

BRENT KNOLL PARISH COUNCIL

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Clerk to the Parish Council

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Minutes of the of Brent Knoll Parish Council meeting that was held at the Parish Hall on **7th April 2015** commencing at 7.30pm when the following business was transacted'

Present: Councillors Cllr C Townsend, Cllr R Ibrahim, B Freestone, Cllr R Filmer, Cllr P Osborn, Cllr D Knott, Cllr M Borland, Cllr A Hurkett, Cllr Ward, Cllr Harper ad Cllr Trivett Bill + Clerk and 8 members of the public
"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race gender, sexual orientation, marital status and any disability) Crime disorder and Human Rights

The Parish Council were given details of a local provider of CPR Training in the village which will be discussed during this Parish Council meeting.

461/14: TO RECEIVE APOLOGIES FOR ABSENCE

None received at this meeting

462/14: TO RECEIVE ANY DECLARATIONS OF INTEREST

Cllr Filmer declared an interest on planning matters in order to avoid pre determination on all planning matters. Cllr Hurkett prejudicial interest on planning application no **07/15/00003** and Cllr Townsend and Cllr Ward declared a pecuniary interest on matters relating to payments under section 7 on the agenda of this meeting

CONFIRMATION OF MINUTES

463/14: The minutes from **March 2nd 2015** unanimously approved by the meeting.

PLANNING CONSIDERATIONS

464/14: A resolution was made to bring forward the planning matters to this point in the meeting due to the high number of personal representations made from the public gallery. This was unanimous

465/14: Cllr Filmer and Cllr Hurkett left the meeting at this point having declared interests at 462/14 of these minutes

466/14: 07/15/00003 Single Storey extension to rear elevation at 83 Brent Street Brent Knoll response as follows

For the attention of M/s Parsons

Application No 07/15/00003

The Parish Council make no observations to this proposal

467/14: Cllr Hurkett returned to the meeting at this point

468/14: 07/15/00005 Erection of a double fronted porch at Sweet Briar in Middle Street. Response as follows.

For the attention of Mrs S Houlet

Application No 07/15/00005

The Brent Knoll Parish Council supports the above application on the grounds that it is sympathetic to the surrounding buildings and also enhances the visual impact of the property.

469/14: 07/15/00006 Erection of a two storey extension and canopy above the door to North Elevation and Juliette Balcony to front at Lower Battleborough House Bristol Road. Response as follows

For the attention of M/s S Parsons

Application No 07/15/00006

Brent Knoll support this application on the grounds of sympathetic enhancement of the property and significant architectural improvement

470/14: 07/15/00007 Installation of 17 replacement windows at Southcroft Brent Street Brent Knoll. Response as follows

For the attention of M/s Parsons

Application No 07/15/00007

The Brent Knoll Parish Council supports the proposal on the grounds that the new proposed windows maintain the significant character of the listed building and makes improvements to the overall appearance of the property.

471/14: 07/14/00001 .Retention and change of use and conversion of farm building to a dwelling at Bramble Farm Harp Road Mark. Response as follows

For the attention of M/s S Parsons

Application No 07/14/00001

Bramble Farm Brent Knoll. The Parish Council considered the above application and noted the comments made by public concerns. The application before the Council considered the application fully in line with valid planning considerations and as a result decided to strongly object to it on the following grounds

It fails to meet the standards and conditions set by the following core strategy criteria

P6 : Opposition of Greenfield useage

D12 : Contravention of National Environmental criteria

Signature of Chairman

D2 : Against the criteria of the promotion of high quality inclusive design consideration

In addition the proposal is on a flood zone 3 site which is known to suffer from flooding
There is no animal conservation considerations proposed for the site and the proposal is out of character to the general area.

MONTHLY REPORTING

To Consider matters relating to highways and footpaths

472/14: Chris East SCC footpaths officer visited the village and met with Cllr Osborn to consider the bridge to assist dog walkers on the footpath behind Musk Farm. It is proposed to add a double plank on this bridge in order to assist the dog walkers there are also some gates to be completed in and around the village.

473/14: There are new styles either side of the railway line but some assistance for dog walkers is needed and Network rail will be approached to obtain permission to improve the walkway

474/14: A plastic rail has been damaged on the corner of church lane and has been hit by a vehicle. This will be added to items for SCC Highways for their attention, there are also a number of poor road surfaces and pot holes in and around the village together with the need for some slowing down signage on the bend near Body's lane.

To Consider matters relating to the Village Green and Toilet block

475/14: There were no issues or concerns raised at this meeting

To review monthly report and play equipment matters

476/14: A resolution was made to approve expenditure for the pressure washing of tiled surfaces on the play areas at a cost of **£ 90.00**

477/14: The replacement quotes for the spring tractor are on going and a visit by play equipment suppliers has identified some issues of suitability of wooden edging and tiled surfaces, however this has not been reported by our inspection contractor and the clerk will ask them for advice it was also resolved to get a further quote for the replacement item in due course

Flood Action Group report

478/14: There are no issues to report since March meeting; however a date will be arranged for pump testing in the coming weeks.

Website and Communication matters

479/14: There were no new matters for consideration at this meeting.

Correspondence Items

480/14: SCC has requested a local contact for their updated database to be used in the case of an emergency. This will be considered in due course

481/14: A road safety press release has been received by the Council which will be filed for future updates.

482/14: RLT2 and RLT3 Updated list of current funds available which show Brent Knoll with just £0.80 in the reserve.

483/14: Sedgemoor District Council have offered to Parish Councils a legal services facility which can be used in the event of the Council needing legal advice and which may be offered at more favourable rates than external solicitors and this will be kept on file for future need.

484/14: Services and facilities questionnaire received by Sedgemoor will be completed by the clerk.

Financial Considerations by the Parish Council

485/14: Clerks Salary Review 2015/16;

As a result of the discussions that took place at the March meeting the clerk was able to answer questions relating to the levels that are set nationally and which apply to the Brent Knoll Parish Council. The level of LC2 with a spinal point of 30 is in line with the set criteria and a resolution to set the clerk at this level for the forth coming year. In addition it was resolved to hold a meeting of appointed members of the council to consider a refreshed and updated employment package to bring us into line with SLCC recommendations. This will also include pension arrangements to be in place before any future Clerk is appointed, however the current gratuity arrangements will continue for the current position.

486/14: Statutory Payments List 2015/16

It was resolved to approve the above list circulated pre meeting as follows

Clerks Salary 2015/16:	£8527.44 annual
GB Sports 2015/16	£216.00 annual
Jason Mayo Village	£2370.00 annual
Jason Mayo Churchyard	£3485.00 annual
Sedgemoor Toilet Cleaning	£1400.00 annual
Sedgemoor Dog Bin service	£836.16 annual

487/14: Payments List for April

Statutory Payments as agreed at 486/14 totalling £2645.32 April

It was resolved to make these payments.

488/14: Variable Payments as follows

Roger Ward	Hi Vis Jackets for speed watch group	£ 44.92
Bristol Water	Account for first half	£ 166.79
E'on energy	Energy use for toilet block quarterly	£ 47.73
Moneysoft	Payroll Software 2015/16	£ 66.90
Clerks Expenses	Period January to March 2015	£ 190.57
Sedgemoor	Bin Installation	£ 183.50
Colin Townsend	Postage Costs	£10.00

Signature of Chairman

Cllr Ward and Cllr Townsend left the meeting during the discussions on item 1 and 7 having declared a pecuniary interest on minute 462/14

It was resolved unanimously to make the above payments.

489/14: Annual Accounts 2014/15

The accounts for the year end March 31st 2015 were circulated pre meeting and the clerk identified the key elements on the accounts. It was suggested that the £5000.00 which was an unused allocation from the year's finances should be identified as a separate reserve item going forward.

490/14: It was resolved to accept the accounts and the chairman signed off the declaration and the external audit paper.

MATERS OF CONSIDERATION

491/14: Speed Indicator Devices

As a result of protocols now being agreed with SCC the Parish Council has agreed a process of chapter 8 training for up to 12 members. This is at a total cost of £495.00 and the training will be completed locally by a company called TQXL of Rooksbridge. The Parish Council intends to involve both members of the speed watch and the flood action group to participate.

492/14: Annual Parish Meeting

The agenda for the annual meeting was agreed and it will be on the 20th April at 7.30pm refreshments to be provided by the local WI.

493/14: May Elections

Nomination papers due by 3pm on the 9th April at Sedgemoor District Council

494/14: Filming of Parish and Town Councils

As a consequence of government legislation dating from 6th August 2014 filming of Parish Council meetings is allowed subject to certain protocols being in place. The Parish Council have therefore resolved to consider and implement an appropriate protocol for local use in Brent Knoll. This will be further agreed in summer of 2015.

495/14: St Michaels House building works

Concerns have been raised by the Parish Council about the general untidiness surrounding the plot of land adjacent to St Michaels House. The Parish Council would hope that now building has finally started the matter will be resolved.

496/14: CPR Training

The Parish Council have resolved to approve the training over the coming months and will seek to fill available places for the training over the coming weeks.

497/14: Dog Bin relocation away from the school vicinity

A suggestion has been made to relocate the dog bin to another location further from the school. A letter will be sent to the school and confirmation sought on their support of this re location.

498/14: Vehicular access from Garden World

Concerns raised by the continue turning right out of the garden centre on to Bristol Road. This is dangerous and could lead to safety issues particularly during busy periods. The clerk will write to Sanders and request more signage to deter this activity by their customers.

498/14: Fox and Goose Junction issues

This dangerous junction continues to cause the Parish Council concern particularly at present with potential added heavy traffic whilst pylons are installed towards Mark Village. In addition extra traffic is envisaged once Hinkley C is up and running. The Parish Council will write to Harvey Siggs Portfolio holder and request an urgent meeting with the Parish Council to discuss the options for the junction.

460 /14: MATTERS OF REPORT (and next meeting agenda items)**To form the basis of the May 2015 Meeting.**

1. Notice Board improvements near the village car park
2. Buses provision for the village
3. Recycling Bins for the future

The Meeting ended at 9.45pm

The Next full meeting of the Parish Council is on APCM **Tuesday 12th May 2015**