

**BRENT KNOLL PARISH COUNCIL**[www.info@brentknoll.co.uk](mailto:www.info@brentknoll.co.uk)**Clerk to the Parish Council****Owen J Cullwick****7, Roscarrack Gardens****Falmouth****Cornwall****TR11 4FH**[clerk@brentknollpc.co.uk](mailto:clerk@brentknollpc.co.uk)

**Minutes of the of Brent Knoll Parish Council meeting** that was held at the Parish Hall on **6<sup>th</sup> September 2017** commencing at 7.30pm when the following business was transacted'

**Present:** Councillors Cllr C Trivett Bill, Cllr R Filmer, Cllr R Hall, Cllr J Harper, Cllr I Ward, Cllr M Borland, Cllr B Freestone, Cllr P Osborn, Cllr D Knott and Clerk Owen Cullwick there was 1 member of the public present at this meeting.

*"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race gender, sexual orientation, marital status and any disability) Crime disorder and Human Rights.*

*The Parish Council has agreed to film all public meetings in accordance with the legislation Draft Regulations laid before Parliament under section 43(3) and (4)(i) of the Local Audit and Accountability Act 2014.*

**78/17: APOLOGIES FOR ABSENCE**

There were apologies from Cllr A Hurkett and Cllr C Townsend and accepted unanimously

**79/17: TO RECEIVE DECLARATIONS OF PREJUDICIAL AND PECUNIARY INTEREST**

Cllr R Filmer declared a personal interest on matters relating to Sedgemoor and County as the elected Councillor for the District and the County. Cllr Filmer Personal interest on agenda item **6a** and Pecuniary interest on item **6b** of the agenda. Cllr I Ward declared a Personal interest on item **6a** of the agenda and pecuniary interest on **6b** of the agenda.

**CONFIRMATION OF MINUTES**

**80/17:** The minutes from the meeting on the **5<sup>th</sup> July** were accepted as a true record of the meeting proposed and seconded.

**PLANNING CONSIDERATIONS**

**81/17:** There were no planning considerations at this meeting

**82/17:** In August 3 members of the Parish Council attended the District development and planning meeting to put the Parish Council view on two recent objections on planning applications. On this Occasion the District planning decision was to support and grant the planning approval. On both of these applications there were no grounds on which the planning authority were able to agree with the Parish Council view however it was resolved

that on future occasions that the response given should continue at all times to reflect and on occasions more give more detailed responses that match clearly valid planning considerations.

**83/17:** Planning Training in October dates to be forwarded once they have been confirmed.

**84/17: On Footpath matters**

Cllr Osborn still has a gate at his property to be fitted in Body's Lane and quotes need to be sought for fitting it was agreed to ask Heritage and Durston for suitable quotes

**Action:** Clerk to obtain suitable quotes from the above

**85/17:** A valid concern was raised regarding the dangerous railway crossing in Crooked Lane and recently it was noted that a number of children were crossing the line and clearly having some difficulty accessing the crossing. This has been reported to Network rail previously and will be done again and to seek permission to improve this very dangerous area

**Action:** Clerk will attempt to make some contact with Network Rail

**86/17:** A hedge surrounding Old Manor is causing some obstruction to footway and a letter will be sent to the property owner.

**Action:** Clerk to write to the Owner of the Old Manor

**87/17: On Highway Matters**

As previously reported to the County there are two Pot Holes one near the junction of Manor Ride and Brent Street and the other outside Ivy clad Hall on the bend at the bottom of Church Lane.

**Action:** To be reported to highways

**88/17:** 4 Finger Posts including one that has been totally removed at the far end of Wick Lane/Brean Road need repainting. The other three are the West Road junction of Burton Row one at Wick Lane/ Burton Row and a fourth on the corner of Brent Street/Burton Row and Station Road It was reported that the County are currently assessing what can be done by Parishes on these finger posts and more to be considered later.

**Action:** Clerk to write to County for clarification on this matter

**89/17: Village Green and Toilet Block and Car Park areas**

Key Outstanding Issues identified in July/ August / Sept

**Car Park Area**

- (1) White Markings for parked cars need re painting  
(Pending further consideration)
- (2) The Post to the left of the entrance to the green is broken  
( Durston to Quote)
- (3) The fencing areas approaching the green need treating  
( Andy Selway to quote)
- (4) The Blue signage now needs a contact number  
( Cllr Harper to obtain quotes from Arien Signs)
- (5) Spraying the area between the Toilet block and hall

Signature of Chairman

- (6) A fencing quote immediately behind the hall is needed to replace with a high level fence.  
(Quote received from Heritage further sought from Durston and Premier)
- (7) The back board to the White sign on the left of the entrance needs replacing  
(Quote from Coast Gardening)
- (8) Non Functional Posts between the toilet block and Car Park to be removed and making good the area  
(Pending Further consideration)

**Green Area**

- (9) Acacia Tree consideration to be given to Crown Lifting  
( Further Consideration)
- (10) First Bench needs replacement wood on front of the seat  
( Quote Coast Gardening)
- (11) Spraying on the left hand side of green where Saplings have been removed  
( David Knott to undertake)
- (12) Hole filling needed in the front of the left hand side fencing  
( Quote Coast Gardening)
- (13) Trip hazard on the roundabout play surface corner  
( Quote Coast Gardening)
- (14) Swings area need trip hazards on the edging filled and turfed  
( Quote Coast Gardening)
- (15) The trip Hazard edging on the multi play needs filling and turfing  
( Quote Coast Gardening)
- (16) All play equipment needs some touching up on painting and benches re stained  
( Andy Selway to complete)
- (17) The trim trail corner post/ bases damaged by strimming  
( Pending further consideration)
- (18) The front of Muga needs turfing and filling to avoid trip hazard  
( Coast Gardening )
- (19) Bushes on the rear of the green near car park fencing needs trimming]  
( J P Mayo)
- (20) The area between the Hall and the fence needs spraying  
( David Knott to undertake)

**90/17: Flood Mitigation Group**

It is proposed to have the machine fired up in the near future

**91/17: Parish Surgery**

There were 3 visitors at the Parish surgery  
East Ride Ongoing issues regarding environmental and trading issues and concerns raised about importing of Romanian rescue dogs emails sent to Sedgemoor District Council.

**92/17: Clerks Matters**

There were no current issues raised by the clerk at this meeting.

**93/17: Correspondence**

( a ) Letter from Parish Hall regarding the parking of vehicles during fete.

Signature of Chairman

Clerk to write to John Woodman portfolio holder

**94/17:** Cllr Filmer and Cllr Ward left the room having declared pecuniary interest as trustees.

( b ) Letter requesting dates 9<sup>th</sup> June 2018 Fete and 21<sup>st</sup> July 2018 for Music on the Green the Parish Council resolved to approve these dates proposed, Seconded and voted for unanimously.

**95/17:** Cllr Filmer and Cllr Ward returned to the meeting.

**96/17: PAYMENTS AND FINANCE**

**To Include**

**7. Finance and to approve payments**

**To Include**

**Total of Statutory payments for September 6th 2017**

**As agreed in April 2017**

**£ 1414.00**

**Other variable payments**

Annual report from GB Sports	£ 79.20
Retrospective Payment to Heritage Landscapes	£ 553.65

**All Payment proposed and seconded and resolved unanimously**

**Other Finance Matters**

A summary of the budget for the first 5 months was explained to the Council  
Explanation of Inwards Grant CIL Grants and VAT Reclaim

**MATERS OF CONSIDERATION**

**97/17:**

**To Consider the adoption of the telephone Kiosk and future uses**

The adoption of this unit has now been completed and contracts exchanged between the Council and BT. A painting kit has now been provided for use on the kiosk and future uses to be considered at the October meeting. We will obtain a quote from Andy Selway to utilise the kit provided to put a good finish on the adopted box.

**98/17:**

**To consider any matters in relation to the working group on adult exercise equipment**

On going matter currently under consideration

**99/17:**

**To consider any responses from the BKN article on Neighbourhood planning**

There has been a nil response to this insertion and therefore the Parish Council will not proceed further with such a plan.

**100/17:**

**Timings of Monthly meetings in the future**

It was resolved to advertise future meetings starting at 7pm with open public session to be followed immediately by the Parish Council meeting.

**101/17:**

**To consider any further information on the Steering Group on Affordable Housing**

A meeting is due to take place on the 14<sup>th</sup> September at 2.30pm

**102/17:**

**To consider any action to be taken on the SID unit**

An address has now been provided for the return of the unit to Germany and Richard Ibrahim will be asked if he would kindly package the unit so we can arrange a Courier to collect from his home all costs to be borne by the Parish Council

**103/17:**

**To consider future CPR Courses locally**

The Parish Council resolved to consider the matter during the early part of 2018

**104/17**

**Meet the Councillor morning**

Confirmation of the meet the Councillor morning on the 16<sup>th</sup> September in the Nuttall room of the Parish Hall between 10am and 12 noon refreshments to be provided by Cllr and Mrs Freestone.

**105/17: Fracking in the Somerset Area**

No licences have currently been granted by the County for the purpose of investigation into the potential Fracking in the area

**MATTERS OF REPORT** (and items for October agenda)

**106/17:** Oak Tree on the Glebe Land owned by the Diocese.

**107/17:** Concerns raised about hedging in Station Road.

**108/17:** Members would like to compose a list of the various tasks that the Council in Brent Knoll undertake during the year the list is extensive

**Next Meeting:** Full meeting **October 4<sup>th</sup> 7pm** opening with a Public session also a Parish Surgery at 4pm to 5.30pm Provisional planning meetings if needed on October 18<sup>th</sup> ( no surgery on these dates)

**Meeting Closed at 9.28**