

BRENT KNOLL PARISH COUNCILwww.info@brentknoll.co.uk**Clerk to the Parish Council****Owen J Cullwick****7, Roscarrack Gardens****Falmouth****Cornwall****TR11 4FH**clerk@brentknollpc.co.uk

Minutes of the of Brent Knoll Parish Council meeting that was held at the Parish Hall on **7th June 2017** commencing at 7.30pm when the following business was transacted'

Present: Councillors Cllr A Hurkett, Cllr C Trivett Bill, Cllr R Filmer, Cllr R Hall, Cllr M Borland, Cllr J Harper, Cllr I Ward, Cllr P Osborn, Cllr D Knott and Clerk Owen Cullwick there were no members of the public present at this meeting.

"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race gender, sexual orientation, marital status and any disability) Crime disorder and Human Rights.

The Parish Council has agreed to film all public meetings in accordance with the legislation Draft Regulations laid before Parliament under section 43(3) and (4)(i) of the Local Audit and Accountability Act 2014.

21/17: APOLOGIES FOR ABSENCE

There were apologies from Cllr C Townsend and Councillor B Freestone these were accepted unanimously

22/17: TO RECEIVE DECLARATIONS OF PREJUDICIAL AND PECUNIARY INTEREST

Cllr R Filmer declared an interest to avoid pre determination on all planning matters Cllr R Filmer a personal interest on matters relating to Sedgemoor DC and Somerset SC. Cllrs I Ward and Cllr R Filmer personal interest on payments to Parish Hall as trustees.

CONFIRMATION OF MINUTES

23/17: The minutes from the meeting on the **19th April and 3rd May 2017** were accepted as a true record of the meeting proposed and seconded.

PLANNING CONSIDERATIONS

Cllr Filmer left the meeting having declared an interest 22/17

24/17: 07/17/00015: Retrospective application for the erection of a dwelling at Church Gardens Church Lane Brent Knoll TA9 4DG. Response from the Parish Council **Object** on the grounds of visual domination, loss of light and intrusion of privacy residential amenity and impact on landscape.

25/17/00013: : Change of use of 2 existing barns to 3 self contained holiday lets, including the creation of new openings and raising the roof line of barn 2 by 600mm. at Burton Row Farm , Burton Row East Brent, TA9 4DA Response from the Parish Council no observations

26/17: For information only a delegated application for a certificate of lawfulness at Brent Knoll Primary School for a proposed installation of a temporary classroom on site of existing wooden hut **07/17/00009.****This has been agreed by the planning authority no response required from the Parish Council**

Cllr Filmer returned to the meeting

27/17: On Footpath matters

The requested gate for AX 8.1 is still awaiting delivery from Chris East a Bristol gate. In view of difficulty of getting a delivery it was agreed unanimously to request that the gate should be picked up from Heritage Landscapes and installed at a total cost to include delivery of £225.00

Action: Clerk to request this from Heritage

Tree down reported on footpath approaching the reservoir matter to be investigated by Cllr Osborn.

2nd Horse gate discussed on the Brent Knoll end of Crooked Lane however this request for siting has been rejected by Chris East footpaths officer

Action: Clerk to contact Chris East for an explanation as to why this request cannot be fulfilled.

An overgrown hedge on the perimeter of Sundowners in Station Road several properties share this hedge also properties bordering this hedge are Sunny Croft Farm and Applecross

Action: Clerk will contact the owners of the properties to politely request cutting back the hedges in order to ensure clear pavement.

A matter was raised regarding an overgrown hedge opposite Johnson Close in East Brent

Action: Clerk to write to East Brent on this matter

28/17: On Highway Matters

Reported that a repeater sign 30mph is missing outside 6-8 Brent Street

Action: To be reported to Liam Gill SCC

29/17: Village Green and Toilet Block and Car Park areas

(a) was recently littered with tape resulting from painting and the signs were illegible

(b) The recent painting of the play equipment caused problems with children playing on wet painted surfaces in spite of warnings of the wet paint as a result the contractor Andy Selway will return in two or three weeks to touch up the worst areas. The Council also agreed unanimously to request that the wooden areas on the multi play unit painted in the same colour as the benches and trim trail. The Council will also make enquires for the painting of frogs strategically around the equipment probably by stencil.

Signature of Chairman

(c) Power washing to be instigated in September thereafter twice a year

(d) Trip Hazards on the ground surface of play equipment now need attention JP May

(e) It was resolved unanimously to get a second quote for the chain linked fencing to the rear of the toilet block and to give the go ahead to the contractor to re strain the chain link on the left side of the green and JP Mayo to spray the scrub and overgrown area

30/17: Flood Mitigation Group

No Issues reported

31/17: Parish Surgery

There were 4 visitors at the Parish surgery including the Village agent.

(a) Parking around Church lane during the Fete on 10th June

(b) Improving communications raised as a concern

(c) The need for younger Councillors

(d) Concerns over non attendance of the public at monthly meetings

32/17: Clerks Matters

It was suggested that the currently unused Lap top owned by the Parish Council could be used by a member of the Council to assist with emails etc'

A 3 yearly appraisal of the clerk undertaken by two members of the Council was completed earlier in order to comply with the Council's employment legislative process.

33/17: Correspondence

(a) Letter confirmation of Internal Audit (For Information)

(b) Letter to the Council and clerks Response from resident. (for information)

(c) Clerks letter to resident in Portland Place (For Information)

34/17: PAYMENTS AND FINANCE

To Include

Total of Statutory payments for June 7th 2017

As agreed in April 2017

£ 1414.00

These payments were proposed and seconded and resolved unanimously for payment

Other variable payments

Richard Young Internal Audit fee

£ 20.00

JD Pope Hills to Levels Completion(see attached breakdown)

£ 23,317.80

Room Hire for Parish Hall

£ 223.25

Cllr Ward and Cllr Filmer abstained from this payment resolution

Due to trustee involvement for the Parish Hall

Came and Company Insurance renewal 2017/18
 Andy Selway painting of play Equipment

£ 827.05
 £ 990.00

Resolution to approve the above payments proposed and seconded

Other Finance Matters

35/17: Community Infrastructure Levy payments
 Clerk reported that the Parish Council were in receipt of the first of the CIL Payments under the new regime and these payments can be used for Local infrastructure projects

36/17: External Audit Now underway
37/17: Budget Update pre circulated to members

MATERS OF CONSIDERATION

38/17: Enforcement Issues

The clerk updated members on two recent enforcement matters that are currently on going with the District Council .

39/17: Neighbourhood Planning and design Statements

There is an ongoing look at the process having consulted with the Ashcott recently completed neighbourhood plan there is a requirement for a community involvement if this were to be considered an in the first instance it was resolved unanimously to place an article in the BKN to ascertain the level of local interest for moving the process further for consideration. Cllr Hurkett to write the article and submit to Clerk for publishing

40/17: Adult Exercise Equipment

This is a matter for the subject of further consideration and a letter will be placed in the BKN to get further indications of local demand.

MATTERS OF REPORT

41/17: Steering Group to meet regarding Affordable Housing Provision

42/17: Website co-ordinator who deals with updates etc

43/17: Crosses to replace the vandalised items on the Knoll

44/17: Pavement Whitecross Farm working group to be considered in July

Next Meeting: July 5th is the next full meeting of the Parish Council

Meeting Closed at 9.35