

BRENT KNOLL PARISH COUNCIL

MINUTES

Minutes for the Council meeting held on the **2nd April 2012** in the School

In Attendance:

Cllr A Hurkett	Cllr P Osborn
Cllr I Ward	Cllr R Filmer
Cllr M Borland	Cllr B Freestone
Cllr J Harper	Cllr C Trivett- Bill
Cllr R Ibrahim	Cllr D Knott
Cllr C Townsend	Clerk

1. **APOLOGIES:**

11/321 : No Apologies required at this meeting

2. **DECLARATIONS OF INTEREST:**

11/322: Prejudicial Interest on all Planning Matters Cllr R Filmer due to his Position on the District planning authority. Also Cllr A Hurkett Prejudicial interest on Planning application **no 07/12/00008** and Cllr R Ibrahim a personal interest on Application **no 07/12/00005**

3. **CONFIRMATION OF MINUTES**

11/323: It was resolved to accept the minutes of the meeting held on 5th March 2012 as a true and accurate record of decisions taken

4. **ACTION POINTS AND ON GOING ISSUES**

11/324: A prior circulation paper to members reported the update on action points from previous meetings, no decisions were taken in respect of items on this report.

5. **ONGOING ISSUES:**

11/325: Footpaths : Concerns raised about dog waste being placed in bags and suspended from trees, an urgent plea to villagers and walkers to desist from the practice as bins are provided in the village. Quote now received for work on the stiles in and around the village

11/326: Highways : Some problems reported on the road outside Hairdressers in Brent Street, these problems involve parking close to access ways to property, these matters do not appear to have been resolved. Ongoing issues which the Council are keeping under review with SCC highways are gradually being dealt with. The Parish Council are very keen to ensure that the work being done to construct the reservoir is completed with full improvements to the surrounding road damage as soon as work is completed.

11/327: Village Green: The play equipment work and refurbishment is currently underway and will hopefully be completed in April. The Parish Council will inspect the work before it is signed off to ensure that the work is completed to the required standard. The Clerk will also obtain a quote from our local contractor to do some additional work on the perimeter of the green and shrub trimming etc .

11/328: Speeding Issues_: No New issues to report on this matter

11/329: Public Toilets: It is proposed to obtain quotes to render the outside walls of the toilet block. This will be discussed later in the meeting.

11/330: Website Issues : More data becoming available for use and traffic on Website with some additional items being taken from the BKN to add to the Calendar on the web pages.

6. **CORRESPONDENCE:** (Read by members prior to the meeting)

11/331: Letter from Tessa Munt regarding her visit on 16th April 2012

11/332: St John's Ambulance flyer regarding local training

11/333: RLT2 and RLT3 funding summary from Sedgemoor District Council Cllr Freestone and Cllr Townsend to view Berrow play equipment to consider any new options that could be added to Brent Knoll play facility

11/334: Application for a temporary road closure in Brent Close and East ride During the hours of 11am to 2pm on 3rd June. A matter that the Parish Council have no issues with

7. **FINANCE AND TO APPROVE PAYMENTS:**

11/335: To approve an increase in the clerks salary in line with pay scales approved and agreed nationally. The increase moves the salary level to SP 22 For the year 2012/13. This was proposed and agreed unanimously by the Parish Council

11/335

Clerks Salary for	April 2012	£ 424.29
Tax and Ni Payments for	April 2012	£ 106.00
JP Mayo Maintenance	March 2012	£ 225.00
SALC Subscription	2012/13	£ 307.28
E'on Account	Jan – March 2012	£ 53.22
Bristol Water Account	Sept 2011- Feb 2012	£ 199.28
ICO Subscription	2012/13	£ 35.00
Coast Gardening	December 2012	£ 45.00
CPRE Subscription	2012/13	£ 29.00
Clerks Allowance and Expenses	Jan- March 2012	£ 212.81

It was resolved that the payments should be made in full

11/336: The Initial draft of the accounts for the year 2011/12 are now produced Pre audit which show a healthy balance in the Council funds of over £26,000.00 This balance enables to the Parish Council to undertake some improvements During 2012/13.

11/337: The Banking transfer from Nat West to Unity Trust Bank has Now been completed satisfactorily and 7 signatories have been notified By the bank

Cllr Filmer left the meeting at this point on declaration of prejudicial interest on All planning matters. Cllr A Hurkett also left the room on application No **07/12/00008** on a declaration of prejudicial interest but returned for Other planning matters

8. **PLANNING APPLICATIONS:**

11/338: Application no 07/12/00006 . Erection of two storey extension partly on site of conservatory(to be demolished) at Fir Trees, 6, Brent Street Brent Knoll. The Parish Council made no observations to this application

11/339: Application no 07/12/00005: Erection of extension to agricultural building on land at Wick Farm Wick Lane Lympsham . The Parish Council made no observations to this application

The planning response will be made to the planning authority on 3rd April

Cllr Filmer returned to the meeting at this point

9. **MATTERS FOR CONSIDERATION:**

11/340: GB Sports playground inspection

The meeting considered a proposal to engage GB Sports to carry out monthly inspections of the play equipment on the village green. This will assist the Council in ensuring full compliance and safety this will be at a net cost after vat recovery of £15.00 per month.

11/341 : Purchase of Speed indicator devices for the village:

This matter was deferred to May pending further enquiries on cost implicatons

11/342: Jubilee Celebrations :

Cllr Hurkett who is coordinating with East Brent on the events taking place in June reported that progress is being made and that a number of published events will take place including , lighting of bonfire and brazier, a wildlife walk and picnic up the Knoll, a service in East Brent Church and the possibility of a disco, more on this in May

Minute book folio No. **1056**

11/343: Public Conveniences in Brent Knoll

There has been discussion in the past about the future and development of the toilet block and after some deliberation a decision has been made to obtain quotes initially for rendering of the external walls to create a fresher and cleaner looking building after which time improvements to the internal fittings will also be considered

11/344: Affordable Housing in Brent Knoll

The Parish Council had a presentation from Elaine Oliver at the March Meeting on the subject of affordable housing provision in the village. The Parish Council resolved to ask Sedgemoor for a survey and to Assess the viability of affordable housing

11/345: Annual Parish Meeting

Draft report sent to members on activity in 2011/12 this will be available to Members of the public after the annual meeting. It was agreed to send a copy to Tessa Munt and John Denbee prior to their visit on 16th April.

11/346: Correspondence File and financial checks

The meeting decided that a file of outwards correspondence would be helpful at Each meeting and this was to be encouraged. Also to assist with financial Compliance and risk assessment a small group of members probably four will Meet with the Clerk to audit the basic financial papers. This meeting will take Place 3 times during the year. This is an important matter because ultimately Members are responsible for any liabilities and risks. The first meeting will be In April with Cllr John Harper, Cllr Bella Ward, Cllr Colin Townsend and Cllr R Ibrahim.

10. **MATTERS OF REPORT:**

11/347: Chairman: Nothing reported

11/348: Clerk : Richard Parker Email on Hinckley connection project

11/349: members: SALC and General powers of competence and what it means July training sessions held by SALC , Changes in standards committee and land for sale by auction at the A38 end of Battleborough lane

11. **DATE OF NEXT MEETING:**

The next full meeting of the Council will be on Tuesday May 8th (Monday bank Holiday) This will be the AGM of the Parish Council
Meeting closed at 9.50 pm