

**BRENT KNOLL PARISH COUNCIL**

[www.info@brentknoll.co.uk](mailto:www.info@brentknoll.co.uk)

Clerk to the Parish Council

Owen J Cullwick

IONA

32 Oak Tree Place

Burnham on Sea

Somerset

TA8 2LH

[clerk@brentknollpc.co.uk](mailto:clerk@brentknollpc.co.uk)

**Minutes of the AGM of Brent Knoll Parish Council** that was held at the Village School on 7<sup>th</sup> June 2012 that commenced at 7.30pm when the following business was transacted'

**Present :** Councillors P Osborn R Ibrahim I Ward, A Hurkett, C Trivett- Bill, B Freestone, D Knott , J Harper, C Townsend, M Borland, R Filmer + Clerk

*“Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities ( race gender, sexual orientation, marital status and any disability) Crime disorder and Human Rights”*

Representations from 2 members of the public on meeting related matters

A One minutes silence was observed in memory of David Bolland and Sheila Allen who passed away recently both had connections with Brent Knoll Parish Council

**31/12: TO RECEIVE APOLOGIES FOR ABSENCE**

There were no apologies received at this meeting.

**32/12: TO RECEIVE ANY DECLARATIONS OF INTEREST**

Cllr R Filmer declared a prejudicial interest on all planning matters due to his position on the District Planning Authority. And Cllr Osborn a prejudicial interest on planning application no **07/12/00014**: Cllr R Filmer a personal interest on item 8.8

**CONFIRMATION OF MINUTES**

**33/12:**The minutes of the meetings held at the school on 8<sup>th</sup> May 2012 were accepted as a true record of the meeting. A list of action points and progress was issued prior to the meeting

**ONGOING ISSUES**

**34/12: Footpaths :** With the current unseasonal wet weather some problems with overgrown footpaths is inevitable, Concerns continue over the state of stiles

around the village and is a matter of follow up with Heritage Landscapes. Chris East needs further contact regarding the footpath on the lower end of the path behind the church.

Action Points :

*Stile Inventory list OJC to photocopy an original list  
Email to Heritage Landscapes re Stile improvements OJC  
Chris East Follow up for a meeting with J Harper OJC  
It is also recommended that we paint the part of the stiles white*

**35/12: Highways :** It was reported that tarmac surface had now been completed at Hill Lane. But there are pot holes needing attention on the road close to East Brent Boundary. A number of ongoing issues gradually being dealt with around the village by Gary Adams team.

Action Points:

*Cllr C Townsend to take pictures of the potholes that we can pass on to the County highways.*

**36/12: Village Green:** Jason Mayo has been asked to go ahead with the strimming and tidy around the perimeter of the green. A fence is in need of repair at the rear of the green adjoining Glebe Field. There is also reported a large hole in the lime tree adjoining the Glebe Field. As part of the ongoing programme of refurbishment the safety Surfaces need to be improved by the contractor Alvian. Cllr Freestone suggested a battery powered sander to improve the look of the benches and one is available.

Action Points:

*Jason Mayo to Complete the tidy up around the green action OJC.  
Lime Tree and Fence issues to be taken up by Cllr Townsend.  
Stripping down of the Tables and Benches Cllr Freestone.  
Contractor to be contacted re completion of painting OJC*

**37/12: Speeding Issues :**

Speed watch now being re started in the village and it is hoped that once this gets underway more people will come forward to assist in the project.

Action Points:

*No action points from this meeting*

**38/12: Public Conveniences:** Gets walls have now been painted and doors stained a further larger matter is considered later in the meeting minutes.

**39/12: Website:** Now updated to include all of the pictures from Jubilee celebrations.

Action Points:

David Knott to provide Profile

**CORRESPONDENCE**

**40/12:** Use of delegated powers authorising two gates on public footpath Burton Row ( **information only**)

**41/12:** Affordable Housing survey needs for September meeting arranged with Elaine Oliver

**FINANCIAL MATTERS AND TO APPROVE PAYMENTS**

**42/12: Payments to be made**

Clerks Salary for June 2012	<b>£ 424.29</b>
HMRC Payments for Tax/ NI	<b>£ 106.00</b>
Flags for Jubilee	<b>£ 82.50</b>
Flyers for Jubilee ( Kall Kwik)	<b>£ 85.00</b>
Refreshments for Open Day	<b>£ 7.16</b>
Charity Donation Breath of Life ( memory of Chris Evans)	<b>£100.00</b>
Paint and Materials for Bench refurbishments	<b>£ 30.03</b>
Jubilee Cake ( Cllr Hurkett)	<b>£ 12.99</b>

**Total Value of all Payments** **£ 847.97**

**43/12:** It was unanimously agreed to make all of the above payments in full

**PLANNING MATTERS**

**44/12:** Cllr Filmer left the room at this point due to his declaration of prejudicial interest.

**45/12: Application No 07/12/00011**

**Conversion of store / Maintenance building into caravan site reception office and wardens residential accommodation on land at Westbrook Farm in Harp Road Brent Knoll** The Parish Council made gave the following response.

The Brent Knoll Parish Council met last night to consider the above application and after a detailed consideration decided to object to the application on the following basis

1. Does this application warrant a dwelling in the Countryside
2. It is outside of the building Line
3. It should form part of the larger application for a farm house
4. A mobile/ static home could be considered as an alternative
5. Thou' the specific site is not on a formal flood plain it is surrounded by Drainage systems
6. We are not satisfied regarding the raising of the level of the building

Based on the above response the Parish Council objected to this application on the grounds above and the response made to Sedgemoor on the 8<sup>th</sup> June 2012

**46/12: Application No 07/12/00012 Erection of single storey and part two storey side extension to include garage , partly on the side and rear extension at 114, Brent Street Brent Knoll**

The Parish Council in Brent Knoll met last night to consider the above application and after detailed discussions decided to support this application on the basis of improved visual amenity to the property and the current arrangement of gates etc.

We hope that this information assists the planning considerations on this application.

**47/12: Application No 07/12/00013 Erection of single storey side and rear extension at 20, Brent Close Brent Knoll**

Brent Knoll Parish Council met last night to consider the above application and after detailed discussions decided to object to this application on the grounds of visual impact and reduced visual Splay there is also an issue regarding tree ownership on the border of the property affected by this proposal in addition to concerns over the ownership of the land on left of the boundary wall

**Cllr Osborn** left the room during the following planning consideration having declared prejudicial interest.

**48/12: Application No 07/12/00014: Use of residential Annexe as separate Dwelling at Woodbine Farm 144, Brent Street Brent Knoll**

The Brent Knoll Parish Council met last night to consider the above application and after detailed discussions decided to object to the application on the following basis

1. Part of a grade 2 listed building and it is not large enough for private dwelling
2. A considerable loss of privacy would ensue to neighbouring property
3. The would be increased traffic generation and therefore there are highway and road safety issues

We therefore think that this conversion of residential annexe to separate dwelling is inappropriate for this property.

**49/12: Letter from local resident regarding a recent application at Burton Row :** The Parish Council unanimously decided to draft a letter and to respond to the contents of this letter.

### Action Points

*Clerk to draft letter to the applicant in response to correspondence*

### **MATTERS OF CONSIDERATION**

**50/12: Play Equipment update :** Members of the Council met with contractor who has agreed that the work is far from satisfactory and will be repainting it and improving the surface areas.

### Action Points

*Clerk to chase up with contractor and to arrange Sign off with Parish Council prior to July meeting*

**51/12: Village MUGA Proposals:** The Parish Council are keen to develop a plan to improve facilities for older children in the village and with better sports facilities this is unanimously agreed by the Council. A Working group is to be formed to move the matter more quickly A group appointed as Cllr J Harper, Cllr P Osborn, Cllr C Townsend and the Clerk. First meeting to consider

Why the need

What do we need

Where to site the proposed MUGA

Cost benefit / Analysis and funding options

The group will then report back to the main Council and assess the next stage.

**52/12: Car Park Extension Proposal:** An idea to extend the current car park in the village is to be examined by a working group of Cllr P Osborn and Cllr R Ibrahim. This group will complete a feasibility report with plans of possible ways forward

**53/12 : Quotes for Toilet block renovation :** The Council have received three quotes for rendering the block together with guttering replacement. The quotes are very similar but in view of proposed expenditure in other areas it was unanimously decided to put the matter on hold and consider a three year plan of expenditure to include all items currently under discussion.

**54/12: Glebe Field response from Diocese:** This matter is now at a close as the diocese have responded and are not prepared to consider leasing the field to us.

**55/12: Parish Hall Meetings from September:** A decision to hold our meetings in the Parish Hall from September has been agreed ( subject to the readiness of the new extension) dates have been passed to Hall Secretary.

**56/12: Agenda change proposal to move planning:** A Proposal to place the planning items on the agenda was rejected by a majority and therefore will remain as it is for the future meetings.

**57/12: Keep Village Tidy :** Some concerns have recently raised regarding general untidiness around the village and spoiling the overall impact of the environment. The chairman will visit the offending sites and report back to the Parish Council with photograph evidence

**Action Points.**

*Cllr C Townsend to investigate further*

**58/12: Follow up from 26<sup>th</sup> May Open morning:** A decision to look at our communication within the village has been agreed . A local PR Person will be approached regarding this matter and to arrange for her to attend one of our meetings. Further comment on the open morning in general next month

**Action Points**

*Cllr C Townsend to make contact with PR Expert for meeting invite*

**59/12 RLT2 Funding update :** The Parish Council currently has £3500.00 available for additional pieces of play equipment for the green a small group set up to evaluate the need and type of equipment . This working group is Cllr C Trivett – Bill Cllr A Hurkett and Cllr B Freestone.

**Action Points**

*Working group to meet and consider what is needed in the village*

**60/12: Speeding Issues and associated matters :** A consideration to be given to purchase a British made Radar Speed sign for sole use in our village having the advantage of mobility and with built in flexibility. The model proposed would cost around £3245.00 exc Vat and details to be circulated to members for consideration by the Council.

**61/12: Signage to the Knoll :** It was agreed to replace a couple of signs including map due to wear and tear

**Action Points**

*Cllr J Harper to get arrange suitable quotes for new signage as agreed.*

**MATTERS OF REPORT**

**62/12 :** A Sign at the junction of Cedar Close and Manor Ride requires attention or replacement.

**63/12 :** To consider on the next agenda a letter to English Heritage regarding recent issues on consent

**The Meeting ended at 10.20 pm**

**The Next meeting of the Parish Council is on July 2nd**