

**BRENT KNOLL PARISH COUNCIL**

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**Clerk to the Parish Council**

**Owen J Cullwick**

**7, Roscarrack Gardens**

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**Minutes of the of Brent Knoll Parish Council meeting** that was held at the Parish Hall on **6<sup>th</sup> December 2017** commencing at 7.00pm when the following business was transacted'

**Present:** Councillors Cllr R Filmer, Cllr C Townsend Cllr R Hall, Cllr J Harper, Cllr I Ward, Cllr A Hurkett, Cllr B Freestone, Cllr P Osborn, Cllr D Knott, Cllr Trivett-Bill. Cllr M Borland and Clerk Owen Cullwick there was 4 members of the public present at this meeting.

*"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race gender, sexual orientation, marital status and any disability) Crime disorder and Human Rights.*

*The Parish Council has agreed to film all public meetings in accordance with the legislation Draft Regulations laid before Parliament under section 43(3) and (4)(i) of the Local Audit and Accountability Act 2014.*

**139/17: APOLOGIES FOR ABSENCE**

There were no apologies at this meeting

**140/17: TO RECEIVE DECLARATIONS OF PREJUDICIAL AND PECUNIARY INTEREST**

Cllr R Filmer declared a personal interest on matters relating to Sedgemoor and County as the elected Councillor for the District and the County. Cllr Filmer declared an interest to avoid pre determination as a member of the District Planning Authority on all planning matters. Cllr I Ward declared a pecuniary interest on a matter under payments for goods.

**CONFIRMATION OF MINUTES**

**141/17:** The minutes from the meeting on the **November 1<sup>st</sup> 2017** were accepted as a true record of the meeting proposed and seconded and approved unanimously.

**142/17: PLANNING CONSIDERATIONS**

Cllr Filmer left the meeting having declared an interest on item **140/17** of these minutes

**07/17/00025: Replacement of existing floodlights at Brent Knoll and Mark Tennis Club** at the Tennis Club Brent Street Brent Knoll TA9 4EH

**Response:** The Parish Council decided to support the proposal on the grounds of improvements to the lighting that will have positive benefit to neighbouring properties proposed seconded and approved unanimously.

Signature of Chairman

**07/17/00026:Oak Tree ( T1) Shorten Low Branches on roadside to the north –east by 2.5 metres to leave 2m behind metal fence Line** at The Glebe land Church Lane Brent Knoll.

**Response:** The Parish Council supported the proposal on the grounds of good Arboreal Practice proposed Seconded and unanimously approved.

**07/17/00021: Raising of roof height of existing domestic garage to create first floor accommodation** at Brock House Burton Row Brent Knoll TA9 4BP.

**Response:** The Parish Council supported the proposal on the grounds of improvements to garage space. Proposed, Seconded and approved by majority.

#### **143/17: On Footpath matters**

(a) Gates being left open due to possible maintenance need on the springs Cllr P Osborn has kindly agreed to undertake the task.

(b) Two field gates behind Ivyclad Hall need the ground to be made up

(c) There is badly surfaced tarmac at the entrance to Pumping Station

(d) A sign is requested from SDC for Dog Walkers in Middle Street to mitigate dog fouling

(e) Work on the hedging at Crooked Lane has now been completed and will be added to contract.

**Action:** [Clerk to contact Bristol Water regarding reservoir](#)

#### **144/17: On Highway Matters**

It was proposed that the Parish Council should consider the installation of Speedwatch Signs in 3 locations entering the village these would be at a cost of £ 40.00 per sign however it will require highways permission to install these signs. these are not permitted although there are villages that have apparently been able to install them.

A 40mph proposal on A.38 has been requested and speed monitoring currently underway BY the County.

**Action:** [Follow up on both of the above](#)

#### **145/17: Village Green and Toilet Block and Car Park areas**

The Green is looking fine and all of the play equipment is in good order the toilet block requires soap in both the men's and ladies. Cllr Osborn to check the Anti Frost Heating is turned on

**Action:** Request that the cleaning contractors place soap supplies in the toilet block

(g) The Notice Board project will be further considered in December after budget setting

#### **146/17: Flood Mitigation Group**

Concerns to raise with Axe Brue regarding gutter at the lower end of Church Lane if these have not already been attended to recently.

#### **147/17: Parish Surgery**

Signature of Chairman

1 visitor to this surgery on 1<sup>st</sup> November with topics raised as follows

East Ride Environmental ongoing issues and a new group set up under the management of Rob Semple to deal with anti social behaviour this may be a vehicle for this on going matter.

**148/17: Clerks Matters**

None at this meeting

**149/17: Correspondence**

Letter to local resident near Station Road\_(for information only)

Axe Drainage Board letter of works ( For Information only)

Letter from Greenslade Taylor Hunt regarding the Glebe Land  
Community Infrastructure Levy update\_(for information only)

**150/17: PAYMENTS AND FINANCE**

**To Include**

**Total of Statutory payments for December 6<sup>th</sup> 2017**

**As agreed in April 2017**

**£ 1414.00**

**Other variable payments**

David Welland Coast Gardening	£ 475.00
Premier Fencing	£ 1010.76
Andy Selway	£ 570.00
Arien Signs	£ 72.00
Dirt Driver Pressure Wash	£ 90.00
Slcc Subscription 2017/18	£208.00

**149/17:** Resolution to make the above payments proposed seconded and approved unanimously

**150/17:** Cllr Ward left the meeting

Mrs B Ward (refreshments for Consultation Event) £ 6.79

**151/17:** Resolution to approve the payment to Cllr Ward

**151/17:** Finance Group meeting earlier

**Matters Considered**

- (a) The Name of the group to General Purposes.
- (b) Updating monitor on financial papers.
- (c) New Data Protection regulations 2018.
- (d) Precept / Budget Considerations.
- (e) Terms and Conditions for Contractors agreed.
- (f) Online Banking for the Future.

This group as previously has no delegated powers of decision and all matters must be approved by the full Council

**152/17:** Grant Requests from Local groups

The Parish Council has resolved to approve the following

A grant to the School for a new Horticultural venture £200.00  
 A grant to The Guides, Brownies and Rainbows £100.00  
 A grant to both the CAB and Somerset and Dorset Air Ambulance in the sum of £50.00 each  
 These grants were proposed seconded and unanimously approved

**153/17 : Precept for 2018/19**

The Parish Council assessed the budget proposal and considered the spending income and reserves of the Parish Council and decided to set a precept of **£30,900.00** for the forth coming year starting in April 2018 this was proposed seconded and unanimously approved.

**154/17: MATERS OF CONSIDERATION**

**155/17: Telephone Kiosk Project**

A decision to convert this Box to an information centre and it is hoped that the School could possibly take on the setting up of this project. Cllr Townsend to obtain some quotes for fitting out the Kiosk in readiness for its new purpose

**156/17: Options for Play Surface upgrading**

Ongoing no further progress to date other than 3 quotes to be obtained by Cllr C Townsend

**157/17: Consider a Speaker for next Annual Meeting**

Head teacher Chris Burman unanimously proposed Clerk to invite

**158/17: Station Road Affordable Housing updates**

Defer to January when Affordable team will visit

**159/17: Dog Bin Provision**

Waiting for installation ( SDC to contact Cllr Osborn) this to be installed at the bottom of the footpath at Brent Corner

**160/17: Tasks list undertaken by Parish Council**

Defer to January 2018

**161/17: Bridle Way Middle Street to Brean**

Land Owners currently being contacted further in January

**162/17: Nuttall Bench**

The Nuttall Trust are to finance the cost of a new bench in the Triangle area of Church Lane

**163/17: SID Unit**

Now repaired and will be back in service shortly

**164/17: Finger Post Painting / Refurbishment**

Quotes will need to be sought Clerk to action  
 Signature of Chairman

**165/17: 20mph Signage near School**

If support is received from this Council and the School the County will contribute the anticipated costs are around £3500.00. Further discussion in January on the next stages

**166/17: Nuttall Trust application for a Community Venture**

The Telephone Kiosk now adopted would be a worthwhile project for a grant to support the set up

**167/17: MATTERS OF REPORT (and items for December agenda)**

Rubbish Build up in Middle Street near Railway Line

**Meeting Dates**

The Next main meeting of the Parish Council is on **January 10<sup>th</sup> 2018** and A surgery between **4.30pm and 6pm** in the Jubilee Room.

Meeting Concluded at 9.35pm