

BRENT KNOLL PARISH COUNCIL

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Clerk to the Parish Council

Owen J Cullwick

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Minutes of the of Brent Knoll Parish Council meeting that was held at the Parish Hall on **3rd May 2017** commencing at 7.30pm when the following business was transacted'

APCM

Present: Councillors Cllr C Townsend, Cllr A Hurkett, Cllr C Trivett Bill, Cllr R Filmer, Cllr R Hall, Cllr M Borland, Cllr J Harper, Cllr I Ward, Cllr B Freestone and Clerk Owen Cullwick there was 1 member of the public present at this meeting.

"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race gender, sexual orientation, marital status and any disability) Crime disorder and Human Rights.

The Parish Council has agreed to film all public meetings in accordance with the legislation Draft Regulations laid before Parliament under section 43(3) and (4)(i) of the Local Audit and Accountability Act 2014.

ANNUAL PARISH COUNCIL ELECTION OF OFFICERS

01/17: The Chairman stood down at the commencement of the meeting for the Clerk to oversee the election of the Chairman for 2017/18.

Chairman : Cllr Richard Hall

Proposed by Cllr Colin Townsend

Seconded by Cllr John Harper

Chairman took his seat to chair the remainder of the meeting

Vice Chairman :Cllr Colin Townsend

Proposed by Cllr Brian Freestone and Seconded By Cllr Richard Hall

Footpaths Panel : Cllr P Osborn, Cllr D Knott, Cllr J Harper Cllr C Trivett- Bill

Proposed en bloc by Cllr R Filmer

Seconded en bloc by Cllr I Ward

Planning Team: Cllr C Trivett Bill and Cllr R Hall

Proposed by Cllr R Filmer

Seconded by Cllr C Townsend

Trustees of Brent Knoll Charities: Owen Cullwick Clerk, Cllr B Freestone , Cllr R Filmer and Cllr I Ward

Signature of Chairman

Proposed en Bloc by Cllr C Townsend
 Seconded en Bloc by Cllr R Hall

Highways Representative: Cllr M Borland

Proposed by Cllr C Townsend
 Seconded by Cllr I Ward

SALC Representative: Cllr R Filmer

Proposed by Cllr R Hall
 Seconded by Cllr J Harper

Finance Monitoring Group: Owen Cullwick Clerk , Cllr R Hall, Cllr J Harper , Cllr I Ward and Cllr A Hurkett

Proposed en bloc by Cllr R Filmer
 Seconded en bloc by Cllr B Freestone

All of the above elected positions on the Parish Council elected unanimously by the Parish Council

02/17: APOLOGIES FOR ABSENCE

There were apologies from Cllr P Osborn and Councillor D Knott these were accepted unanimously

03/17: TO RECEIVE DECLARATIONS OF PREJUDICIAL AND PECUNIARY INTEREST

Cllr R Filmer declared an interest to avoid pre determination on all planning matters Cllr I Ward pecuniary interest on Payments to Roger Ward and Cllr J Harper on payments to gardeners.

CONFIRMATION OF MINUTES

04/17: The minutes from the meeting on the **5th April 2017** were accepted as a true record of the meeting proposed and seconded.

PLANNING CONSIDERATIONS

05/17: 07/17/00008 Variation of condition2 and removal of condition 5 of planning permission 07/12/00011 (Conversion of store/maintenance building into caravan site reception office and wardens residential accommodation) to substitute approved drawings and to amend the proposed external materials on land at Westbrook Farm Harp Road Brent Knoll

Response : The Parish Council decided to support the amendments on this previously granted application. This was on the grounds of completion and general improvement to the proposed plan.

06/17: On Footpath matters

The requested gate for AX 8.1 is still awaiting delivery from Chris East a Bristol gate will be fitted as soon as it arrives from the County

Action: Clerk to follow up again with Chris East

07/17: On Highway Matters

A large Pothole appeared in Burton Row near the old Post Office

Action : report to Highways

Subsidence still a problem in Wick Lane towards Lympsham

Action : report to highways

A38 side of Manor Ride a large pot hole is causing concern

Action : report to highways

In Station Road a hedge is now encroaching seriously on the highway outside Wyndowes property (Letter to be sent to property owner)

08/17: Village Green and Toilet Block and Car Park areas

(a) Grass very long at present (JP Mayo)

(b) Scrub needs clearing on the far side of the green (JP Mayo)

(c) Trip Hazards on the ground surface of play equipment now need attention

Seek Local quote

(d) Jet washing needed on play surfaces (quote from Dirt Driver)

(e) Sink water flow bad in ladies (check with Paul Hopkins)

09/17: Flood Mitigation Group

No Issues reported

10/17: Parish Surgery

There were 3 visitors at the Parish surgery including the Village agent.

(a) Environmental issues raised in Burton Row property

(b) Car parking issues near Exeter House in Burton Row (PC Wills to be informed)

(c) Item on 07/17 of these minutes to be dealt with

11/17: Correspondence

(a) Enforcement Notice for Harp Road (Information only)

(b) Correspondence from residents in respect of Fox and Goose planning application and various emails regarding Council Communication and Village design statements

12/17: PAYMENTS AND FINANCE**To Include****Total of Statutory payments April 5th 2017**

2016 as agreed

April 5th 2017

£ 2615.70

Other variable payments

Agreed grant to our village gardeners

£ 80.00

Signature of Chairman

Wessex Water Account for 28th March £ 146.28

Two additional Items not previously on agenda

Plumbing by George £ 102.00

Roger Ward (Speed Camera Batteries) £ 12.00

Resolution to approve the above payments Proposed and Seconded and unanimously agreed

Budget Sheet for April circulated prior to the meeting

MATERS OF CONSIDERATION

13/17: Crooked Lane Updates

This work now almost completed to a very high degree of satisfaction a suggestion for a further Horse gate to be considered in June this will help to mitigate problems caused by 4x4 Vehicles using this track. Permission will be sought from Chris East SCC by Cllr C Townsend

14/17: Neighbourhood Planning and design Statements

It was pointed out that a design statement for the village commenced some 10 years ago but due to lack of public engagement it failed to get any further. A neighbourhood plan should be investigated bearing in mind the following

- (a) Is there sufficient public engagement for such a scheme
- (b) There is a significant cost implication
- (c) Time scale of at least two years
- (d) Referendum needed to approve
- (e) Its Status no higher in planning terms than other considerations taken
- (f) What benefits would accrue from such a plan

Action: A task group to be set up to look at the possibility and viability of a plan and to consult the village of Ashcott who are a similar size Council to Brent Knoll to identify any particular issues that have been identified by them. Task group Cllr C Townsend, Cllr A Hurkett, Cllr B Freestone and Cllr J Harper.

15/17: Adult Exercise Equipment

Members of the Parish Council have looked at the adult equipment available in the Apex Park Burnham and wish to consider the possibility of introducing such equipment to the village green. This will help the adult community to stay fit and healthy it is also a vehicle for socialising in a fun environment. The front of the climbing frame deemed as the best place. It was resolved to contact Scott Mason at Sedgemoor for further information on the installations currently in place. Clerk to check out Insurance liability issues.

16/17: Fencing in Battleborough Lane

It has been drawn to the attention of the Parish Council that a fence to the side of Portland Place adjoining Battleborough lane has encroached public land owned by the highways authority this will be reported to SCC in due course

17/17: Tesco Bags for Life

Sources of funding for the adult exercise equipment to be investigated

18/17: Meet the Councillor morning

Agreed and confirmed as the 16th September 2017 Nuttall Room clerk to book the facility

MATTERS OF REPORT

19/17: Crosses Damage on the Knoll

20/17: New batteries for SID

Next Meeting: June 7th is the next full meeting of the Parish Council

Meeting Closed at 9.10pm