

**BRENT KNOLL PARISH COUNCIL**

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Clerk to the Parish Council

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**Minutes of the of Brent Knoll Parish Council meeting** that was held at the Parish Hall on **1<sup>st</sup> June 2016** commencing at 7.30pm when the following business was transacted'

**Present:** Councillors Cllr P Osborn, Cllr I Ward, Cllr C Trivett Bill, Cllr R Filmer, Cllr J Harper, Cllr R Hall, Cllr M Borland, Cllr B Freestone, Cllr A Hurkett, Cllr D Knott Cllr C Townsend the Clerk and 2 members of the public

*"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race gender, sexual orientation, marital status and any disability) Crime disorder and Human Rights*

**70/16: APOLOGIES FOR ABSENCE**

Apologies were no apologies at this meeting

**71/16: TO RECEIVE DECLARATIONS OF PREJUDICIAL AND PECUNIARY INTEREST**

Cllr R Filmer declared interest on the grounds of pre determination on all planning matters, Cllr I Ward declared a personal interest on the planning application in connection with the Woodlands Hotel No **07/16/00012**

**CONFIRMATION OF MINUTES**

**72/16:** The minutes from the meeting on the **4<sup>th</sup> May 2016** were accepted as a true record of the meeting.

**PLANNING CONSIDERATIONS**

**73/16:** Cllr R Filmer left the meeting having previously declared an interest on 71/16 .

**74/16: Application No 07/16/00012** Change of Use of Guest House to Dwellings at the Woodlands Hotel Brent Knoll

Parish Council Response to support the proposal on the grounds of creating additional dwellings and which is sympathetic to the local surroundings this was a unanimous resolution.

75/16: Cllr R Filmer returned to the meeting.

### **MONTHLY REPORTING**

#### **To consider matters relating to highways and footpaths**

76/16: It was reported that the reservoir fencing is now secure

77/16: A decision to replace a stile with a gate on the lane opposite to the Red Cow Location AX 8/5 of the footpaths numbering

78/16: It was reported that the kerbstone near Inwood has been replaced but that the kerbstone outside of Kennet house has still yet to be completed

79/16: It is still a concern to the Parish Council that white lines on the bend near Church Lane in Brent Street still have not been re painted in spite of many requests to the highways this will be further reported.

80/16: A Kerb opposite the Red Cow has been regularly used for entrance and exit which does not have a drop kerb and a length of wood is used to assist the movement. This will be reported to the highways as there are potential safety issues.

#### **Action Points from above**

81/16: *OJC to report 80/16 to the Highways and to make further representations to the County regarding the White lines near Ivy Clad Hall*

#### **Village Green and Toilet Block**

82/16: Reported from this month's inspection

(a) Grass still growing at a very fast rate

(b) Special Thanks given to Mr and Mrs Ward for the donation of steps.

(c) Thanks given to Cllr Osborn, Cllr Harper and Mac Hares for the removal of the Goal posts. Also to Cllr Osborn for his work on the bench and trim trail.

(d) It was agreed that any further instructions for additional work or comment on current contract should be via the Clerk

#### **Flood Mitigation Group**

83/16: A meeting held with flood action group to check the equipment a suggestion was made regarding regular maintenance and it was agreed that regular starting up and checking was sufficient to ensure it remains in a useable condition

#### **Parish Surgery**

84/16: The matter of the withdrawal of the Webber Bus service through the village is a matter of concern to the many people that use this vital facility

#### **Clerks Matters**

85/16: The Clerk asked the members whether the current arrangements for communications within the Council were appropriate and if any improvements were required. It was agreed by members that all correspondence should be sent

out by email indicating the level of response required but in any event the correspondence should be acknowledged.

### **CORRESPONDENCE**

**86/16:** One letter from a resident regarding the Webber Bus withdrawal

### **PAYMENTS AND FINANCE**

Statutory Payments for June total	<b>£ 2578.00</b>
As agreed on 6 <sup>th</sup> April 2016	

#### **Variable Payments List for June 2016**

Annual Insurance Premium 2016/17	<b>£ 792.73</b>
Ian Durston for maintenance Works	<b>£ 425.00</b>
Salc Subscription 2016/17	<b>£ 329.23</b>
Salc Training July 2015	<b>£ 60.00</b>
Amanda Reason (Village Planting)	<b>£ 157.00</b>

Cllr Harper to report back to the Council about plants for the rest of the year.

**87/16:** It was resolved to make these payments

**88/16:** Cllr J Harper and Cllr P Osborn left the room having declared a pecuniary interest.

<b>89/16:</b> Cllr P Osborn (Maintenance)	<b>£ 51.41</b>
<b>90/16:</b> Cllr J Harper (Maintenance)	<b>£ 29.77</b>

**91/16:** It was agreed to make these two payments

**92/16:** Cllr J Harper and Cllr P Osborn returned to the meeting

**93/16:** The Monitoring Group met earlier to consider the Council's level of Insurance Cover and to ensure amounts were appropriate. The result of this meeting was that a recommendation of the Policy to continue as per the payments list above.

**94/16:** A first quarter budget update was produced by the clerk and pre circulated before the meeting and indicated that a current spend of 27% of annual budget was in line for the first 3 months of the Council year.

### **MATERS OF CONSIDERATION**

#### **95/16: Play Equipment future upgrading**

The working group has made considerable progress in sourcing the best ideas for improvements to the play area. Immediately the need is for a new See Saw the old one has now been removed from service due to identified shortcomings. A proposal was put before the meeting to approve a new Gullwing Seesaw to be purchased from GB Sports at a discounted price of £2295.00 to include installation this was resolved unanimously by the meeting. The proposed funding for this project is the Nutall Trust grant received earlier in the year and some funds from our Contingency budget for the current year.

**Action Points**

*OJC to order the product with an Official Purchase Order*

**96/16:** Wicksteed Playground Stand alone Mini Goal and Side Panels to include Cricket Wicket targets and Basketball total cost **£3661.00** with potential additional costs of **£811.00** site preparation. This unit would replace the removed Goal Posts and give the play area a much improved facility on the green. It was decided to request a visit from Sedgemoor and the group will investigate further any other recommendations. It is proposed that the funding for this equipment would come from the Hadstone energy grant which is currently in the reserves.

**97/16: Play Equipment generally and certification of inspectors.**

The Council has now had sight of the monthly inspector's competency certificate and is satisfied also of the qualifications of the Annual inspector's validity.

**98/16: Former Recycling Area**

It was resolved to Purchase four cycle Racks at a cost of £16.99 to be placed where the former recycling bins were attached to the toilet block subject to suitability of the structure.

**Action Point**

*OJC to order units*

**99/16: Re Pitching the Tent ( Parish of the three Saints)**

As a result of recent presentation by Rev Simon Lewis and his team to the Public meeting we have been asked to attend the ongoing process for this project Cllr Townsend has attended recent meetings and is prepared to go on behalf of the Parish Council and report to it on progress and to assist the Council in being able to communicate outcomes to the Village as a whole. He will be assisted when required by Cllr J Harper. This was resolved by a majority decision

**100/16: Crooked Lane Sleeper Removal**

The Sleepers have now been removed from the site of the new Horse Gate in Crooked Lane and are intended for use to assist at the trackside of the railway where there are large steps down which are difficult to negotiate. However it is felt appropriate that Chris East from The County Footpaths should confirm the suitability. Cllr Harper agreed to store the sleepers in his field until needed.

**Action Points**

*OJC to contact Chris East and request a contact with Cllr Townsend*

**101/16: Webber Bus Service in Brent Knoll**

Concerns over the loss of this service have been highlighted in the village with the effects being felt by a considerable number of residents. It was resolved to write to the County and First Bus with the Parish Council's concerns.

**Action Points**

Signature of Chairman

*OJC to write to The County once provided by the contact person from Cllr Filmer*

### **102/16: Declarations of Interest**

Declarations of interest clarification was sought regarding affordable Housing and subsequent planning applications. This was clarified to the satisfaction of the meeting

### **SID Data**

**103/16:** A report has been placed in the BKN For the month of June and enquiries to be made with Richard Ibrahim on data availability in the Burton Row.

### **Action Point**

*OJC/to contact Richard Ibrahim*

### **104/16: Proposed Handyman appointment**

This matter to be given some more thought at a monitoring meeting in July and report back with ideas to the Council.

### **105/16: Jubilee Stone**

It was reported that the Bonfire Jubilee of 2002 and 2012 have not been engraved on the Stone so it is resolved to correct this and also adding a base to the existing stone in order to provide more space for the latest engraving. It is also proposed to add an engraving to the boulder at the base of the flag pole. The total cost of this project would be **£1200.00** the National Trust will need to give permission on the stone near the top of the Knoll.

### **Action Points**

*OJC to make further contact with Ian Clemett of the Trust*

*Cllr J Harper to obtain further quotes on Plaque for Knoll Stone also cost of new Boulder and Plaque at base of Flagpole*

### **106/16: Parish Cluster reorganisation**

Proposed changes to the current Cluster arrangements have been made by the District Council which will be further discussed in July

### **107 /16: MATTERS OF REPORT (and next meeting agenda items)**

1. Notice Board Fixing Kit approved to order from Glasdon

**The Meeting ended at 9.35**

**The Next full meeting of the Parish Council is on Wednesday July 6th 2016.**