to make no observations to these latest amendments.

117/18 The Clerk read the following statement

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Members of the public left the meeting room at this point

118/18: A code of conduct matter was discussed in relation to a pecuniary interest breach at a previous meeting. As a result of this the Parish Council decided to accept the findings and take no further action. A signed statement was made by the Clerk and Chairman for filing.

Cllr Hurkett returned to the meeting and there were 4 members of the public returned

119/18: COUNTY AND DISTRICT COUNCILLOR REPORT

Cllr Filmer updated the Parish Council on the following matters

- (a) Library consultation: 13 moving forward Highbridge not included
- (b) Winter gritting extra funding for this coming winter

Signature of Chairman

- (c) Parking and signs review taking place in urban areas
- (d) County to reduce of single use plastics
- (e) Some 12 % reduction in fatalities on the County Roads.
- (f) Increased homelessness n the Sedgemoor area more affordable housing needed
- (g) Sedgemoor top on planning efficiency for both major and minor applications
- (h) Budget Round now commencing

120/18: On Footpath matters

No new matters raised

121/18: On Highway Matters

- (a) Large pothole now outside of Tennis Courts still of concern (report again to highways).
- (b) New Potholes near the motorway bridge in Harp Road also entrance to A38 Flooding during heavy rain
- (c) A hedge outside 23 Brent Street is causing some problems on the walkway
- (d) An inspection cover near the Gas Box needs attention

Action: [Clerk to contact highways on all relevant matters](#)

122/18: Village Green and Toilet Block and Car Park Areas

- (a) Daffodils Planted
- (b) The cubicle in the men's toilet was defaced with mud

Cllr A Hurkett agreed to undertake green inspection duties in December

Toilet Block Refurbishment

To move the project on a letter will be sent to one of the contractors who quoted and accepting the quotation subject to clarification on detail and flooring.

A matter was raised regarding conversion to a single unit unisex disabled facility the Parish Council decided that we have moved forward on the project and should pursue the current arrangement.

Action : Clerk to write to the contractor

123/18: Flood Mitigation Group

No new matters

124/18: Parish Surgery

3 members of the public attended and Kim Wilcox Village Agent.

A photograph of the rubbish bin opposite the School which was the subject of the recent article in the BKN was presented to the Clerk. The Parish Council had no response to the requested comments. It was resolved to allow the resident whose property is near the bin to remove it as it has been causing issues and the bin used for Dog waste rather than rubbish.

Signature of Chairman

125/18: Clerks Matters

Truspeed to come and present to the January meeting on the 9th
Diary Dates with one change in May now the 8th of May
Green Rota only prepared to April update in May 2019

126/18: CORRESPONDENCE

Crime Report (for Information)
CIL Return required by end of December by Clerk

127/18: FINANCE AND TO APPROVE PAYMENTS

To approve the Statutory payments listing as previously circulated to members

To Include

Total of Statutory payments for December 2018

As agreed in April 2018

£ 1460.40

Other variable payments

SLCC Subscription renewal from January 1st 2019

£ 136.00

External Audit FEE PKF

£ 360.00 *Inc of £60.00 Vat*

128/18: It was resolved to make the above payments unanimously

129/18: Precept and budget agreement

A Budget analysis was circulated pre meeting and members asked to consider a budget for 2019/2020.

The figures outlining this year to date and forecast for end of March 2019 were considered together with a proposal for budget and precept decision. There were 3 changes in the budget proposal

- (A) To increase Play equipment Budget from £500.00 to £ 1000.00
- (B) To increase special projects figure to £10,000.00 this would include both Toilet block refurbishment and replacement SID
- (C) Increase by £500.00 Village Maintenance to reflect the additional areas being part of the contract for 2019/20

130/18: A precept of **£33515.00** was proposed and accepted unanimously for the year 2019/20 and increase of 8% a figure of £2615.00

131/18: MATERS OF CONSIDERATION**a. Grade 2 chest tomb restoration (update)**

This is an ongoing matter that now requires a Conservators report followed by a faculty from the Diocese the matter will be further considered it was resolved that the Parish Council would as part of its previously agreed contribution to the project make a payment of £280.00 + vat for the preparation of the report.

b. Removal of the old Notice board.

Cllr Osborn and Mac Hares to remove legs, Dave Welland will fill in the holes

c. **Stiles across the Crooked Lane railway crossing/ further updates.**

Cllr C Townsend has met with Chris East and Catherine Campbell and it has been agreed to install a Bristol Gate during this financial year.

d. **Telephone Kiosk updates on the information on display.**

This is an ongoing project

e. **Cold Calling Concerns in the area**

This is of ongoing concern and will be further discussed

MATTERS OF REPORT AND ITEMS FOR NEXT MEETING

Adult Gym equipment
Daffodils Still available

The Parish Council would like to wish everybody a very happy Christmas and send its good wishes for a recovery to Cllr I Ward

Next Full meeting of the Parish Council will on **January 9th 2019** at 7pm in the Jubilee Room and A Parish Surgery on the same date 4.30pm to 6pm in the Jubilee room