

Brent Knoll Parish Council

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COUNCIL SUMMONS AND AGENDA

The next Monthly Meeting of Brent Knoll Parish Council will be held on
Wednesday 4th December 2024 at the Jubilee Room in the Parish Hall at 7pm

Public Session and Agenda Items

1. Apologies for absence (resolution to approve)
2. Declarations of Pecuniary (Registerable Interests and Dispensations)
3. Approve the Minutes from November 6th (Resolution to approve)
5. Planning Matters for Consideration

No Planning as of 27th November

6. Clerks report and Correspondence matters / and Surgery report

Working Group reports (Where appropriate pre circulated)
(Share Project Tracker for November 2024)

To receive a report from The Footpaths Team

To receive a report from the Highways

To update the Council on The Village Green Toilet Block/ Car Park

To receive a report from the staffing and audit group

To receive a report from the Buildings working group

Policy Introduction and Updates

Freedom of Information Policy re adoption (Pre Circulated)

Diversity and Equality (statutory) re adoption Pre Circulated

Scheme of Delegation for the Parish Council re adopted

To receive a report from the Somerset Council member

7. Financial Report and payments for **December 2024**

(Payment List Statutory approval for **December 2024** (Approved under Minute no (241/23 March 6th 2024)

(resolution to approve)

Variable Payment Listing **for December 2024**

(resolution to approve)

SLCC Membership fee for 2024/25 (Society of local council clerks)	£190.00
Somerset Council Dog Bin service for 2nd half year	£1100.74
Royal British Legion (Wreath)	£20.00

Standing Order for Cleanz Toilet contract from 22nd December **£299.00**

Telephone Box refurbishment /Painting Andy Selway previous Contractor
£400.00 plus Materials

Other Financial matters

- (a) To set a Precept for the year 2025/2026 Provisional
- (b) To update the Parish Council on the man budget to November
- (c) To update the Parish Council on the building project Budget

8. Matters for Consideration and Decisions December 2024

- (a) Shop/ Toilet Build Updating and any further decisions to be taken
 - (i) Completion Certificates and Hand over from the Builder
 - (ii) Shop opening event / dates
 - (iii) The Lease and final legal matters
 - (iv) Other matters to be considered not included above
- (b) Play area upgrades and quotes/ grants to consider / Safety matters
- (c) Update on Nuttall Trust grant application
- (d) Resolution to approve all meeting dates and rota matters for 2025
- (e) Benches in front of the new building and installation/ additions
- (f) Telephone Kiosk management and information posting
- (g) Litter Picking Equipment for Hill Lane Car Park

9. Matters of Report and agenda Items for **January 8th 2025 *(No Decisions)***

Date of Next Meeting and Surgery dates

The next full meeting of the Parish Council will be January 8th 2025at 7pm
Parish Surgery on **January 7th 2025** 10am to 12 Noon.