

BRENT KNOLL PARISH COUNCIL

www.info@brentknoll.co.uk

Clerk to the Parish Council

Owen J Cullwick

IONA

32 Oak Tree Place

Burnham on Sea

Somerset

TA8 2LH

clerk@brentknollpc.co.uk

Minutes of the of Brent Knoll Parish Council meeting that was held at the Parish Hall on **7th October 2013** commencing at 7.30pm when the following business was transacted'

Present: Councillors P Osborn, Cllr R Ibrahim J Harper, M Borland, Cllr C Trivett Bill, A Hurkett and B Freestone, Cllr R Filmer, Cllr C Townsend and Cllr D Knott the Clerk and 8 members of the public

“Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race gender, sexual orientation, marital status and any disability) Crime disorder and Human Rights”

Prior to the meeting start there were a number of representations from members of the public on matters relating to Flood issues, Planning decisions and Light Intrusion from local Tennis Club

170/13: TO RECEIVE APOLOGIES FOR ABSENCE

There were apologies from Cllr I Ward this was accepted by the meeting

171/13: TO RECEIVE ANY DECLARATIONS OF INTEREST

Peter Osborn footpath and Stile issues relating to his own land

CONFIRMATION OF MINUTES

172 /13: The minutes from **2nd September and 16th September** were unanimously approved by the meeting as a true and accurate reflection of those meetings

ONGOING ISSUES

Footpaths/ Highways

174/13: A footstep missing on stile grid ref AX8.5 3rd in from Brent Street. Quotes will be sought from Ian Morgan Fencing and David Knott to install new Stafford Gates supplied by the County. Members of the Parish Council will ascertain prior to that which stiles need attention and replacement. It was noted that some strimming near the reservoir had been done but still required further work.

175/13: Cllr Freestone to approach Mr Bateman on overgrown hedging near Brent Corner and the Old Post Office. It has been established that this is on private land and a more general article will be placed in the BKN urging all land owners of the need to manage hedging

176/13: Harvey Siggs Portfolio Holder of Highway matters will be contacted in due course over concerns around the areas of Hill Lane and Church Lane with Gully Clearance and drain management as there appears to be some problems of general blockage which do not appear to be maintained regularly

177/13:

Action Points

OJC to Contact Highways and Harvey Siggs re Gully clearance
Cllrs Townsend and Osborn to identify Stafford Gate needs
Cllr Freestone to place article in BKN regarding owner's hedges

Village Green:

178/13: Jason Mayo still to complete the previously identified hedge and bramble matters on the green. Grass has been growing at a faster rate due to fine weather recently

Action Points

OJC to follow up again with Jason Mayo

179/13: Speeding Issues:

More on this subject under matters of consideration

No action points from this meeting

180/13: Public Conveniences:

Updating Issues under matters of consideration

Action Points:

No action points on this item

181/13: Communications

Over recent weeks problems on the Website with Malware have now necessitated a change in the Domain and Web hosting arrangements and a resolution to allow our Web developer to deal with this was agreed

182/13 Correspondence:

Signature of Chairman

- (a) Letter from Somerset County Council confirming a £6700 Grant for Flood mitigation scheme further detailed later in the minutes

FINANCIAL MATTERS AND TO APPROVE PAYMENTS

183/13: Payments to be made

Clerks Salary for October 2013	£ 436.70
HMRC Tax and NI Payments October 2013	£ 109.20
GB Sports Sept 2013	£ 18.00
Brent Garden Services Contract for September 2013	£ 665.00
Peter Osborn Maintenance	£ 7.08
Bristol Water Account half Year	£ 186.76
Sedgemoor DC Dog Bin and Toilet Contract	£ 1034.46
E'on Energy account September 2013	£ 19.24
Owen J Cullwick Office expenditure and Allowance	£ 237.84

184/13: It was unanimously agreed to make all of the above payments in full.

185/13: The previously circulated budget was opened to questions with none arising.

Grant Decisions

186/13: The Village School : £ 250.00 for the purchase of books and the Parish Council would request feedback from the school on how the purchase has been made

187/13: Sedgemoor CAB : £100.00 this to be granted under a section 137 grant allocation

188/13: No other general grants

189/13: The National Trust £ 500.00. This grant to be made in appreciation for the work done on the Knoll footpath earlier this year

190/13 : PLANNING MATTERS

Consideration was given to attending District planning meetings in order to support or object to planning applications considered by the Parish Council. It was decided to look at each application individually and not to have a firm policy. As part of this consideration the Parish Council will assess the best person to represent it if it is decided to make a district representation

MATTERS OF CONSIDERATION

Toilet Block Improvements update

Signature of Chairman

191/13: Floor Painting

Now completed to a high standard and consideration may be needed for a second Coat in due course.

192/13: Sensors :

A quote now received for £235.00 and the clerk will do a cost analysis on viability in the light of energy costs.

193/13: Litter Bin on the green

It has been decided to replace the bin on the village green and Cllr Harper and Freestone will look at options and with a budget of £300.00. The clerk will ascertain the capacity limits for District Council emptying

Flood Mitigation Fund/ Grant

194/13: Application process commenced in August and a successful bid which has resulted in a grant of £6700.00 to contribute 75% of the scheme cost has been made.

195/13: The Parish Council resolved to accept the grant under the terms and Conditions identified which include

- (a) Acceptance in 21 days of the offer
- (b) Letters of agreement from private land owners
- (c) Completion by the financial year end March 31st 2014
- (d) Digital Photographs of the completed work

196/13: The Parish Council resolved to purchase the equipment as outlined in the application to the mitigation fund but to seek more technical advice particularly on the size of the pump 4” we have been advised by the Drainage Board that this may not be robust enough for purpose

197/13: The Parish Council agreed to the initial funding of the project for a period up to completion when under the terms of the grant payment will be made. The Parish Council further agreed to the top up cost over and above the grant in order to complete the project

198/13: A resolution to agree that the works being carried out under the project satisfy section **260** of the **1936 Public Health** act in respect of Public interest being met and the use of public funds to support the project which does include some private land.

199/13 Prior to any work commencing the Clerk will ascertain the public liability premiums with regard to storage and use of all the equipment associated with the project.

Flood Action Plan

200/13 A group of people including some members of the public will form the above group to decide on the process of ensuring that the all of the component parts of the plan are put into action when needed.

201/13: A meeting as part of the Provisional meeting of the Council will take place on the 21st October to consider the process and terms of reference

Defibrillator Project for Brent Knoll

202/13: Key Points

British Heart Foundation will provide grant of 50%

Application on Line

Community Heartbeat and South West Ambulance Trust grants.

Storage Locations to consider

Richard Ibrahim to follow up the project and to assist the Council in moving it forward

Crooked Lane Cycle way project

203/13: Deferred until a future meeting

Charity Plastic Bags

204/13: Cllr Freestone gave the meeting some statistics about the charity bags being delivered to homes and disclosed that only 3% are used leaving a mountain of unused plastic. He will report in the BKN that a better way of disposing of clothing would be through Charity Shops.

Quote for Bench Varnishing Village Green

205/13: Deferred to Spring 2014

Village Green Policy

206/13: This to be re circulated to members for inclusion in November meeting

Meet the Councillor Event

207/13: Deferred until Spring 2014

Signature of Chairman

Light Intrusion from the Tennis Club

208/13: Clerk to write to Tennis Club in respect of residents' recent letter and representation to the Parish Council

Scarecrow Weekend 19th/ 20th Guides Permission

209/13: Agreement to the use of the green for this event

MATTERS OF REPORT

210/13: None reported

The Meeting ended at 10pm

The Next full meeting of the Parish Council is on **4th November** at 7.30 pm and a Provisional meeting **October 21st 2013**