

BRENT KNOLL PARISH COUNCIL

www.info@brentknoll.co.uk

Clerk to the Parish Council

Owen J Cullwick

7, Roscarrack Gardens

Falmouth

Cornwall

TR11 4FH

clerk@brentknollpc.co.uk

APCM

Minutes of the of Brent Knoll Parish Council APCM meeting that was held at the Parish Hall on **4th May 2016** commencing at 7.30pm when the following business was transacted'

Present: Councillors Cllr P Osborn, Cllr I Ward, Cllr C Trivett Bill, Cllr R Filmer, Cllr J Harper, Cllr R Hall, Cllr M Borland Cllr B Freestone, Cllr A Hurkett, Cllr D Knott the Clerk and a member of the press

"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race gender, sexual orientation, marital status and any disability) Crime disorder and Human Rights

ELECTION OF OFFICERS

This being the first meeting of the new Council year the Parish Council is required to elect the officers that will serve the Council in 2016/17.

01/16: The current vice chairman chaired the opening session for the election of the chairman for the forthcoming year

Nomination Cllr R Hall

Proposed by Cllr J Harper

Seconded by Cllr B Freestone

There being no other candidates Cllr R Hall was duly elected as Chairman of the Parish Council for the forthcoming year the support was unanimous

02/16: Cllr R Hall took the chair to preside over the rest of the meeting.

Election of a Vice Chairman

Two Nominations

Cllr A Hurkett

Proposed by Cllr R Filmer

Seconded by Cllr D Knott

Cllr C Townsend

Proposed by Cllr P Osborn

Seconded by Cllr J Harper

Signature of Chairman

There being two Candidates a show of hands vote was conducted and resulted in the following way

Cllr C Townsend = 4
 Cllr A Hurkett = 3
 Abstentions = 3

03/16: Cllr C Townsend was therefore elected to serve the Parish Council as vice chairman for the year 2016/17.

04/16: Parish Officer

It was unanimously resolved not to appoint a member for this role

05/16: Footpaths Panel

Cllr C Trivett Bill , Cllr P Osborn, Cllr D Knott and Cllr J Harper were unanimously elected for this panel

06/16: Highways Representative

Cllr M Borland was unanimously elected to serve in this role for 2016/17

07/16: Planning support team

Cllr R Hall and Cllr C Trivett- Bill were elected to serve for 2016/17

08/16: Charity Trustees (Brent Knoll Charities)

Owen Cullwick (Clerk) Cllr B Freestone, Cllr R Filmer and Cllr I Ward were elected unanimously to serve for the year 2016/17

09/16: Coastal Cluster Rep

Cllr R Hall was elected unanimously to serve for the year 2016/17

10/16: SALC Rep

Cllr R Filmer was elected unanimously to serve for the year 2016/17

11/16: Monitoring Group (no delegated powers)

Cllr A Hurkett, Cllr I Ward, Cllr J Harper, Cllr R Hall and Owen Cullwick Were elected unanimously to serve for 2016/17.

12/16: APOLOGIES FOR ABSENCE

Apologies were received from Cllr C Townsend and accepted by the meeting

13/16: TO RECEIVE DECLARATIONS OF PREJUDICIAL AND PECUNIARY INTEREST

Declarations of interest from Cllr Filmer under the terms of pre determination on planning matter 07/16/00011 and Cllr C Trivett Bill prejudicial interest on planning matter 01/07/16/009

Signature of Chairman

CONFIRMATION OF MINUTES

14/16: The minutes from the meetings of the **April 6th and April 20th** were accepted as a true record of the meeting.

PLANNING CONSIDERATIONS

15/16: Cllr C Trivett – Bill left the meeting having declared an interest on the following application.

16/16: 01/07/16/009 SCC application and **07/16/0009** SDC Consultee for the erection of a sewage Pumping Station also private vehicular access location GR Ref 333396- 150362. (This application is connected with a Wessex Water infrastructure project in Brent Knoll commencing later in 2016 and is part of a flood mitigation project)

The Parish Council Supported the proposal on the grounds of major improvement to the flood alleviation scheme being proposed in Brent Knoll and the positive effect on mitigating future flood concerns around the village. The Parish Council however wish to ensure that all traffic management issues are addressed during the process of construction in particular the access to the proposed site off of Brent Street which is narrow and often issues caused from parked cars. In particular the right turn out from the access road into Brent Street. It was also suggested that all access to the site should be from the direction of the A38.

17/16: Cllr C Trivett Bill returned to the meeting

18/16: Cllr R Filmer left the meeting having previously declared an interest.

19/16: 07/16/00011 **Erection of an outbuilding to house a swimming pool** at Mulberry House West Road Brent Knoll. The Parish Council did not support the proposal on the grounds over concerns regarding the discharge of water from the pool

20/16: Cllr R Filmer returned to the meeting.

MONTHLY REPORTING**To consider matters relating to highways and footpaths**

21/16: It was reported that the surface of the track surrounding the reservoir is still very uneven however the recent cutting back of the hedge surrounds has improved the walking environment. Chris East will be consulted on implications for the Parish Council supplying and laying gravel to the footpath.

22/16: It was reported that the no right turn signage on the exit from Wyevale has now been replaced.

23/16: Further checks to be made with SDC on the proposed painting of the finger posts in Wick lane and the willingness of a local volunteer to undertake the task permission will need to be sought

24/16: Concerns raised about the exit from Church lane opposite the school which will need further discussion. Also quote for work to the fence opposite end of Church Lane

Action Points from above

25/16: OJC SCC Highways on finger Post painting.

Village Green and Toilet Block

26/16: : Reported from this month's inspection

(a) Grass needs cutting Check with Jason Mayo

(b) Brambles need cutting back near trim trail Jason plans to undertake this

(c) Bench at the rear of the green is in need of refurbishment the wooden seating is in very poor state.

(d) Quotes now received for replacing tap and repairing guttering in the sum of £100.00 Unanimously agreed to go ahead.

(e) See saw wood in a poor state and needs investigating. Also slats to walkway on climbing frame need replacement

Action Points from above

27/16: Cllr P Osborn to investigate points (c) and (e) and report to June meeting

28/16: OJC to arrange the work points (d)

29/16: OJC to check with Jason Mayo on timing for (a) and (b)

30/16: Quote for slats to walk way on climbing frame OJC

Flood Mitigation Group

31/16: Question raised about the future of the pump for other parts of the village now that the culvert work is completed. It was resolved to call a meeting of the flood mitigation group to assess and update the current position Updated June meeting.

Action Points from Above

32/16: Cllr P Osborn to arrange a suitable meeting of the group.

Parish Surgery

33/16: There were no matters raised at the surgery today.

Clerks Matters

34/16: A statement regarding the filming legislation would be read out under the appropriate section under matters of consideration

CORRESPONDENCE

35/16: An RLT3 Application for Apex Park is to be placed before the Coastal Cluster meeting on the 1st June. The Parish Council resolved unanimously to support the project.

PAYMENTS AND FINANCE

Statutory Payments for May total As agreed on 6 th April 2016	£ 1392.00
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Variable Payments List for May

Richard Young Internal Audit	£ 20.00
Wessex Water account for the half year to March	£ 124.17
LCR Journal subscription 2016/17	£ 17.00

36/16: It was resolved to make these payments

37/16: Part 1 precept now received from SDC total	£ 15145.00
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MATERS OF CONSIDERATION

38/16: Play Equipment future upgrading

This is an ongoing matter involving potentially large sums of finance and it was decided that before any further decisions can be made that alternative quotes for differing levels of work should be sought. Quotes will also be sought for a small MUGA. Also consideration to be given to removing the goal posts and quotes for rust / cleaning etc of the current equipment. No action to be taken on grant applications until resolution to approve any quotes

39/16: Action Points from above

40/16: Cllr B Freestone to seek further quotes on Play Equipment upgrades including MUGA

41/16: Cllr Harper to check out the options on Rust cleaning of existing equipment

42/16: Cllr Osborn to remove the goal posts

43/16: OJC to ask GB Sports to check the safety aspects of the swings.

44/16: Use of former recycling areas

45/16: Suggestion of a possible cycle rack option but it was resolved not to proceed with parking area changes

46/16: Action Points from above

47/16: Cllr B Freestone to investigate the costs etc.

48/16: Hadstone Energy Community Grant

This is a community grant of 5 K given to support a community project or projects for the benefit of the village community. The matter is deferred until the play equipment matter is decided as this may form part of that funding

49/16: Crooked Lane

Sleepers to be removed and re located from the side of the new horse gate

50/16: Action Points

51/16: Cllr D Knott kindly agreed to undertake prior to the June Meeting

52/16: Filming of Meetings

53/16: The Clerk read a statement having been asked to ascertain the exact legal position at the April meeting. This statement sets out both the legislative obligations of the Parish Council and is the result of Discussions with Melanie Wellman of Sedgemoor District Council Solicitor and also SALC. It was resolved after discussions that the Council itself will in future record all meetings and ask Cllr R Filmer to undertake this action on behalf of the Parish Council and this will include uploading on social media.

This matter was agreed by majority decision of 8 in favour and 2 abstentions

54/16: Declarations and conflicts of interest

This matter was deferred to the June meeting

55/16: Handy Man for the village

This matter is an ongoing issue to which no decision has yet been made.

56/16: Jubilee Stone and Queens birthday celebrations

57/16: It was resolved to obtain quotes for engraving of the Jubilee stone at the top of the Knoll and also to obtain different quotes for the stone in front of the Parish Hall. The National Trust will be contacted for permission to undertake the former matter.

58/16: Action Points

59/16: OJC to seek permission from the National Trust

60/16: Cllr J Harper to obtain engraving quotes

61/16: Village Flag and associated Duties

62/16: A request for more volunteers and also steps to aid access was made Cllr Ward kindly agreed to provide steps.

63/16: Action Points

64/16: Cllr D Knott agreed to assist

65/16: SID Data

66/16 : A report to be given to the BKN on recent data from the SID

Signature of Chairman

67/16: Action Points

68/16: *Cllr R Hall to provide the information for BKN Report*

69 /16: MATTERS OF REPORT (and next meeting agenda items)

1. Pitching the tent and Council representation

The Meeting ended at 9.56pm

The Next full meeting of the Parish Council is on Wednesday June 1st 2016.