

Brent Knoll Parish Council

Clerk: Owen J Cullwick
4, Lockyers Field North Curry
Taunton TA3 6FB
clerk@brentknollpc.co.uk
[Tel No 07917 445215](tel:07917445215)

COUNCIL SUMMONS AND AGENDA

The next Monthly Meeting of Brent Knoll Parish Council will be held on

Wednesday 2nd October 2024 at the Jubilee Room in the Parish Hall at 7pm

Public Session and Agenda Items

1. Apologies for absence (resolution to approve)
2. Declarations of Pecuniary (Registerable Interests and Dispensations)
3. Approve the Minutes from 4th September 2024 (Resolution to approve)
5. Planning Matters for Consideration

07/24.00012: Erection of 24 ground mounted solar panels at Grove Farm Burton Row Brent Knoll TA9 4BP

6. Clerks report and Correspondence matters / and Surgery report

Working Group reports (Where appropriate pre circulated)
(Share Project Tracker for September 2024)

To receive a report from The Footpaths Team
To receive a report from the Highways
To update the Council on The Village Green Toilet Block/ Car Park
To receive a report (if any)from the staffing and audit group
To receive a report from the Buildings working group
To receive a report from the shop working group (if any)
Policy Introduction and Updates

None this month

To receive a report from the Somerset Council member

7. Financial Report and payments for **September 2024**

Payment List Statutory approval for **October 2024** (Approved under Minute no

(241/23 March 6th 2024)
(resolution to approve)

Variable Payment Listing **for October 2024**
(resolution to approve)

Office Expenditure for the period July to September 2024	£ 250.45
Parish Hall room hire account between	£ 91.00
Parish Hall booked by Paul Martin	£ 17.50
P Littlejohn external Audit Fee	£ 378.00
Annual Inspection fee for GB Sports	£ 114.00
Locum Clerk Hazel Brinton	£ 68.75
SALC annual subscription fees 2024/2025	£ 383.97
Public works Loan Board October payment for Loan 1	£ 1462.93
<i>(This is payment no 1 for Loan 1)</i>	

Other Financial matters

- (a) To present the operational budget update to September
- (b) To present the updated build budget to end of September, 2024
- (c) To present the PWLB Payments schedule for this year and onwards
- (d) Preparations for Annual budget setting meeting in November

8. **Matters for Consideration** and Decisions **September 2024**

- (a) Shop/ Toilet Build Updating and any further decisions to be taken
 - (i) Payments to Contractor and VAT Reclaims
 - (ii) The Building update / Paul Martin Matters
 - (iii) The Lease/ Legal update and discussion of pre circulated lease
 - (iv) Any other matters to be considered not included above
- (b) Play area upgrades and quotes/ grants to consider / Safety matters
- (c) Hill Lane Car Park gates (Quotes if available)
- (d) General Condition of Public Rights of Way
- (e) Samaritan bridge Signage ongoing matter

9. **Matters of Report** and agenda Items for **November 2024** *(No Decisions)*

Date of Next Meeting and Surgery dates

The next full meeting of the Parish Council will be **November 6th** at 7pm
Parish Surgery on **November 5th** 10am to 12 Noon.