

BRENT KNOLL PARISH COUNCIL

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Clerk to the Parish Council

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Minutes of the of Brent Knoll Parish Council meeting that was held at the Parish Hall on **6th January 2014** commencing at 7.30pm when the following business was transacted'

Present: Councillors Cllr R Ibrahim J Harper, Cllr C Trivett Bill, A Hurkett, B Freestone, Cllr R Filmer, Cllr C Townsend, Cllr P Osborn, Cllr D Knott, Cllr I Ward and the Clerk and 3 members of the public

“Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race gender, sexual orientation, marital status and any disability) Crime disorder and Human Rights”

290/13: TO RECEIVE APOLOGIES FOR ABSENCE

There were apologies from Cllr M Borland this was accepted by the meeting

291/13 : Dispensation : As previously Resolved on December 2nd under minute no 248/13 with regard to precept decision for 2014/15

292/13: TO RECEIVE ANY DECLARATIONS OF INTEREST

Cllr P Osborn Prejudicial interest on footpaths

CONFIRMATION OF MINUTES

293 /13: The minutes from **2nd December 2013** and **16th December 2013** were unanimously approved by the meeting.

ONGOING ISSUES

Footpaths/ Highways

294/13: New Stafford Gates awaiting installation by the approved contractor. The contractor will be reminded of the work to complete.

Signature of Chairman

295/13: It was noted that a letter from a resident in Station Road contains a proposal for two matters for consideration on the verge and maintenance contract.

- (a) To remove the length of verge opposite South Holme in Station Road
- (b) To extend the verge cutting to include the stretch of verge along and in front of the Old Manor Brent Street. Cllr Townsend and Cllr Osborn to meet there and review the issues and report

296/13: A Raised drain cover has been reported near 4 , Brent Street and this will be reported to Somerset Highways.

297/13: Road Surface issues opposite Body's Lane needs further attention and will be added to the highway issues.

298/13: There are continued and ongoing concerns about gratings in Hill lane that still need clearing of debris

Action Points

OJC to Contact Highways regarding Outstanding matters of concern
OJC to remind the Contractor MJ Watts on gate installation

Village Green:

299/13: No current issues apart from the new bin location which has been agreed to be sited between the bench and Picnic Table and it was further resolved to grant £12.00 to assist the installation for concreting.

300/13: A very wet green was identified over the December period

Speeding Issues

301/13: Resolution to request that SCC agree a 20mph speed restriction for 300 mtrs either side of the School, it was stated that a precedent exists for this measure in other parts of the County.

302/13: There is a problem in Brent Street with cars parking on the left hand side and facing oncoming traffic thus causing a problem with visibility at night as reflectors are on the rear of the cars.

Public Conveniences

303/13: No new matters to report

Communications

304/13: Website all ok except for some users of Internet Explorer who loose the headers on the home page. This is being looked at by the Web Developer.

305/13 Correspondence:

(a) School letter of thanks for the recent £250.00 grant to be used for additional books

(b) Road Closure notice Burton Row from the 25th January for 5 days

FINANCIAL MATTERS AND TO APPROVE PAYMENTS

306/13: Payments to be made

Clerks Salary for January 2014	£ 436.70
HMRC Tax and NI Payments January 2014	£ 109.20
GB Sports December 2013	£ 18.00
Dunstan House Electrics for the toilet block	£ 169.99
Clerks Office Expenditure and allowance Oct to Dec 2013	£ 246.30

307/13: It was unanimously agreed to make all of the above payments in full.

308/13: The Precept 2014/15: The budget and calculation papers were sent to members prior to the meeting and updated after the December discussions. There were two revised budget matters

(a) To increase the Play Inspection budget to **£ 500.00** an increase of **£318.00**

(b) To increase the grants allocation to **£1250.00** an increase of **£400.00**

A level of **£25,000.00** was set as the precept level for the year 2014/15 this was proposed seconded and voted on unanimously this represents no change from the 2013/14 precept level

PLANNING MATTERS

309/13: There were no planning matters to consider at this meeting

MATTERS OF CONSIDERATION

310/13: Defibrillator Project

The Chairman read a report compiled by the working group appointed to look into this matter and 3 options were considered in respect of this project. After some discussion it was decided to further consider option 3 which is as follows.

The Parish Council can decide to purchase and invest in a complete package as provided by an organisation such as the Community Heartbeat Trust. This scheme provides AED in a stainless steel weather proof cabinet at a position to be decided by the village. This would normally be at or near a telephone Kiosk. The cabinet would have an electrical installation provided to it which would monitor the battery levels and ensure the unit is fully equipped and available for immediate use. The unit would be registered with the ambulance service so that the caller could be given the access code to AED. The cost of this service should be £1995.00 The Parish Council would have to carry out regular checks on the system and complete reports to the CHBT.

It was stated that this option places less liability than option 2

Further updates on the progress of these discussions at the February meeting.

Speed Indicator Device Purchase by BKPC

311/13: a meeting to be arranged between the clerk and Cllr Ibrahim with Dave Grabham of the Safety Camera Partnership in the next two weeks.

Crooked Lane

312/13: This is a project that will be further discussed as the year progresses but no further action at this meeting.

Flood Action Progress

313/13: Cllr Harper updated the meeting on the equipment for the flood mitigation programme. All equipment now purchased. It was identified that the Hose reel would be too heavy in its completed state and it is therefore proposed to divide into 3 sections and to purchase connectors to join up the sections. The Parish Council approved the sum of £120.00 for the purchase of 3 connection units including a spare in case of damage. A flood action group meeting takes place on 20th January after the provisional planning meeting if one is held.

Community Warden Scheme

314/13: A meeting will be held on the 23rd January at Brent Knoll to outline what the scheme involves and to discuss with participating Parish Councils a suitable way forward. The other Parish Councils are
East Brent
Burnham without
West Huntspill
Woolavington

A report on this meeting will be made at the February meeting of the Parish Council.

Village Sign Project

315/13: Cllr Harper reported on the work so far in identifying the best format for the signage and the likely cost implications. The signage idea was presented as a picture and was thought to be an excellent template for moving forward. However with a potential cost of 3k It was decided not to proceed with it at the present time due to considerable constraints on the existing and approved budget

Light Intrusion from the Tennis Club

316/13: This has been an ongoing issue raised by a member of the public affected by this problem. The chairman stated that he has asked the Tennis Club to look at this matter and to deal directly with the resident concerned. Having examined the planning application 32 years ago the lighting that was approved is consistent with the current arrangement however it is felt that some changes to positioning or intensity may have highlighted the problem.

Grant Request from the Women's Section of the British Legion

317/13: In response to a recent article in the BKN There have to date been 3 requests including the latest from the Legion. These will be considered in the new financial year along with other grant applications.

Authorisation for Purchase of Trailer and Trailer Boards for the new pumping equipment

318/13: A request to purchase a trailer in the sum of £200.00 for the use with the pumping equipment was put to the meeting and approved unanimously and the trailer was inspected to verify suitability by two other members of the Parish Council.

319/13: This Resolution under 318/13 was revoked in full once it was realised that a failure to declare a DPI was discovered. This was in error.

320/13: The DPI Was made by Cllr Harper on the matter of trailer Purchase and Cllr Harper left the meeting and took no part in the discussions

321/13: The matter of the trailer purchase was re opened and a discussion ensued. The Parish Council after further discussion and agreement made a resolution to purchase the trailer for the pumping equipment in the sum of £200.00, and a trailer board in the sum of £20.00

322/13: Cllr Hurkett declared a DPI and left the meeting at this point

323/13: Cllr Harper returned to the meeting at this point

324/13: A proposal to store the equipment at 4, Brent Street was put before the Parish Council and to agree on both a peppercorn rental of **£50.00 annually** together with a contract. This payment will be paid annually in the financial year April to March. This was resolved and will take effect from 2014/15 Cllr Hurkett returned to the meeting after this discussion.

FURTHER MATTERS OF CONSIDERATION

325/13: Resolution to temporarily exclude the press and public on account of the confidential nature of the remaining business to be transacted, pursuant to standing orders 34 and 64. This resolution was made unanimously.

326/13: The members of the public left the meeting at this point in time

327/13: A confidentiality declaration was prepared for all members to sign which were duly completed in the presence of the Clerk and returned to the file. This declaration ensured that no discussions on the matter in question to be discussed outside of a Parish Council meeting for fear of breach of the resolution. All members accepted this.

328/13: A full discussion took place with full participation by members and a decision taken on the way forward.

329/13: The matter will be further discussed under the same resolution in February

MATTERS OF REPORT (and next meeting agenda items)

330/13: Parish Meeting in April. The clerk raised the timing issue as the 3rd Monday is Easter so further discussions with the Parish Hall will identify new date

331/13: A speaker needed for the Annual Meeting

332/13: Cllr Hurkett raised the issue of BT Broadband upgrading

Suggestions:

Police Sgt

Alison Turner finance Sedgemoor

Peter Downing

332/13: Firework Regulations

332/13: Letter from resident regarding Rhynes

333/13: Flood Action updates to form part of regular agenda ongoing issues

The Meeting ended at 9.40

The Next full meeting of the Parish Council is on **3rd February 2014** at 7.30 pm