

BRENT KNOLL PARISH HALL COMMITTEE
ANNUAL GENERAL MEETING
HELD ON
8TH MAY 2017 at 7:30pm

Present: Messrs R Filmer, E Fuller, J Page, M Hares & A Castle
Mesdames B Ward, J Butters, S Joyce & S Few

Apologies: Mr S Russell
Mrs K Russell

RF welcomed Neil Barnaby to the meeting.

Minutes: Minutes of the meeting held on the 9th May 2016 had been circulated. Proposed by EF and seconded by JB that the minutes were a true and accurate record, agreed by all and signed.

Chairman's Report: RF said it is interesting to see how much fund raising had taken place during 2016/17 - 200+ Club, Bazaars and thank you to all who help at the Bazaar, including Viv Hares and Elaine Fuller, Fougere Rouge, Book Sale, Top Mix, Fête, Queen's Birthday, Music on the Green with Kick the Kat, Open Gardens, Alan Castle Evening, Bar at the Tchaikovsky evening, Harvest Supper, Autumn Book Fair and Autumn Musical Evening which was organised by Pauline Chadwick. All these events were successful. We also received a donation from the Wassail. The following improvements have been carried out during the year, a storage unit built in the Jubilee Room, amp replaced, Land Registry sorted out, fence replaced, new cooker hood, vent installed in store room, feet bought for plastic chairs, taps replaced in toilets, LED lights installed in exit signs, hatch added to boiler, new tables, curtain rails replaced in hall, new fly zapper installed, chairs purchased from Woodlands, new stage and sandwich toaster purchased. Richard Bream, due to ill health, resigned as caretaker and a firm of cleaners took over the job of cleaning the building. Since the new cleaners started there have been positive comments from hirers. RF thanked JB and Pauline Chadwick, who took over the cleaning in the interim. Steve Russell, Karen Russell and Ged Keele joined the Committee and we said goodbye to Trish Mace. RF said thank you to all Committee members for helping at fund raising events and for their support during the last twelve months. MH thanked RF for his hard work during the year and the Committee agreed. RF also thanked MH for all the maintenance work he has done during the year and the Committee agreed.

Treasurer's Report: JP handed out the Accounts. **Fundraising:** some events were lower than last year, but other events were better. Bar sales on Beethoven/Tchaikovsky evening were different, but GK reminded JP that on one of these events some of the profit was donated to the Church. **Donations:** The largest donations came from John Harris (Wassail) and the Sedgemoor District Council and these have been used to buy the stage. The total income is up from last year. The basic expenses are up this year, but the average for the year is not much different. In 2015 the bill for the electricity was incorrect and so the electricity for 2016 was already paid for. **Maintenance:** This is up a little on last year. Mortgage: £12,303.68 paid to the Charity Bank during 2016. There is an amendment to the Treasurer's

Report which should read net year. GK asked JP who used the internet and JP said there are users who use overheads for their training courses. RF said he was pleased to see the hiring of the hall covers the running of the building. MH said thank you to JP for his hard work and the Committee agreed. JP told the Committee that it was difficult to split the different types of Hiring, as he did not receive that information when he received the money for hire. JB said she would itemise the hiring fees.

Booking Secretary's Report: JB said there is a new pilates class on a Monday evening. Somerset Skills and Learning are running taster sessions. There are seventeen regular users and numerous private bookings, mainly birthday parties. There have also been christening parties. JB said a couple of regular users no longer hire the Hall. MH thanked JB for looking after the bookings and the Committee agreed. RF asked JB if the computer support which was paid for was happening. JB said it was difficult to find the time to liaise with the support team.

Election of Committee: RF explained that all members are Trustees, some are elected and some are appointed. EF said it is now the Royal British Legion and no longer to be referred to as the Men's section. RF said there are three vacant spaces for organisation representatives on the Committee – Parish Council, Guides & Brownies and Women's Institute. SF to write to these organisations to ask if a member would like to join the Committee. BW proposed and AC seconded that the elected members of the committee be re-elected en-bloc (R Filmer, J Page, S Joyce, M Hares, S Russell and S Few) – proposal carried.

REPRESENTATIVES:

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| Bella Ward | – | Royal British Legion (Women's Section) |
| Eddie Fuller | – | Royal British Legion |
| Alan Castle | – | Short Mat Bowls |
| Karen Russell | – | Good Companions |
| Jenny Butters | – | Dog Club |
| Ged Keele | - | Parochial Church Council |
| Vacant | - | Parish Council |
| Vacant | - | Brownies & Guides |
| Vacant | - | Women's Institute |

MH thanked SF for being Secretary.

RF thanked Neil Barnaby for attending the AGM.

Meeting ended at 8:20pm

Chairman..... Date.....