

BRENT KNOLL PARISH COUNCIL

www.brentknollvillage.co.uk

Owen J Cullwick
Clerk to the Parish Council
Tel No: 07917 445215



4, Lockyer's Field
North Curry
Taunton Somerset TA3 6FB

Email

clerk@brentknollpc.co.uk

Notice of a Meeting of the Parish Council

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS

(Public Bodies (Admission to Meetings) act 1960

To Chairman Cllr C Townsend and Cllr M Borland, Cllr R Filmer, Cllr J Mathews , Cllr A Reason, Cllr N Summers,

In accordance with paragraph 7 & 10 (2) (b) of schedule 12 A of the Local Government Act 1972. You are hereby summoned to attend the following meeting of

Brent Knoll Annual Parish Council Meeting **APCM**

Parish Hall (Main Hall)

7.00pm

Wednesday

May 11th 2022

Owen J Cullwick.....

Clerk to the Parish Council

Friday 6th May 2022

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and providing that prior notice has been given to the Parish Clerk by 12 noon on the Friday preceding the meeting. Or prior to the meeting itself by permission of the Chairman.

This meeting will be filmed in accordance with 43(3) and (4) (i) of the Local Audit and Accountability Act 2014

AGENDA

1. **To Elect a Chairman for the forthcoming Council year**
2. **To receive Apologies** for Absence and to approve the reasons given (LGA 1972 s85(1))
3. **Declarations of Interests** (*members to declare any interests, including Disclosable Pecuniary interests they have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 s33 (b-e) NB This does not preclude any later declarations.*)
4. **To Elect a Vice Chairman** for the forthcoming Council year
5. **To approve and sign as a correct record the minutes** of the Meetings of the Parish Council Meeting held on **Wednesday 6th April and Wednesday 20th April 2022** *pre circulated and published*
6. **To Elect members for the following activities** (*for information only*)

The Planning Team
Footpaths
Highways
Staffing and Audit Monitoring
Shop Working Group
Payment Signatories
Brent Knoll Charities Trustees

Further Elected responsibilities to be discussed and actioned.

7. **Planning Matters for Council consultation** (*For submission to the planning authority*)

07/21/00006: Erection of detached two storey dwelling and formation of a new access at Journeys End Station Road Brent Knoll TA9 4BH. This is a revised application from 2021

8. **Policy Review and Adoption** (*For the newly elected Parish Council to consider*)

New Code of Conduct (recommended and adopted by the County) (**LGA**)
Parish Council Standing Orders
Filming of Meetings Policy
Financial regulations (Adopted on April 6th by outgoing Parish Council)

All further Policy Reviews to be undertaken during the following 6 months

9. **Finance Matters and Payments**

- (a) **To approve the Statutory payments** for May 2022 as per resolution **6th April 232/21**

To Include the following

Water 2 business
Staff Salary
Village Contract
Play Inspection

(b) **To approve the following variable payments** for May 2022

	<u>Amount</u> (Vat)
The Evolis Speed Indicator Device payment	£2276.18 (£379.36)
Flying Colours purchase of Ukrainian Flag	£92.04 (£15.34)
Internal Audit Fee to Richard Young	£25.00
SALC Remote Training 03/03/2022	£75.00
Council Insurance Policy Renewal 2022/2023	£1229.31

(c) **To approve financial** signatories and additional members

10. Matters of Decision by the Council (resolutions where appropriate)

- (a) **Land aquired by the Parish Council Hill Lane** (*Legal and structural*)
- (b) **The Parish Council Co-option Process and action**
- (c) **The Parish Surgery Dates** (*Pre Circulated*)
- (d) **The Parish Council meeting dates** (*Pre Circulated*)
- (e) **The Green Rota and inspection** (*New Template circulated*)
- (f) **Jubilee Celebrations** (*any updates or further decisions by the Council*)
- (g) **The Community Shop** (*Working group updating*)
- (h) **The Guidelines document for members**
- (i) **Register of Interests, Declarations and Expenses returns for members**

11. Matters of report (and to consider June agenda items no decisions to be taken on this item)

Date of Next Parish Council meeting **June 1st** in the Jubilee Room of the Parish Hall and to hold a Parish Surgery **May 31st** 10am to 12.00pm in the Jubilee Room. .