

Brent Knoll Parish Council

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COUNCIL SUMMONS AND AGENDA

! Note Day and Date change

The next Monthly Meeting of Brent Knoll Parish Council will be held on

Tuesday 2nd July 2024 at the Jubilee Room in the Parish Hall at 7pm

Public Session and Agenda Items

1. Apologies for absence (resolution to approve)
2. Declarations of Pecuniary (Registerable Interests and Dispensations)
3. Approve the Minutes from June 5th 2024(Resolution to approve)
4. Co-option of two Members to serve on the Parish Council (The Parish Council will consider the applications and to adopt the Council's adoption Policy)
5. Planning Matters for Consideration
No Planning
6. Clerks report and Correspondence matters / and Surgery report

Working Group reports (Where appropriate pre circulated)
(Share Project Tracker for June 2024)

The Footpaths Team
The Highways Team
The Village Green Toilet Block/ Car Park
The Audit and staffing group
The Buildings Working Group
The Shop Working Group
Policy Introduction and Updates

None this month

The Report from the Somerset Council member.

7. Financial Report and payments for July 2024

Payment List Statutory approval for **July 2024** (Approved under Minute no
(241/23 March 6th 2024)
(*resolution to approve*)

Variable Payment Listing **for July 2024**
(*resolution to approve*)

PATA Payroll Services changes from Monthly SO To Annual	£ 107.00
Office Expenses and allowances for the period Apr to June	£ 335.76

Other Financial matters

- (i) Budget Update for July
- (ii) Authority for the Clerk and Chairman to make necessary payments during August as in previous years (resolution to approve)

8. Matters for Consideration and Decisions July 2024

- (a) Shop/ Toilet Build Updating and any further decisions to be taken
 - (i) The PWLB Loans and general finance/ Payments to Contractor
 - (ii) The Building update / Paul Martin Matters
 - (iii) The Lease/ Legal update
 - (iv) Any other Matters to be considered
- (d) ANPR Data and operational matters
- (e) Flood and groundwork considerations behind the church updates
- (f) Flood Action Group and Local Flood Plan updates
- (g) Dog Waste Matters in and around the village concerns

9. Matters of Report and agenda Items for **September 4th 2024 (*No Decisions*)**

Date of Next Meeting and Surgery dates

The next full meeting of the Parish Council will be **September 4th 2024** at 7pm
Parish Surgery on **September 3rd 2024** 10am to 12 Noon.

The following Provisional Meetings if needed as follows (for urgent planning matters)

July 17th 2024

August 7th 2024

August 21st 2024