

BRENT KNOLL PARISH COUNCIL

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Clerk to the Parish Council

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Minutes of the of Brent Knoll Parish Council meeting that was held at the Parish Hall on **6th April 2016** commencing at 7.30pm when the following business was transacted'

Present: Councillors Cllr C Townsend, Cllr P Osborn, Cllr I Ward, Cllr C Trivett Bill, Cllr R Filmer, Cllr J Harper, Cllr R Hall, Cllr M Borland Cllr B Freestone, Cllr A Hurkett, Cllr D Knott the Clerk and 1 officer from Sedgemoor District Council Cllr A Gilling District Councillor

"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race gender, sexual orientation, marital status and any disability) Crime disorder and Human Rights

360/15: APOLOGIES FOR ABSENCE

There were no apologies for absence at this meeting

361 /15: TO RECEIVE DECLARATIONS OF PREJUDICIAL AND PECUNIARY INTEREST

Declarations of interest from Cllr Filmer under the terms of pre determination on planning matters and Cllr Filmer Personal interest on agenda item 11g

CONFIRMATION OF MINUTES

362/15: The minutes from the meeting of the **March 2nd 2016** were accepted as a true record of the meeting.

363/15: A resolution to exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted

364/15: Esther Carter was invited by the Parish Council to update it on future provisions of affordable housing in Brent Knoll. Some initial work has been done by the District Council to identify need and available options under the policy laid down by the District Council.

365/15: Having updated the Parish Council 3 members declared pecuniary interests and left the meeting those being Cllr J Harper, Cllr A Hurkett and Cllr C Trivett – Bill

366/15: The Parish Council having asked questions and considered the matters before it decided to ask that Sedgemoor District Councils officer Esther Carter should move the project forward with specific identified proposals for further consideration at a later time in the year

367/15: The members declaring pecuniary interests returned to the meeting those being Cllr J Harper, Cllr A Hurkett and Cllr Trivett- Bill.

PLANNING CONSIDERATIONS

Cllr R Filmer left the meeting having declared an interest of pre determination

368/15: 07/16/00005: Erection of a dwelling house and garage on land to the North East of Holly Tree Farm Burton Row Brent Knoll.

The Parish Council resolved unanimously to object to the proposal on the grounds of drainage concerns and Archaeological matters to be resolved and these to be regarded as material considerations in addition unclear architectural details

369/15:11/16/00026: Change of use from Agriculture and equestrian and the erection of an agriculture building at the animal centre Brent Knoll (Burnham Application)

The Parish Council resolved to make no observations on this application

370/15: 07/16/00002 Change of use and conversion of barn to a garage, domestic workshop and storage area and the inclusion of an additional land within the residential curtilage. At the Laurels Wick Lane Brent Knoll.

The Parish Council unanimously resolved to support the proposal on the grounds that it was an improvement to the use of the building

371/15: 07/16/00007: Works to trees to include Oak Tree (T1) cut back limbs over hanging by 5.5 -6 at 116 Brent Street Brent Knoll.

The Parish Council unanimously supported the proposal on the grounds of good arboreal practice provided that the work falls within the policy of the District Council TPO management regulations.

372/15: Cllr R Filmer returned to the meeting

MONTHLY REPORTING

To consider matters relating to highways and footpaths

373/15: Gate now erected AT Ball Copse Hall

374/15: The area around reservoir reported as very wet and muddy

375/15: Horse gate has now been erected on Crooked Lane

376/15: A kerbstone needs attention outside Kennett House on the corner of Laurel Avenue (to be reported to highways)

377/15: There is a hole in the road outside 103 Brent Street (to be reported to highways)

378/15: Finger Posts at the junction of Wick Lane and Burton Row is in need of painting and an offer has been made to paint it. The Parish Council will ascertain from the SCC whether this can be done by a local volunteer. What are the implications for insurance purposes?

379/15: A38 outside of Wyevale no right turn sign now to be dealt with by the County and replaced or refurbished.

380/15: On the railway bridge at Crooked Lane the weak bridge signage needs refurbishment as it has nearly become unreadable.

Village Green and Toilet Block

381/15: Reported from this months inspection

- (a) Grass needs cutting
- (b) Brambles need cutting back near trim trail
- (c) A general tidy up needed around the perimeter of the green
- (d) Guttering on the rear of the toilet block needs attention
- (e) Wash basin taps in the ladies toilet needs replacing

Monthly Report on Play Inspection

382/15: Item on the agenda under matters of consideration

Flood Mitigation matters

383/15: No New matters for consideration at this meeting

Parish Surgery and Police matters

384/15: Attended by clerk and Cllr Trivett- Bill there were no visitors or Police attendance

Clerk Matters

385/15: No new matters raised

Correspondence Items

386/15: Circulation file started with Cllr A Hurkett

Financial Considerations and Payments by the Parish Council

387/15: Resolution to approve the statutory payments list from April 2016 to March 2017 as follows

Clerks Salary	£ 8792.16
GB Sports	£ 216.00
Sedgemoor Contracts	£ 2378.44
Village Contracts	£ 6420.00

388/15: Statutory payments for April 2016 = £1392.68

389/15: Resolution to approve these payments unanimously approved

390/15: Variable Payments List.

Information Commissioners Subscription 2016/17	£ 35.00
Centre Wire (Horsegate Purchase)	£ 796.00
E'on Energy Account	£ 34.95
CPRE Subscription 2016/17	£ 36.00
Clerks Allowances and Expenses for Jan to March 2016-04-08	£ 201.00
Payroll Software for 2016/17	£ 72.00

Additional item not on the published agenda for Jason Mayo The March and final payment for the year 2015/16	£ 625.00
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391/15: Resolution to approve these payments unanimously approved.

392/15: Resolution to approve the previously circulated Annual Accounts for the period ending 31st March 2016.

393/15: The Annual Accounts summary signed off by Cllr C Townsend together with The Annual governance Statement ready for Internal and external audit.

MATERS OF CONSIDERATION**394/15: Play Equipment future upgrading**

A meeting to be held with GB Sports to gain quotes for proposal document produced by the working group looking at possible improvements to the play area and the car parking area and former recycling areas

395/15: Hadstone Energy Community Grant

The 5K Grant received from Hadstone Energy will now be placed into fixed reserves until a decision has been reached on the community activity that the fund will allocated to

396/15: Annual Meeting Agenda final plans

The plan is now set for the Annual meeting on 20th April and it is hoped for a good attendance.

397/15: Standing Order 5f and a proposal to suspend pending May Elections

Having considered the standing order clause 5 f which deals with the appointment of Parish Council Chairman of no more than 3 consecutive years it was decided by the proposer to withdraw this proposal and as a result of this there is no change to the current standing orders agreed by resolution by the Parish Council in September 2015. However it may be a matter that is subject to a future review of our standing orders later in the year.

398/15: Crooked Lane Project

The Horsegate as previously reported has now been installed and the sleepers to the front of the gate will be removed and moved to the railway track area for improvements to the stile and access area. Cllr D Knott kindly agreed to undertake this project.

399/15: Filming Protocols for the Parish Council

The matter was raised by one or two members regarding the filming of our Parish Council meetings and the uploading of the material to the social media channel of You Tube. The protocol for this activity was confirmed after discussion as accurate and in line with the spirit and function of the legislation set in 2014. The basis of this legislation is that any persons wishing to record a Council meeting is entitled to do so without seeking permission from the Parish Council provided that it is not disruptive to the meeting and that any member of the public who does not wish to be filmed is excluded from any recording made or uploaded. The purpose and function of the social media process is one that allows a member of the public to access a meeting provided they have internet facility. Any protocol set by the Parish Council can be changed provided that those changes do not conflict with the basic principles of the legislation which are that the Parish Council should be open and transparent at all times. There were no resolutions made on these matters however the Clerk has been asked to get further clarity on the detail of the legislation and report further on it.

400/15: SID

Cllr R Hall and Richard Ibrahim have been in discussions regarding data through a blue tooth connectivity which will assist the data presentation

402/15: Handy man Appointment for the village

The matter deferred to May meeting

403/15: Litter Clean for Queens 90th Birthday celebrations in 2016

It was agreed to place an article in the BKN regarding a clean up project

404/15: Queens's 90th birthday celebrations 2016

British Legion to update the Council in due course, Licence application for the lighting of the Beacon still awaited

405 /15: MATTERS OF REPORT (and next meeting agenda items)

1. Council to consider commemoration for the Battle of the Somme

The Meeting ended at 9.45pm

The Next full meeting of the Parish Council is on Wednesday May 4th 2016 This is the Annual Parish Council Meeting (APCM) The Annual Parish Meeting takes place on 20th April 2016 7pm