

BRENT KNOLL PARISH COUNCILwww.info@brentknoll.co.uk**Clerk to the Parish Council****Owen J Cullwick****7, Roscarrack Gardens****Falmouth****Cornwall****TR11 4FH**clerk@brentknollpc.co.uk

Minutes of the of Brent Knoll Parish Council meeting that was held at the Parish Hall on **4th October 2017** commencing at 7.00pm when the following business was transacted'

Present: Councillors Cllr R Filmer, Cllr C Townsend Cllr R Hall, Cllr J Harper, Cllr I Ward, Cllr M Borland, Cllr B Freestone, Cllr P Osborn, Cllr D Knott and Clerk Owen Cullwick there was 3 members of the public present at this meeting.

"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race gender, sexual orientation, marital status and any disability) Crime disorder and Human Rights.

The Parish Council has agreed to film all public meetings in accordance with the legislation Draft Regulations laid before Parliament under section 43(3) and (4)(i) of the Local Audit and Accountability Act 2014.

109/17: APOLOGIES FOR ABSENCE

There were apologies from Cllr A Hurkett and Cllr C Trivett – Bill these were accepted unanimously by the meeting

110/17: TO RECEIVE DECLARATIONS OF PREJUDICIAL AND PECUNIARY INTEREST

Cllr R Filmer an interest on matters relating to avoid pre determination as a member of the planning committee at SDC. Cllr D Knott Pecuniary interest on contractual quotes to JP Mayo and Cllr B Freestone Pecuniary interest on payments for refreshments at the meet the Cllr event. Cllr R Filmer and Cllr I Ward personal interest as trustees of the Parish Hall in respect of payments to be made to the Parish Hall for room hire.

CONFIRMATION OF MINUTES

111/17: The minutes from the meeting on the **September 6th 2017** were accepted as a true record of the meeting proposed and seconded.

112/17: PLANNING CONSIDERATIONS

Cllr Filmer left the meeting having declared an interest on 110/17 and returned after the planning discussions had completed

07/17/00006: Retention of Change of Use and conversion of farm building to dwelling. At Bramble Farm Harp Road Mark Highbridge TA9 4HQ.

Response: The Parish Council objected to this application on a previous occasion 07/16/00010 and refer our comments from the previous objection which were that the plans provided poor information and lack of construction plan

07/17/00023: Formation of Access at 117, Brent Street Brent Knoll Somerset TA9 4EH

Response: The Parish Council support this application on the grounds of safety improvements in accessing Brent Street.

To Consider the Parish Council's response to the applications above

113/17: On Footpath matters

(a) A quote now received for the removal of a gate currently stored in Cllr Osborn's garage to be installed at Body's Lane. The quote should be seen in Conjunction with a quote to replace the fencing to the rear of the Toilet Block

Gate Installation : £ 245.55 + Vat
Fence Installation: £596.75 + Vat

(b) It was resolved to accept these quotes from Premier Fencing and would be notified accordingly.

(c) The Parish Council wished to thank local Farmer Mr Diamond for maintenance work recently carried out on his footpath

(d) Continuing dialogue with Network Rail on the Stile improvements needed on the side of the railway line off Crooked Lane

(e) Concerns still being made in regard to a narrowing of Burton Row due to previously known works by the Drainage Board

(f) Gas Box at the A38 end of Brent Street will be trimmed and cut back in the next two weeks.

(g) Attention to be drawn to the owners of Whitecross Farm regarding hedging overhang on to the newly cleared footpath

Action: [Clerk to continue dialogue with Network rail to obtain permission to make stile improvements.](#)

[Clerk to contact Drainage Board regarding \(e \) above](#)

[Clerk to write to Owners of Whitecross Farm regarding \(g \) above](#)

114/17: On Highway Matters

New Potholes appeared at the top of Hill Lane
Previously reported Pot Holes in Brent Street have not been dealt with in spite of reference numbers being produced for their repair

Hill Lane Signage still awaiting replacement and it is now proposed to request the same entrance into Hill Lane on the opposite side of the road also should be replaced.

Signature of Chairman

Action: [To be reported to highways](#)

115/17: The Finger Post at the junction of Wick Lane/ Brean Road will be replaced by the County in due course all other finger Posts are the subject of County Authorisation and is an ongoing matter

Action:

116/17: Village Green and Toilet Block and Car Park areas

Key Outstanding Issues identified in July/ August / Sept/oct

Car Park Area

(a) Quote received from Coast Gardening for the following action

Replace Two posts behind the Armco near the green entrance
 Redundant posts between the hall and the car park to be removed
 A stile near the back of the green to be removed
 A bench repair of a wooden strip on the front edge
 Repair / Replace the back board to the white sign on the fencing in front of green

A quote of £475.00 Has been accepted by the Parish Council Proposed and seconded and voted on by a majority

(b) Quote Received for Painting in the green / car Park Area

For touching in the previously painted play equipment **£65.00**
 Two coats of staining to the fence and gates in front of the green **£60.00**
 Stain all benches **£45.00**

These quotes were accepted by the Parish Council proposed seconded and voted for unanimously

(c) Quote Received for a replacement Blue Sign fro Arien £20.vat

Quote unanimously supported and agreed.

A quote for re soiling and turfing on the edges of the play surfaces has been received in the sum of £875.00 however the Parish Council has decided to obtain advice from Sedgemoor and to make contact with Scott Mason to visit and advise the Council. Cllr C Townsend to follow up on this matter.

(d) Play Surface area Washing

This has now been completed by Dirt Driver.

(e) Spraying of overgrown areas / weeds is to be undertaken by Cllr D Knott weather permitting

(f) Notice Board Replacement

Quotes are currently being sought by a local joiner and other suppliers of quality Notice boards and to consider re location.

Signature of Chairman

(g) Car Parking White Line Painting

Karen Barnes at SDC is trying to arrange a visit from a suitable contractor in due course to quote for re doing worn out lines.

(h) Glebe Land Owned by Diocese

Letters written to Greenslade Taylor Hunt on the Coronation Oak condition report as requested with the suggestion that the Parish Council may be prepared to acquire the land if their costs associated with good management appear to be difficult for the diocese.

117/17: Flood Mitigation Group

The Pump has recently been fired up as a testing run

118/17: Parish Surgery

There were no visitors to the Parish Surgery

119/17: Clerks Matters

The Clerk raised the matter of responding to emails and this was noted by the meeting
The Clerk showed an early draft of a proposed newsletter outlining the activities of the Parish Council. If approved by the Council this would be produced twice a year and would hopefully be distributed by the BKN Team (though that would need to be confirmed)

120/17: Correspondence

(a) Letter from Age UK to gain more publicity for their local services and to seek the help of more volunteers

121/17: PAYMENTS AND FINANCE**To Include****Total of Statutory payments for October 4th 2017****As agreed in April 2017****2615.70****Other variable payments**

Annual Audit fee for Grant Thornton.	£ 240.00
Parish Hall room hire (To include a reduction due to error on previous invoice).	£ 98.75
Cllr Brian Freestone refreshments provided for Councillor open morning.	£ 13.19
<i>Cllr Freestone left the meeting during this decision</i>	
E'on energy account for 3 rd September 2017.	£ 26.70
Office and Expenses for the Period July to September 2017	£ 223.10

122/17: Resolution for the above payments to be made**Other Finance Matters**

E'on New fixed price contract (agreed unanimously)
Budget Update to consider (Circulated pre meeting)

Signature of Chairman

123/17: MATERS OF CONSIDERATION**Adoption of Telephone Box and proposed use**

It was decided to wait for any further response from BKN and to write to Caroline Chennels asking for any ideas or suggestions.

To consider Matters relating to the Steering Group on Affordable Housing

The Affordable Housing team are putting together a consultative event on 15th November in the Jubilee room 3pm to 7pm

Expansion of Dog Bin Provision

Dog bins awaiting feedback fro BKN one response to date (Crooked Lane)

SID Packaging / Damage

The Speed Indicator Device has been out of action for a while and it was originally intended for it be returned to Germany however Cllr Harper is going to a local sign maker for quotes up to £50.00 to replace the front screen which would save money and time.

Councillors Open Morning 16th September

Thanks were given to Cllr Freestone and Mrs Freestone and Cllr I Ward for helping with the refreshments on the day. There were 9 visitors which was disappointing however we had some useful feedback on Buses, Dog Nuisance Traffic matters.

Tasks undertaken by the Parish Council List

Cllr B Freestone gave out a paper on tasks the Parish Council had completed in the last few years and requested that each councillor should amend it with their comments and return it for discussion at the next meeting

Change to Parish Surgery Times

These times will be moved slightly later 4.30 to 6pm on all main meeting Wednesdays (1st in the month) from November to accommodate people returning from work.

Footpath in Middle Street

Consideration to be given to upgrading the footpath and bridle way between Middle Street and Brean Cllr Townsend to have a look at this opportunity

124/17 MATTERS OF REPORT (and items for November agenda)

1. Hedges in and around the village (Cllr Knott to compile a list)
2. Nuttal Trust Bench at the Cedar Triangle (Cllr Townsend to investigate Costs)
3. Playground Find a Frog challenge (Cllr Harper to follow up with Arien Signs)
4. Brent Knoll Village Sign from East Brent becoming partially covered by planted shrub

Meeting Dates

The Next main meeting of the Parish Council is on **November 1st 7pm** and A surgery between **4.30pm and 6pm** in the Jubilee Room.

Meeting Concluded at 9.30pm

Signature of Chairman