

BRENT KNOLL PARISH HALL

REPORT for 2012

During 2012 our accounts were affected by a number of items. The major change was due to the building of a new meeting room at the rear of the existing hall. This has a separate entrance and a lockable communicating door, so it can act as a venue in its own right, or be an extension to the old hall. Some grants were forthcoming, but a new ten year loan from the Charity Bank helped to cover the balance, with a small additional contribution from our own reserves. Note that a sum of £17,959.20 was paid directly by the donor to the builder but has been included within the accounts to show the true cost of the extension.

Revenues from hiring the hall were again slightly lower than the previous year, mainly due to the recession. However, the figure can also be affected by the fact that the amount actually collected during a financial year is included, without any contingency being made for money owing, but uncollected or unbilled. Our fund raising increased slightly even though we held fewer events. Expenditure on basics rose, largely due to an error by the electricity supplier, who had omitted to bill us properly during 2011, and to some cold weather. However, we did also manage to spend additional revenue on much needed items, such as crockery, a fridge, some tables and software for our now mechanised booking system (these have been shown under a different heading). Hiring revenue did not fully cover basic costs, but, as there were few payments to the Charity bank during the year, our fund-raising more than compensated for these costs and left a surplus.

Most of our major revenue sources, such as the 100 Club, Fete, BAD revues and Bazaars did well, with three out of the four actually increasing their contributions. Our thanks to all those who contributed to this.

One donation received during this year, from Sedgemoor District Council, was to finance a projector for the Jubilee Room. This was still in reserve at the cut-off time for the making of the accounts (but has been spent in 2013).

Overall, 2012 was another successful year and the extension, now known as the Jubilee Room, has already attracted new groups, societies, the local school and commercial organisations. Thank you to all who helped to achieve this.

BRENT KNOLL PARISH HALL

Accounts for the year ending 31 December 2012

PROFIT AND LOSS ACCOUNT

£	<u>INCOME</u>	£	£
2011	<u>HIRE OF HALL</u>		
7116	Local Societies//Local Groups/Regular users	6039.00	
816	Private//Local Occasional Users	1092.00	
797	Non Parish	1092.50	
926	Local Youth Organisations	905.45	
82	Hire of Equipment	<u>100.00</u>	
<u>9737</u>			9228.95
	<u>BANK INTEREST</u>		
5	Capital Reserve Account		5.41
	<u>FUND RAISING</u>		
2558	Brent Knoll Village Fete	2908.52	
193	Brent Knoll Gardens Scheme (teas)	93.75	
146	Music on the Green	480.37	
2316	100 Club	2340.00	
3	Quiz Nights - Red Cow		
2722	Bazaars	3380.26	
121	Private Bars		
531	Harvest Supper	869.39	
1396	BAD Revues	1176.60	
457	Crumbs from Headmasters Table		
91	Village Fun Day	216.20	
211	Music of the Night		
590	Spring Festival		
<u>11332</u>			11465.09
	Charity Bank Loan	60,000.00	
	Less money transfers	<u>44.40</u>	59,955.60
	<u>DONATIONS</u>		
	Build		
	Anonymous	3000.00	
	Nuttall Trust (to Viridor)	2000.00	
	BK Parish Council (to Viridor)	40.80	
	Viridor Credits (direct to A E Marsh)	17,959.20	
	Anonymous re plaque	<u>171.00</u>	
			23,171.00
	General		
500	Brent Knoll Parish Council	1000.00	
	Less paid to Viridor	<u>40.80</u>	959.20
	Sedgemoor DC re projector	1000.00	
	Anonymous	1.50	
82	100 Club members	130.00	
50	W. E. & J. Harris (Wassail)	<u>50.00</u>	
<u>632</u>			<u>2140.70</u>
21707	TOTAL INCOME		105,966.75
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Less EXPENSES

2011 BASIC COSTS

188	Water Rates	290.60	
538	Electricity	1548.10	
1030	Gas	1719.01	
35	Community Council Subscription	35.00	
3253	Cleaner/Housekeeping	4375.13	
71	Performing Rights Society	272.51	
1115	Insurance		
	Basic	1211.54	
	Build	223.75	
	Jubilee Room addl	<u>204.27</u>	
		1639.56	
945	Maintenance/Repairs	866.70	
20	Lottery Licence	20.00	
21	Village Green Licence/Event Licences	131.00	
<u>70</u>	Premises Licence	70.00	
7287			10,967.61

GENERAL

	Sign for Jubilee Room	15.00	
	Crockery, fridge, other kitchen equipment	2528.24	
	Avalon software (Booking system)	325.00	
	Gopak – tables	692.72	
	Refreshments re opening of Jubilee Room	101.75	
	Hygiene course	40.00	
109	2010 Bar carry over	<u> </u>	3702.71

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BUILDING COSTS

4910	New Meeting Room Extension – Architect	2927.56	
	A E Marsh Builder	58369.34	
	A E Marsh (Direct from Viridor)	20000.00	
	Powells solicitors	1099.65	
	B-o-S Interiors – blinds for Jubilee Room	191.00	
	A Stephens – carpets for Jubilee Room	867.93	
	Plaque for Jubilee Room	171.00	
895	As above – Planning Permission and Building Regs		
	Charity Bank Arrangement Fee	600.00	
145	Charity Bank Interest	<u>1764.01</u>	
			85,990.49

13345 **TOTAL EXPENDITURE**

100,660.81

21707 **TOTAL INCOME**

105,966.75

13345 **TOTAL EXPENDITURE**

100,660.81

8361 **Excess Income over Expenditure**

5,305.94

BRENT KNOLL PARISH HALL BALANCE SHEET 2012

<u>2011</u>			
<u>8361</u>	Excess Income over Expenditure		5305.94
	Balances c/fwd 31.12.11		
2120	Revenue Current a/c	1106.77	
	C a/c BAD balance	400.00	1506.77
7771	Rev Capital Reserve a/c		10275.96
256	100 Club a/c		374.28
<u>40</u>	Cash in Hand		<u>52.04</u>
<u>10187</u>			12209.05
188	<u>Less</u> Chqs o/s		<u>348.81</u>
	<u>Less</u> payment in advance		
9999			11860.24
239	Bar Stock		72.58
300000	Nominal value of Parish Hall	400000.00	
- 6666	<u>Less</u> Charity Bank Loan	<u>60000.00</u>	340000.00
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311933			357238.76
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	Represented by Bank Balance as at 31.12.12		
1507	Current a/c	4395.63	
400	BAD Balance	<u>400.00</u>	4795.63
9876	Capital Reserve a/c		11011.37
374	100 Club a/c		494.28
<u>52</u>	Cash in Hand		<u>40.00</u>
12209			16341.28
<u>349</u>	<u>Less</u> Cheques outstanding		<u>1585.16</u>
11860		11860.24	14756.12
73	Bar Stock		72.58
300000	Nominal value of Parish Hall	400000.00	
	Charity Bank Loan	<u>57589.94</u>	342410.06
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311933			357238.76
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In connection with my examination of these accounts, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act
 have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

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1. The capital sum of £2410.06 was repaid to the Charity Bank during the year 2011
2. The value of the hall is a nominal valuation based upon the work which has recently been completed and the ground value. It does not necessarily reflect a true market appraisal.
3. The total costs relating to the building of the new Jubilee Room should include the sum of £5949.39 expended in 2011.