

Brent Knoll Parish Council

Members responsibilities

Legal Framework

At all times to operate within the Code of Conduct
To declare personal, Prejudicial and Pecuniary interests on all relevant matters
Register all interests which will be published on line to include Spouse
To abide by the agreed Standing order regime
To behave at all times in a respectful manner to both members and residents
To attend meetings regularly and offer apologies where appropriate
To consent to filmed meetings which are published
To support the democratic decisions of the Council
Not to do anything or say anything to bring the Parish Council into disrepute

Commitments

The Parish Council members undertake the following responsibilities

To inspect the village green on a rota basis together with the car park toilet block and surrounding areas and to report at the next meeting

To be available for footpath inspections and to meet with suitable contractors from time to time

To attend the monthly and sometimes mid month meetings and come prepared having examined any planning matters on line

Periodically on a shared basis to undertake various projects to improving the village (in 2019) the toilet block and the play equipment surfaces were key projects)

The speed indicator device needs moving from location to location on an adhoc basis in conjunction with Richard Ibrahim

To attend with the Clerk on a rota basis the Parish Surgery in order to listen to residents who have concerns in and around the village.

Willing to take part in Working groups (Litter Picking , Tidying the green etc

Some members to be part of the various and regular tasks such as

Planning Liasion
Mini Audit and finance group
Trustees of Brent Knoll Charities
Highways reporting

Footpaths group
Attending Cluster meetings at Sedgemoor
SALC meetings
Flood Action group membership

To attend training sessions usually held at Sedgemoor or SALC during evening training from 6pm.

Annual meet the Councillor session usually in September to inform the public of our activity and purpose.

To deal with the various documents forthcoming from the Clerk for comment or requests on further actions.

These are a snap shot of the involvement needed for those who wish to pursue the nomination as a Councillor. It can be interesting at times but involves all members of the Council taking responsibility for the smooth operation of the Parish Council which will ultimately reflect on the condition and environment of the village. Most of the time we spend tends to be on the basics of village infrastructure.

It is likely that over the coming years the Parish Council will take on more project from District and County as budgets become even more stretched pressures to maintain services fall to the Parishes.

Meeting Times

1ST Wednesday of each month : 6.45pm to 9.30ish.

3rd Wednesday intermittent depending on Planning applications.

Parish Surgery : 4pm to 6pm 1st Wednesday.

Annual meeting : 3rd Wednesday April each year .

Training : SDC usually from 6pm .

Other meetings as required.

Owen Cullwick
Clerk