

BRENT KNOLL PARISH COUNCIL

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Clerk to the Parish Council

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Minutes of the AGM of Brent Knoll Parish Council that was held at the Village School on 8th May 2012 that commenced at 7.30pm when the following business was transacted'

Present : Councillors P Osborn R Ibrahim I Ward, A Hurkett, C Trivett- Bill, B Freestone, D Knott , J Harper, C Townsend, M Borland, R Filmer + Clerk

"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race gender, sexual orientation, marital status and any disability) Crime disorder and Human Rights"

Representations from 2 members of the public on meeting related matters

01/12: TO RECEIVE APOLOGIES FOR ABSENCE

There were no apologies received at this meeting.

02/12: TO RECEIVE ANY DECLARATIONS OF INTEREST

Cllr R Filmer declared a prejudicial interest on all planning matters due to his position on the District Planning Authority.

03/12: ELECTION OF OFFICERS FOR BRENT KNOLL PARISH COUNCIL

The present chairman Cllr P Osborn vacated the seat and Vice Chairman Cllr Ibrahim took the Chair to oversee the election of the Chairman.

Election of Chairman : There were two nominations and both candidates were proposed and seconded and left the meeting for a vote to be taken. After a show of hands the candidates were invited back to the meeting and **Cllr C Townsend** was elected as Parish Council Chairman for the year **2012/13**.

Election of Vice Chairman : The new Chairman took his seat and presided over the election of a vice chairman of the Parish Council. There were two nominations and both received proposer and seconders. The two candidates then left the meeting and

vote took place by show of hands. The candidates returned to the meeting and **Cllr A Hurkett** was elected as Vice Chairman for the forthcoming year **2012/13**.

Election of Footpaths Officer: Cllr P Osborn: was elected to serve for the period 2012/13 there being no other nominations.

Election of Footpaths Panel : Cllrs P Osborn, J Harper and D Knott were elected to serve for the period 2012/13 there being no other nominations

Election of Planning Liaison Officers: Cllrs A Hurkett, Cllr I Ward were elected to serve for the period 2012/13 there being no other nominations.

Election of Charity Trustees: Cllr B Freestone and Cllr J Harper were elected to serve for the period 2012/13 there being no other nominations

Election of Parish Hall Representative : Cllr C Trivett- Bill was elected to serve for the period 2012/13 there being no other nominations

Election of Coastal Cluster Representative: Cllr C Townsend was elected to serve for the period 2012/13 there being no other nominations.

Election of SALC Representative : Cllr R Filmer was elected to serve for the period 2012/13 there being no other nominations.

Declarations of acceptance of office were signed by the Chairman and all members of the Parish Council.

Thanks were given to the outgoing chairman Cllr P Osborn for the hard work and dedication shown during the past 4 years

CONFIRMATION OF MINUTES

04/12:The minutes of the meetings held at the school on 2nd April and 16th April were signed as a true reflection of the meetings held by this Parish Council.

ONGOING ISSUES

05/12: Footpaths : Concerns raised about the path from the rear of the church up to the first gate on the Knoll footpath which has been damaged by recent heavy rain and the gravel partly washed away. Also further points raised regarding the Knoll Footpath near the top which needs further work to build more secure steps.

Action Points :

Clerk to contact Chris East of Somerset County Council re damage Heritage Landscapes to provide a quote for improvement to Knoll Footpath

06/12: Highways : Chris Betty has recently visited the village and agreed some improvements including (a) Extending the white line near the old Post Office (b) 30mph repeater signs to be replaced near the Red Cow in Brent Street (c) Lines to be repainted by the exit of Battleborough lane (d) Top surface of Hill lane near the church to be re done by Somerset County Council

Action Points:

Clerk to follow up with Chris Betty

07/12: Village Green: After a recent inspection concerns raised about the shabby look of picnic tables and benches this will be attended to. Also a tree situated on the Glebe Field in need of attention. A proposal was made to discuss the possibility of extending the car parking provision near the green and this will be a matter for further discussion in June. The current work is still ongoing to refurbish the play equipment and this will hopefully be complete in May.

Action Points:

There will be a site meeting by Council 26th May to assess the increased car park provision. And to survey and sign off the refurbishment of play equipment.

Cllr Freestone will undertake the varnishing on the benches/ table
Cllr Townsend will approach Mr A Cook regarding the Glebe tree issue.

08/12: Speeding Issues: A Speed indicator device made by a British manufacturer has been contacted about costs etc and will be reported on further in June. There were no other issues or decisions.

Action Points:

Further investigation of speed indicator devices Cllr Ibrahim

09/12: Public Conveniences: No new issues other than a significant item under matters of consideration.

10/12: Website: Concerns over poor use of the site and the impact that it makes on opening. Also the Forum is still listed which no longer exists. Some makeover is proposed during 2012 to ensure that our website is a strong part of the village publicity machine.

Action Points:

Cllr Freestone to look at the East Huntspill developer which is seen as a good marker for our own website.

Clerk to get the Forum removed from the site.
Cllr D Knott to provide a profile .

CORRESPONDENCE

11/12: Items received by the Parish Council.

(a) Burnham Harriers: Information regarding the 2012 activities programme and its effects of the Parish of Brent Knoll. This is information only.

(b) Hinkley Point: Update on the meeting forums for the C Connection project (This is information only)

(c) Sedgemoor Strimmer Project: This is a local initiative being trialled in South Somerset and will be continued in Sedgemoor.

(d) Road Closures in Crooked Lane and Church Street Highbridge.

(e) Pre determination under the localism act of 2011. (added to circulation file for members to consider.

(f) Grant requests from members of the local Guiding group

12/12: All Correspondence items were read by members of the Parish Council prior to the meeting and important matters added to the circulation folder for Parish Councillors consideration.

FINANCIAL MATTERS AND TO APPROVE PAYMENTS

13/12: Payments to be made

Clerks Salary for May 2012	£ 424.29
HMRC Payments for Tax/ NI	£ 106.00
JP Mayo Maintenance	£ 265.00
Internal Audit Pauline Pollard	£ 47.32
Sedgemoor District Council Contract Apr-Sept	£ 1034.46
LCR Subscription 2012/13	£ 15.00
Somerset Playing fields subscription 2012/13	£ 10.00
WI refreshments for Annual meeting	£ 15.00
Peter Came and co Insurance 2012/13	£ 960.94

Total Value of all Payments **£ 2878.01**

14/12: It was unanimously agreed to make all of the above payments in full

15/12: The accounts now having been passed by internal audit are submitted and adopted by the Parish Council for 2011/12 and signed by the Chairman.

16/12: A cash reserves updated sheet was presented to the Parish Council and unanimously agreed to consolidate the restricted reserves for Battleborough Lane, Parish Archives, into general reserves.

Grant Requests

17/12: The Parish Council have received requests from 3 members of the local guiding group and the Parish Council unanimously resolved not to give grants to individuals but invite the guiding group to request a grant from the Parish Council and use it to associate with the visit to Mexico in 2013

PLANNING MATTERS

18/12: Cllr Filmer left the room at this point due to his declaration of prejudicial interest.

19/12: Application No 07/11/00033

Change of use from former stables to micro brewery on land to the south of Greenacres in Burton Row. Re submission with additional information.

1. Our concerns on highway matters remain
2. The brewing process needs sterile conditions and in order to achieve this sterile condition chemical producing harmful toxins are used which may have the potential to cause problems with drainage in the area.
3. The brewing process produces strong odours that will undoubtedly affect the local residents
4. There appears to be an issue with Bats in the area as highlighted in the latest application this matter needs to be fully investigated
5. Additional noise levels created by the production process will affect this small rural community
6. An industrial unit within a small rural community which is in appropriate with all of the above concerns including the disruption of wild and bird life

Based on the above response the Parish Council objected to this application on the grounds above and the response made to Sedgemoor on the 9th May.

20/12: Application No 07/12/00010

Fell Ash tree (T1) and crown clean silver birch (T3) at Quinneys in Brent Street Brent Knoll. The Parish Council supported this application on the grounds of good arboreal management.

MATTERS OF CONSIDERATION

1063

21/12: Play Equipment update : The Play equipment is currently undergoing refurbishment and painting and the finish date is later than expected due to weather issues. It is expected to be completed in May

Action Points

The Parish Council Will Survey the work done on the 26th May during the Council open morning.

22/12: The Glebe Field: Contact has been made with the Bath and Wells Diocese to ascertain whether the Parish Council could either lease or purchase the Glebe field for the purpose of improving our green facilities and we are awaiting a response.

Action Point

The Clerk to contact the diocese agents Greenslade Taylor Hunt regarding the progress of these discussions.

23/12: Jubilee Updates: The plans are now well advanced to include a Fete on Saturday of the Jubilee weekend. On the Sunday a church service at East Brent 3pm. Monday will include a Walk and picnic and Beacon lighting with bonfire. Tuesday will be a tidy up day for the village. It is intended to give a small gift to children on the weekend events.

Action Point

Cllr B Freestone to obtain quotes to source flags for give away

24/12: Toilet Block Refurbishment : As previously decided the Parish Council have obtained one quote for the rendering and gutter refurbishment of the block to include the removal of the wall running alongside the Parish Hall that currently serves no purpose. The Parish Council decided to obtain two further quotes and then to assess the merits of each quote.

Action Points

Two further quotes will be sought by the clerk from local contractors prior to the meeting in June.

25/12: Chris Evans Fund : It was agreed unanimously to make a donation to the British Lung Foundation charity no 326730 in memory of our local Councillor

who served this Council with loyalty and dedication over 4 year.

Action Points

Clerk to raise cheque prior to June meeting for approval

26/12: Affordable Housing Process: Elaine Oliver from Sedgemoor District Council has agreed to support the Housing survey in the village and will be asked to set up an event to ascertain the needs.

Action Point

Clerk to organise event with Elaine Oliver for housing need assessment

MATTERS OF REPORT

27/12: Keep village tidy (to agenda in June)

28/12: Date of next meeting Thursday 7th June

29/12: Play area Visits to Berrow, Mark and East Brent by Cllr Freestone/
Townsend.

30/12: Proposal to move planning to an earlier point on the agenda (June meeting item)

The Meeting Ended at 09.57pm

The Next meeting planned for Thursday 7th June at the village school