

**BRENT KNOLL PARISH COUNCIL**[www.info@brentknoll.co.uk](mailto:www.info@brentknoll.co.uk)**Clerk to the Parish Council****Owen J Cullwick****7, Roscarrack Gardens****Falmouth****Cornwall****TR11 4FH**[clerk@brentknollpc.co.uk](mailto:clerk@brentknollpc.co.uk)

**Minutes of the of Brent Knoll Parish Council meeting** that was held at the Parish Hall on **5<sup>th</sup> July 2017** commencing at 7.30pm when the following business was transacted'

**Present:** Councillors Cllr A Hurkett, Cllr C Trivett Bill, Cllr R Filmer, Cllr R Hall, Cllr J Harper, Cllr I Ward, Cllr C Townsend Cllr B Freestone, Cllr P Osborn, Cllr D Knott and Clerk Owen Cullwick two Officers from Sedgemoor DC there were 39 members of the public present at this meeting.

*"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race gender, sexual orientation, marital status and any disability) Crime disorder and Human Rights.*

*The Parish Council has agreed to film all public meetings in accordance with the legislation Draft Regulations laid before Parliament under section 43(3) and (4)(i) of the Local Audit and Accountability Act 2014.*

**45/17: APOLOGIES FOR ABSENCE**

There was an apology from Cllr M Borland this was accepted unanimously

**46/17: TO RECEIVE DECLARATIONS OF PREJUDICIAL AND PECUNIARY INTEREST**

Cllr R Filmer declared an interest to avoid pre determination on the following planning matters 07/17/00019, 12/17/00015 and 07/17/00017 and 07/17/00018. Cllr A Hurkett Pecuniary Interest on application 07/17/00004. Cllr R Filmer personal interest on matters relating to Sedgemoor and County as the elected Councillor for the District and the County. Peter Osborn Personal interest on footpaths item regarding the Bristol Gate installation

**CONFIRMATION OF MINUTES**

**47/17:** The minutes from the meeting on the **7<sup>th</sup> June 2017** were accepted as a true record of the meeting proposed and seconded.

**PLANNING CONSIDERATIONS**

**48/17 : 07/17/00004: Erection of 14 dwellings , garages and formation of access** on land to the South East of 2, Brent Street ( AMENDED DETAIL ) from previous application for observations by the Parish Council.

**Response:** Proposed and Seconded the Parish Council decided by a majority to offer no observations to this amended application

Signature of Chairman

**49/17: To Consider the Steering Group minutes in relation to grant funding**

The steering group for the Station Road affordable Housing project met on 13<sup>th</sup> June and the following resolutions are required.

Resolution to confirm acceptance of the award under option 3 which is SDC Holding 30 k grant on behalf of Brent Knoll Parish Council

Resolution for the approval of the EG Carter full suite of feasibility works

Resolution to signify that the Parish Council is prepared to sign off the satisfactory completion of the full suite of feasibility works and provide authorisation to pay EG Carter £27,914

**50/17:** Cllr R Filmer left the room having declared an interest under pre determination on the following planning matters

**51/17: 07/17/00019. Erection of a stable block and an agricultural Building** at Touchwood Station Road Brent Knoll TA9 4BH

**Response:** Proposed and Seconded the Parish Council decided unanimously to make no observations to this application

**52/17: 12/17/00015: : Erection of a steel framed building to be used as a maintenance Workshop** at West Country Motor Homes Bristol Road Brent Knoll TA9 4HG

**Response:** Proposed and Seconded the Parish Council decided to make no observations unanimous

**53/17: 07/17/00017: Erection of a single storey extension to SW Elevation** at 72, Brent Street Brent Knoll TA9 4DX

**Response:** Proposed and seconded the Parish Council decided by a unanimous vote to object to this application on the grounds of over development, encroachment of the current building line and reduced privacy to neighbouring properties.

**54/17: 07/17/00018: Erection of a dwelling and detached Carport** at 115, Brent Street Brent Knoll.

**Response:** Proposed and Seconded the Parish Council decided to object unanimously this proposal on the grounds of over development and issues of poor access.

**55/17:** Cllr Filmer returned to the meeting.

**56/17: On Footpath matters**

The requested gate for AX 8.1 has now been installed and it was resolved to agree to the additional cost of £94.00 for the provision of posts which had not been previously provided by the County footpaths officer. Also an additional gate currently in the garage of Cllr Osborn is a gate previously requested by East Brent Parish Council and a request will be made to remove ASAP.

**Action:** [Clerk to request East Brent Parish Council remove the gate](#)

Two further matters have been completed the first is the re straining of the chain link fence on the left hand side of the green and secondly as far as was possible replacement of a rail fencing at East Ride although some difficulty was caused by vehicles being parked closed to the fence

**Action:** Clerk will contact PCSO and highways on the East Ridematter

A matter was raised regarding an overgrown hedge opposite Red House Road in East Brent

**Action:** Clerk to write to East Brent on this matter

A hedge surrounding Old Manor Farm is causing some obstruction to footway and a letter will be sent to the property owner.

**Action:** Clerk to write to the Owner of the Old Manor

#### **57/17: On Highway Matters**

There is reported near Body's corner a slow sign which is covered and obliterated by cars parked leaving what is a dangerous bend with out warning signs

**Action:** To be reported to Liam Gill SCC and PC Wills

A poor surface and pot hole is of concern outside the tennis courts in Brent Street

**Action:** To be reported to highways

#### **58/17: Village Green and Toilet Block and Car Park areas**

( a ) Jason Mayo to be reminded to repair as far as possible the trip hazards specifically around the new Muga but more generally around the other items of play equipment

( b ) Andy Selway to be contacted and requested to delay until post school holidays the finishing of the painting to the play equipment due to impending holiday period

**Action:** Clerk to contact Andy in due Course

( c ) To consider the use of warning signs however this will be raised with our insurers

#### **59/17: Flood Mitigation Group**

Issues raised regarding surface water between Ivy Clad and Old Manor however it is thought that the drainage Board are still completing some matters and will be monitored

#### **60/17: Parish Surgery**

There were 6 visitors at the Parish surgery including the Village agent.

( a ) Increasing Dog Bin provision at the Burton Row end of Village.

( b ) East Ride Ongoing issues regarding vehicles parked including caravans in the turning area ( to be investigated with highways).

( c ) Matter relating to the agenda item 07/17/00004 of the later meeting.

( d ) General Concerns about properties failing to deal with hedges.

#### **61/17: Clerks Matters**

There were no current issues raised by the clerk at this meeting

**62/17: Correspondence**

- ( a ) Letter by email of thanks for Play equipment painting.
- ( b ) Letter of concern by resident regarding Crooked Lane improvements. (Ongoing)
- ( c ) Injury on MUGA Unit reported to the Parish Council. ( Reported/ considering practical alterations

**63/17: PAYMENTS AND FINANCE****To Include****7. Finance and to approve payments****To Include****Total of Statutory payments for July 5th 2017****As agreed in April 2017****£ 1414.00****Other variable payments**E'on Energy Account for 2<sup>nd</sup> June 2017**£ 26.59**

Post dated resolution for Statutory Payments for August 2017

**£ 1414.00**

Office Expenses and Clerks allowance payments April to June 2017

**£ 191.34****All Payment proposed and seconded and resolved unanimously****Other Finance Matters**

To consider Unity Trust Banking Charges for the period July to September

[Clerk in discussions with the Unity Trust Bank to be reported in September](#)

To consider the updated budget ( pre circulated)

**MATERS OF CONSIDERATION****64/17:****To Consider any matters from the working group on Neighbourhood planning**

This is an ongoing matter an article has been placed in the July /Aug edition of the BKN for interested parties to come forward to set up group.

**65/17:****To consider any matters in relation to the working group on adult exercise equipment**

On going matter currently under consideration

**66/17:****Updating of Website who, when and how. (subject from Matters of report in June )**

It was resolved to continue with the clerk as the main contact for updating and Adding information.

**67/17:****Working group to be considered for footpath on A38 NEAR Whitecross Farm.**

It has been agreed to set up a small working party to clear the footpath close to A38 And Cllr Filmer has agreed to organise in due course.

**68/17:**

**To consider SID where from here and consideration to a plan**

Damaged Unit

Clerk to contact the County to discuss their supplier arrangements also to contact East Brent Parish Council who have a similar SID to that owned by us

**MATTERS OF REPORT**

**69/17:** Arrangements for 16<sup>th</sup> September meet the Councillor Morning

**70/17:** Future of the Telephone Box

**71/17:** To Consider a future CPR Course in the village

**Next Meeting:** Full meeting **September 6<sup>th</sup> 2017**, including a Parish Surgery at 4pm to 5.30pm Provisional planning meetings if needed on **August 2<sup>nd</sup> and 16<sup>th</sup>** ( no surgery on these dates)

**Meeting Closed at 9.25**