

**BRENT KNOLL PARISH COUNCIL**

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**Minutes of the of Brent Knoll Parish Council meeting** that was held at the Parish Hall on **6<sup>th</sup> July 2016** commencing at 7.30pm when the following business was transacted'

**Present:** Councillors Cllr P Osborn, Cllr I Ward, Cllr C Trivett Bill, Cllr R Filmer, Cllr J Harper, Cllr R Hall, Cllr M Borland, Cllr B Freestone, Cllr A Hurkett, Cllr C Townsend the Clerk and 1 member of the public

*"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race gender, sexual orientation, marital status and any disability) Crime disorder and Human Rights*

**108/16: APOLOGIES FOR ABSENCE**

Cllr D Knott gave apologies for absence which were accepted unanimously

**109/16: TO RECEIVE DECLARATIONS OF PREJUDICIAL AND PECUNIARY INTEREST**

Cllr R Filmer declared interest on the grounds of pre determination on all planning matters, and a personal interest on payments item to the Parish Hall. Cllr I Ward personal interest on planning application **no 07/16/00013** and also personal interest on payment to Parish Hall

**CONFIRMATION OF MINUTES**

**110/16:** The minutes from the meeting on the **1<sup>st</sup> June** were accepted as a true record of the meeting.

**PLANNING CONSIDERATIONS**

**111/16:** Cllr R Filmer left the meeting having previously declared an interest on 109/16 .

**112/16: Application No 07/16/00013 Erection of a single Storey Ext to the front ( SE ) Elevation on the site of existing conservatory ( to be demolished) at Knoll Cottage Battleborough Lane Brent Knoll TA9 4DS**

The Parish Council support this proposal on the grounds of enhancement of the property in keeping with the local scene

**113/16: Application No 07/16/00015 Retention of a single Storey extension to the rear ( NE) Elevation and erection of a detached garage at Summerfield 16, Brent Street Brent Knoll TA9 4DU**

Parish Council Response to support the proposal on the grounds of Sympathetic updating of a run down property and general improvement to the area and surroundings.

**114/16: application No 07/16/00016 Formation of a Horse Riding Arena on land to the East of Crooked Lane Brent Knoll.**

Parish Council response to support the proposal on the grounds that it improves amenities for young people however the Parish Council have indicated some concern regarding the provision of lighting which should be at a level which is sympathetic to surrounding residents and not to expose the local area to unacceptable light intrusion.

**115/16 Application No 07/16/00014 Erection of a single storey extension to ( NE) and (NW) Elevations at 8. Laurel Avenue Brent Knoll TA9 4BD**

The Parish Council rejected this proposal on the grounds of over development of this site as the proposal is disproportionate to the existing footprint there are also concerns regarding lack of design information and concerns about possible conflict with local Street Scene

**116/16:** Cllr R Filmer returned to the meeting.

### MONTHLY REPORTING

#### To consider matters relating to highways and footpaths

**117/16**

#### **Concerns Raised**

Field Gates being left open in 2or 3 locations and it was decided to place an article in BKN

It was also resolved to purchase 4 signs to be placed on the gates a pricing quotation to be available for the meeting on 27<sup>th</sup> July

Pot Hole outside of the Tennis Court in Brent Street ( to be reported to SCC)

Also the Kerb outside of Kennet House is still in need of repair / replacement

White lines on the bend near Ivy clad Hall still in need of re painting ( Clerk to investigate again With SCC)

Local concerns about parking near the Methodist Church very close to the Church Lane junction creating a potential hazard ( Clerk to contact PC Wills to investigate)

The Hand Rail on the Knoll footpath behind St Michael's Church still in need of repair / Replacement

**Action Points from above****118/16:***( a ) Cllr Filmer to place article in BKN on Gates being left open**(b) OJC to contact Highways on the following**Kerbstone Kennett House**Pot Hole outside Tennis Club Brent Street**White Lines on the bend at the bottom of Church Lane**( c ) OJC to Contact Ian Morgan regarding Hand rail on Knoll path**( d ) Cllr Harper to obtain quotes for signage on gates***Village Green and Toilet Block****119/16:** Reported from this month's inspection

(a) No new matters to report this month

(b) Cllr Osborn has kindly attended to the timer on the toilet block

**Flood Mitigation Group**

No new matters to report this month

**Parish Surgery****120/16: Concerns raised by two residents** on following matters

Affordable Housing consultation ( current discussions)

Local Bus Provision ( Current Consultative process)

Large lorries in Station Road ( noted for future)

**Clerks Matters****121/16: Creating awareness of filming of meetings**

It was decided to take no action on this at the present time

**CORRESPONDENCE****122/16:** Emails from local resident regarding affordable housing process.**123/16:** Reply from First Bus following the Parish Councils letter.**124/16:** Letter of reply from James Heapey regarding Bus Provision.**125/16:** Letter from local resident regarding the consultative site in Station Road on affordable housing provision.

All of these items are included in further discussion later on in these minutes

**PAYMENTS AND FINANCE**

**126/16:** Statutory Payments for July total **£ 2578.00**  
As agreed on 6<sup>th</sup> April 2016

**127/16: Variable Payments List for July 2016**

( a ) E'on Account for June 2016-07-08 **£ 28.06**  
( b ) Parish Hall Room Hire Jan to June 2016 **£ 267.00**  
( c ) Clerks Office Expenditure for the period April to June 2016£ **174.57**

Cllr Filmer and Cllr Ward declared personal interest on ( b ) as trustees of the Parish Hall

**128/16:** Statutory Payments for the period August  
( due to no meeting in that month) **£ 2578.00**

**129/16:** Proforma Invoice to Central Source Limited  
For the provision of 4 Cycle Racks **£ 77.76**

**130/16:** : It was resolved to make all of these payments

**131/16:** Current Budget circulated to members

**132/16:** Brent Knoll Charities

It was resolved to leave as it is for the immediate future however it is proposed that the trustees should meet at some future point to consider the matter

**MATERS OF CONSIDERATION****133/16: Play Equipment future upgrading**

A working group have been considering various options for improving and upgrading the village play equipment and facilities over the past few months as a result of that consultation a it was agreed to go ahead with a MUGA ( Multi Use Games Activity ) to replace the now removed goal post. Under the terms of our tendering process 3 options on cost and suitability were considered. Two versions were considered to be the most suitable for the Village Green and the working group have done site visits to see in particular the unit made by Sutcliffe Play. It was resolved to purchase this unit at a cost of £10,000.00 to include installation and subject to standard rate VAT. It was further resolved to use the initial Hadstone energy grant of £5000,00 and a further £5000.00 from the reserves of the Council to finance this project.

**Action Points**

*OJC to order the product with an Official Purchase Order*  
*Cllr Townsend to check out warranty provision*

**134/16: Former Recycling Area**

Cycle Racks have now been ordered for delivery over the next few weeks and will be installed in the former recycling area and will prove to be another facility in the village.

**Action Point***Installation in Late July***135/16: Re Pitching the Tent ( Parish of the three Saints)**

This is ongoing

**136/16: Crooked Lane Updates**

Nothing to report this month

**137/16: Affordable Housing Consultation**

Council to invite Esther Carter and Duncan Harvey to update the Parish Council in September on the consultative feed back and to state the next moves forward

**Action Point**

*OJC to invite Sedgemoor Officers on affordable housing to attend Sept meeting*

**138/16: Bus Provision in the village**

The Council are aware of the various schemes that are available to replace the loss of a regular Bus Service in Brent Knoll.

These are

- (a ) Somerset County Council Car Scheme
- (b ) The Slinky Bus
- (c) Mendip Community Transport
- (d ) Sedgemoor Community Transport

The Parish Council will meet with the local MP and East Brent at some point in the near future to discuss a way forward however what is going to be required is a co-ordinating group including the help of the Village Agent to asses what is available and how it is to be accessed in the future.

**139/16: SID Data**

Richard Ibrahim will be invited to our July provisional meeting or September meeting to update and get as much information as is possible on the status of locations and data transfer.

**Action Point**

*OJC to invite Richard Ibrahim to the next meeting*

**140/16: Handy man for the village**

It was resolved not to pursue this matter further

**141/16: Jubilee Stone**

**Resolved by the Parish Council by a majority of 8**

- (a) Engrave existing stone with 2002 and 2012 commemorations
- (b) Attachment of new stone at the base of existing to engrave 2016

Signature of Chairman

(c) Boulder at the base of Flagpole to be engraved Queen's 90<sup>th</sup> in 2016

**142/16: Wildflower Garden in St Michael's Churchyard**

This proposal has been made and the Council now await a formal proposal by the PCC of the three Saints

**143 /16: MATTERS OF REPORT (and next meeting agenda items)**

- (1) Children and access to local Schools
- (2) Fire Brigade and safety issues Musk Farm after recent fire

**The Meeting ended at 10.05 pm**

**The Next full meeting of the Parish Council is on Wednesday  
September 7<sup>th</sup> at 7.30pm and a Provisional planning meeting 27<sup>th</sup>  
July at 7.30pm**