

BRENT KNOLL PARISH COUNCIL

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Clerk to the Parish Council

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Minutes of the of Brent Knoll Parish Council meeting that was held at the Parish Hall on **3rd February 2016** commencing at 7.30pm when the following business was transacted'

Present: Councillors Cllr C Townsend, Cllr P Osborn, Cllr I Ward, Cllr C Trivett Bill + Cllr R Filmer, Cllr Cllr D Knott, Cllr J Harper, Cllr R Hall, Cllr M Borland Cllr A Hurkett Cllr B Freestone, the Clerk and 1 member of the public

"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race gender, sexual orientation, marital status and any disability) Crime disorder and Human Rights

293/15: APOLOGIES FOR ABSENCE

There were no apologies at this meeting

294 /15: TO RECEIVE DECLARATIONS OF PREJUDICIAL AND PECUNIARY INTEREST

There were no declarations for the Main part of the meeting

CONFIRMATION OF MINUTES

295/15: The minutes from the on the 6th January 2016 were accepted as a true record of the meeting.

296/15: A resolution to exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted

297/15: Esther Carter and Duncan Harvey were invited by the Parish Council to update it on future provisions of affordable housing in Brent Knoll. Some initial work has been done by the District Council to identify need and available options under the policy laid down by the District Council.

298/15: Declarations of prejudicial and pecuniary interest were made by 3 members of the Parish Council and the 3 members left the meeting during the following considerations and discussions.

Signature of Chairman

299/15: Once those discussions were completed the 3 members returned to the meeting.

MONTHLY REPORTING

To consider matters relating to highways and footpaths

300/15: The reservoir surrounding footpaths are still requiring attention in spite of the matter being reported on 3 occasions to Wessex Water. Members of the Parish Council will commence some hedge trimming a letter will be sent to the Water Company and reporting the actions we will be taking as a result of their non action.

301/15: Cllr Knott offered to collect some stone from the culvert project and transfer to the reservoir footpath. A land owner will be approached about the crossing of his land to assist the work.

302/15: There are a number of potholes re appearing that meet the 40 millimetre threshold in Church Lane and a long running Pothole near the Hairdressers in Brent Street. These will be reported to the County Council.

303/15: A 30 mph Sign near the Woodland is damaged and needs replacing and the County highways will be contacted.

304/15: A problem has developed on the exit from Garden World with no turning right sign which is now very difficult to see and this will need to be reported to the County Highways as it is on their land.

Village Green and Toilet Block

305/15: The green has been reported as very wet with some overgrown hedges on the perimeter which will form part of a new contact with Jason Mayo in 2016/17

306/15: The painted floor of the toilet block appears to be cracking badly and will need some investigation in due course.

307/15: A working group are looking at the recycling area near the toilet block to consider what uses the empty space could now be used for. Cllr Freestone will provide the Council with some drawings to assist the Council on extending the parking provision. This will be considered at the March Meeting

Monthly Report on Play Inspection

308/15: A report from our play inspection provider was distributed to the members. Some concerns raised about a few low risk items showing on the report and needing to be rectified. A group of Councillors are going to meet with the GB Sports representative to ascertain what we need to do and what if any changes we should make to the play area in terms of updating etc.

Flood Mitigation matters

309/15: No New matters for consideration at this meeting

Parish Surgery and Police matters

310/15: A Parish Surgery was attended by the clerk and Cllr R Hall and we had one visitor during the session together with our village agent

Correspondence Items

(a) An email folder containing all new email contacts over the past month was available for the members to view.

Financial Considerations and Payments by the Parish Council

311/15: Statutory payments for January as approved at the April meeting minute no 486/14 Totalling = **£ 728.62**

Included in the statutory payments

Clerks Salary and Tax Payments
GB Sports contract

312/15: It was resolved to make these payments.

313/15: Variable Payments as follows

Sedgemoor District Council Bin re siting charge **£ 72.00**

314/15: It was resolved to make this payment

316/15: A budget Paper was circulated to members prior to the meeting

317/15: A grant request has been made by Mendip Community Transport

318/15: It was agreed that the Parish Council will wait for the drainage Board Invoices to be provided to the Parish Council at which point the Parish Council will submit the grant claim to both the County and Wessex Water.

MATERS OF CONSIDERATION

319/15: Annual Parish Meeting Speaker

It was resolved to approve Rev Simon Lewis as our guest speaker for the Annual meeting

320/15: SID Issues

Recent software issues with the SID unit have now been partially resolved though the matter is being monitored by Richard Ibrahim and the is working correctly.

321/15: Internal Auditor

It was resolved to appoint Richard Young for the forthcoming Internal Audit as in previous years.

322/15: Crooked Lane Gate Project

No updates available on the progress of this work and Chris East Footpaths officer for the County Council will be contacted

323 /15: MATTERS OF REPORT (and next meeting agenda items)

1. National Trust to be contacted regarding the Beacon for Queens 90th Birthday in April.
2. Proposed Handyman suggestion for the Council.
3. Ring of Light for June Celebrations organised by the Parish of the 3 saints.
4. Problems with Posters on telegraph Poles after events have completed.
5. Litter Clean prior to 90TH Birthday celebrations.
6. Recycling area working group to identify the solutions
7. Finance group completed work by the Clerk so that the Policy documents can be presented to the full Council for approval

The Meeting ended at 9.00pm

The Next full meeting of the Parish Council is on Wednesday 2ndMarch 2016