

BRENT KNOLL PARISH COUNCIL

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Minutes of the of Brent Knoll Parish Council meeting that was held at the Parish Hall on 2nd April 2013 commencing at 7.30pm when the following business was transacted'

Present: Councillors P Osborn, I Ward, D Knott, J Harper, M Borland, R Filmer, C Townsend, C Trivett Bill, B Freestone A Hurkett and R Ibrahim + Clerk 2 members of the public

"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race gender, sexual orientation, marital status and any disability) Crime disorder and Human Rights"

355/12: TO RECEIVE APOLOGIES FOR ABSENCE

There were no apologies at this meeting

356/12: TO RECEIVE ANY DECLARATIONS OF INTEREST

Cllr Filmer declared a prejudicial interest owing to his position on the District Planning Authority in relation to all planning matters. Also a Personal interest on matters relating to Laurel Farm. Cllr Ibrahim declared a personal interest on planning application no **07/13/00006**

CONFIRMATION OF MINUTES

357/12: The minutes from 4th **March 2013** meeting were approved and accepted as true accounts of this meeting

ONGOING ISSUES

359/12: Footpaths:

Footpaths are drying out now after the winter although the Knoll footpath is in a poor state of repair at the National Trust area near the top. The Trust to be contacted by letter in order to get the work done to safe and acceptable level. There is also a footpath outside of Ivyclad Hall that is in need of repair.

Chris East needs further contact to arrange a suitable time for his visit to look at Stiles and Knoll Path. The footpath Panel have agreed to walk the paths prior to the visit to ascertain the areas most in need of attention.

Dog bin quotes have now been received by Sedgemoor District Council in addition it was suggested that we enquire about Dog Fouling signage.

Action Points:

- (a) OJC to make contact with Karen Barnes re Dog fouling signage
- (b) OJC to make further contact with Chris East to arrange a visit
- (c) OJC to write to National Trust regarding the Knoll Path
- (d) Footpaths Panel to Walk the Village and ascertain the worst areas

360/12: Highways:

Footpath near Reservoir area of Hill Lane still not attended to and the road is extremely bad. Also Hill Lane outside of Woodlands Hotel now in a poor state of repair. In addition Church Lane on the corner near the church is in need of attention

Action Points

OJC to follow up with highways on the road maintenance issues with Wessex Water and the County Highways Department

361/12: Village Green:.

Just inside gate there has been an accumulation of rubbish and cans which need to be cleared. Also tree debris around parts of the green and a small working group will be organised to do a minor tidy up of parts of the green. There is some grass seed that Cllr Knott is going to sow with once the weather is more suitable. We will now get a contractor to stain or varnish the picnic tables once the overall state of them has been determined by the working group

Action Points:

David Knott has kindly agreed to do some re seeding on the green
John Harper to organise mini working group

362/12: Speeding Issues:

No new issues to raise under this item of the agenda

Action Points

No action points from this meeting

363/12: Public Conveniences:

Further matters under matters of consideration later in these minutes

Action Points:

No action points on this item

364/12: Website: More are registering for email alerts with Dave Mcmillan

365/12: Survey Sheets. : The survey has now been completed and a decision on the key areas identified will be taken in due course

Disaster Emergency Plan needed to be added to the list published in last months minutes

366/12 Correspondence:

Resident Letter regarding plastic burning in Burton Row (no action)

Weston super Mare Museum (**for Info**)

Councillor Training on hold from SALC

Letter of thanks from Parish Hall regarding Grant allocation in the budget (**info only**)

Quotes for additional new Dog Bin (for further consideration)

Super fast Broadband update (**for info**)

Quote from RW on Tarmac and ground works in front of Toilet block

Play inspection report for March (**info and filing**)

Contract from Brent Garden Services duly signed by Clerk and Contractor

FINANCIAL MATTERS AND TO APPROVE PAYMENTS

367/12: Payments to be made

368/12: The Clerk issued a paper on SALC recommended Salary levels and resolved to bring into line with the annual increment.

Clerks Salary for April 2013 (revised Rate)	£ 436.89
HMRC Tax and NI Payments April 2013	£ 109.00
GB Sports March 2013	£ 18.00
Cllr Ward refreshments for affordable housing event	£ 9.89
Ian Morgan fencing (rear of the village green)	£ 558.72
SALC fees 2013/14	£ 311.98
Information Commissioners Subscription 2013/14	£ 35.00
Office Expenses and Allowance for the period January to March	£ 235.87

The Village Shop (survey prize voucher)

£ 25.00

369/12: It was unanimously agreed to make all of the above payments in full.

370/12: The meeting was given a pre audit edition of the annual accounts for information and questions. The clerk pointed that the Parish Council finance was in good shape although our expenditure exceeded our income by just over £ 2000.00 in the last financial year. The reserves of the Council are **£ 24504.00**

371/12 PLANNING MATTERS Cllr Filmer left the room at this point due to his declaration of prejudicial interest.

372/12: 07/13/ 00008 The Erection of a conservatory at Manor Ride in Brent Knoll. This proposal was supported by the Parish Council on the grounds of there being no impact on landscape or on neighbouring properties

373/12: 07/13/00006: Garden Store building with 10 pv panels at 165, Brent Street Brent Knoll. The Parish Council were in support of this application on the grounds of sustainability and local planning guidance and that it will have no impact on neighbouring properties or affect the landscape of the area.

374/12: Cllr Filmer returned to the meeting at this point.

MATTERS OF CONSIDERATION

375/12: Toilet Block Refurbishment: The external work is now completed and the Parish Council are considering further improvements to the interior of the block and the ground surrounding it.

376/12: The Bin area to the side of the toilet block. This area is used for recycling of bottles at present and a decision to make contact with the environmental service at Sedgemoor has been made. This is to ascertain the current usage of the recycling bins prior to making any decision to remove them.

377/12: Area to the front of the block which is currently poor grade lawned area. It was resolved to get a quotation for low cost improvement probably to include a gravelled area with edging.

378/12: The meeting discussed a suggestion that the Parish Council should now consider the refurbishment of the interior, of the recently refurbished Toilet Block. The external doors need re sealing and spring door closures need installing. Painting of internal walls and replacement of glazing. Existing hand dryers are to be tested and if found inadequate the meeting decided that the dryers could be replaced. We need to take advice from a registered electrical contractor on this matter. Any installation would need to be carried out by an authorised Contractor. It was resolved that a budget of £ 300 to be made available

to Cllr Harper who will report back on his findings associated with the hand dryers at the May meeting.

379/12: Speed Indicator Devices: Little progress has been made on this proposal to purchase these devices by the Parish Council. Cllr Ibrahim has made several efforts to gain advice and information which have proved fruitless. It was resolved that if no response is received then matters will be taken up directly with the Somerset County Council Highways team.

these units. Further work will be done over the coming weeks with letters to the highways to gain clarity on the matter.

380/12: New Finno Waltz Play equipment. The Parish Council have now placed orders for this equipment and work will commence on 4th April preparing the site. Siting of the equipment has been approved.

381/12: Parish Meeting Format for 15th April: The main speaker will be Iain Sturdy of the Drainage Board Consortium. He will update the village on initiatives currently under way to alleviate the recent drainage and flooding concerns. The remainder of the meeting will be questions and answers to the County Councillor, the District Councillor and a report from the Parish Council Chairman..

382/12: Village life in Pictures publication: It was resolved to set in motion more investigations as to the viability and the cost considerations of producing a book of sketches by Judith Champion local artist. Depicting the people and life of the village over a period of a year. A small working group will meet over the coming weeks to look at the sponsor options and the marketing costs associated with such a project. This group will report its findings to the May meeting of the Parish Council. Costs of printing such a book vary from **£ 648.00** for 500 copies to **£ 1500.00**.

383/12: Speed Gun Replacement: Grant funding from Sedgemoor has been secured and we are waiting for further grant funding from Avon and Somerset Community policing fund. The Total cost is £2400.00 and it is hoped to achieve £2000.00 of this funding by the above two grants leaving a total of £ 400.00 to be funded by the Parish Council

MATTERS OF REPORT

384/12: Flags in the village

385/12: Crooked Lane potential rhyne flooding issues

386/12: Signs for the village

The Meeting ended at 9.50 pm

The Next full meeting of the Parish Council is on **Tuesday 7th May** and a provisional meeting for any planning applications on **15th April** prior to the Annual meeting in the Parish Hall.