

BRENT KNOLL PARISH COUNCIL

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Clerk to the Parish Council

Owen J Cullwick

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Minutes of the of Brent Knoll Parish Council meeting APCM that was held at the Parish Hall on **6th May 2014** commencing at 7.30pm when the following business was transacted'

Present: Councillors Cllr R Ibrahim J Harper, Cllr C Trivett Bill, A Hurkett, B Freestone, Cllr R Filmer, Cllr P Osborn, Cllr I Ward, Cllr C Townsend Cllr D Knott, Cllr M Borland and the Clerk and 1 member of the public

"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race gender, sexual orientation, marital status and any disability) Crime disorder and Human Rights"

1/14: Elections for the forthcoming Council year 2014/15.

2/14: The Chairman relinquished the chair and this was taken by Vice Chairman Cllr Hurkett.

3/14: Nominations for the position of Chairman.

4/14: One Nomination of Cllr Townsend
Proposed and Seconded and voted unanimously to serve for the year **2014/5.**

5/14: He was elected to serve for the forthcoming year and resumed his seat as Chairman of the meeting.

6/14: Nominations for the position of Vice Chairman

7/14: One Nomination of Cllr Hurkett proposed and seconded and voted unanimously to serve for the year **2014/15**

8/14: The following Councillors were re nominated, Proposed, seconded and re elected to serve for the year 2014/15

9/14: Parish Officer

Cllr Osborn

10/14: Footpaths Panel

Cllr Osborn
Cllr Harper
Cllr Knott

11/14: Planning Liaison Councillors

Cllr I Ward
Cllr A Hurkett

12/14: Charity Trustees

Cllr Filmer
Cllr I Ward
Cllr Ibrahim
Owen Cullwick Clerk

13/14: Coastal Cluster Representative

Cllr C Townsend

14/14: SALC Representative

Cllr Filmer

15/14: Highways Representative

Cllr Borland

16/14: It was proposed to formalise the finance committee to ensure that the Parish Council meets its financial compliance obligations. It was further decided that this committee will have no delegated powers of decision making and that all discussions that lead to proposals would be brought to the main Council for decisions.

17/14: Elected to serve for the year 2014/15

Cllr Townsend
Cllr Ibrahim
Cllr I Ward
The Clerk Owen Cullwick

18/14: TO RECEIVE APOLOGIES FOR ABSENCE

No apologies at this meeting

19/14: TO RECEIVE ANY DECLARATIONS OF INTEREST

Cllr P Osborn Prejudicial interest on footpaths in relation to his own land or boundaries , Cllr R Filmer declaration of interest to avoid pre determination on all planning matters due to his position on the District planning authority and Cllr J Harper pecuniary interest on payments under payments section of the meeting

CONFIRMATION OF MINUTES

20/14: The minutes from **7th April 2014** were unanimously approved by the meeting

ONGOING ISSUES**21/14: Footpaths/ Highways**

22/14: It was reported that the National Trust has tidied up the steps as previously identified.

23/14: The gulleys on the Knoll footpath are getting very blocked however it was decided that nothing could be done to alleviate this issue at the present time and if cleared would simply block up in a very short space of time.

24/14: Further concerns were raised again about the poor condition of footpaths behind the reservoir and this will be taken up again with the Water authority particularly the seaward west facing paths.

25/14: The stile work and installation of Stratford Gates has now been completed to a satisfactory level.

26/14: A request to improve the way markers on some footpaths in the village was made and the footpaths panel will identify and report back to the next meeting.

27/14: A large pothole in Brent Street exceeding the County threshold was reported near Lion Cottage this will be reported to the Highways.

28/14: Jason Mayo to be asked to deal with overgrown verges near the base of the hedge that are in poor state for 100 yds from the A38 Junction to Whitecross Farm

Action Points

Footpaths Panel to look at Way Markers on footpaths
 OJC Contact with Highways regarding Pothole in Brent Street near Lion Cottage
 OJC to contact Bristol Water regarding the concerns about footpath
 OJC to ask Jason Mayo to cut back hedges on the A38

29/14: Village Green:

30/14: Problems reported on car park fence screening near the recycling bins. There has also been a problem with rubbish on the far side of the green which Jason Mayo has kindly agreed to remove when he does the gang mowing. Notices will be considered to highlight the need to maintain a rubbish free zone on the green.

31/14: The see- saw needs re varnishing

32/14: Jason Mayo will be asked to use safe products to deal with weeds around the edge of the car parking area

33/14: Speeding Issues

34/14: 20 MPH request near the School. A reply from the County is very negative and it seems the request will need to be raised to another level. To that end Cllr Ibrahim is to send a letter to Tessa Munt enclosing a copy of our reply from the County.

35/14 Public Conveniences

36/14 : A quote has now been received for a new heater in the back store of the toilet block of £225.00 to include fitting and a timer. This matter will be further considered at the June meeting after Cllr Harper and Cllr Townsend have looked at the room to decide on a way forward. If any work is required estimates will be sought

37/14: Communications

38/14: No new matters to report Website Diary.

39/14: Flood Action updating

40/14: Risk Assessment now complete and operating manual will now be provided for those involved in handling the equipment.

41/14: Neighbourhood Planning Burnham on Sea

42/14: The Clerk reported that he had attended the inaugural meeting of the neighbourhood planning structure set up by Burnham Town Council.

This structure is part of the localism Act 2011 and is intended to give town and parish councils the opportunity to look at preferred additional options in the way that their areas develop over the coming years. The plan is a two year process looking primarily but not exclusively at additional housing in the district. Burnham town Council have invited the Parish Council of Burnham without to join with them in order to consider the potential for an extension of supply of housing west of the M5 and South of Brent Knoll. It was pointed out that any proposals would have to be part of the Sedgemoor Local development Framework policy and a referendum will be required at the end of the planning timetable.

43/14: Correspondence

44/14: No new matters discussed

45/14: FINANCIAL MATTERS AND CONTROLS

46/14: Statutory Payments as agreed in April meeting for the forthcoming financial year

Clerks Salary for May 2014	£ 441.15
HMRC Tax and NI Payments May 2014	£ 110.20
GB Sports April 2014	£ 18.00
Jason Mayo Contract	£ 645.00
Total of Statutory Payments	£ 1249.35

47/14: It was resolved to make the statutory Payments for May 2014

48/14: Variable Payments

Vass Ltd : flood relief equipment ramps	£ 174.00
SALC Membership Subscription 2014/15	£ 313.11
Richard Young Internal Audit fee	£ 20.00
Mike Watts Countryside Contracting	£ 1890.00

49/14: It was unanimously agreed to make all of the above payments in full.

50/14: Declared Interest Cllr Harper having previously declared an interest took no part in the following decision.

J Harper Torches for flood team reimbursement	£ 99.90
J Harper flood protection clothing re imburement	£ 229.01

51/14: It was unanimously agreed to make the above two payments

52/14: PLANNING MATTERS

53/14: Cllr R Filmer left the meeting at this point having declared an interest at the start of the meeting.

54/14: 07/14/00006 : Erection of a two storey / Single storey extension to rear SW Elevation partly on site of existing (to be demolished) and conversion of loft to living accommodation including extension to the rear (SW) elevation at **Alcombe 153, Brent Street Brent Knoll TA9 4BE**

The Parish Council considered the proposal and decided to object to the plan on the grounds of impact to neighbouring property and over development of the site.

55/14: Cllr R Filmer returned to the meeting at this point.

MATTERS OF CONSIDERATION

56/14: Defibrillator Project:

Martin Hagan of Community Heartbeat Trust will be presenting his defibrillator to the Parish Council and any interested members of the public at 6.45pm on 2nd June prior to the Parish Council meeting. Cllr Filmer gave his apologies for non attendance at the start of the meeting on June 2nd

57/14: Speed Indicator Device Purchase by BKPC

It was resolved to purchase the speed indicator device from Radar Lux now that negotiations with both the company and the County have been concluded and sites for the unit agreed as suitable. The clerk will place an order which has a lead time of 4-6 weeks. Once the device has been delivered training and administration arrangements will be set up the total cost of the unit is £2855.00 + £46.22 carriage all subject to VAT at 20%

58/14: Annual Parish Meeting

59/14: The meeting was regarded as a success but disappointing in the numbers attending.

60/14: Picnic Benches replacement

61/14: The Parish Council are waiting for delivery of these benches and a request for assistance to install was made. Cllr Harper, Cllr Knott and Cllr Townsend will undertake the task.

62/14: Crooked Lane Cycle Path

This is a project set for 2014/15 and will be ongoing
Signature of Chairman

63/14: Standing Order revision

64/14: This will be the subject of further discussions during the summer

65/14: Dog Fouling

66/14: Cllr Freestone to look at an article in a published magazine and report back to the Parish Council.

67/14: Wheel Chair use near Holywell in Brent Street

This matter was raised at the April meeting however the footpath is really too narrow and there are no options to improve safety at the present time

68/14: MATTERS OF REPORT (and next meeting agenda items)

New Head of School

East Ride issues arising from a local resident's property

November meeting date change

The Meeting ended at 9.10pm

The Next full meeting of the Parish Council is on **Monday June 2nd 2014**