

BRENT KNOLL PARISH COUNCIL

Clerk of the Parish Council

Owen J Cullwick

Meadow View

7, Roscarrack Gardens

Falmouth

Cornwall

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You are hereby summoned to attend the **meeting** of the Council to be held on

VIRTUAL MEDIA

On the 7th October 2020 7pm

.....
Signed Owen Cullwick Clerk

2nd October 2020

AGENDA

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and providing that prior notice has been given to the Parish Clerk by 12 noon on the Friday preceding the meeting.

This zoom meeting will be filmed in accordance with 43(3) and (4) (i) of the Local Audit and Accountability Act 2014

Chairman to Open Meeting

Any member of the public wishing to speak with the Council should notify the Clerk 24 hours prior to the start of the meeting and will be invited via Zoom Conferencing to address the Parish Council.

Duncan Harvey from the Affordable team at Sedgemoor to update the Council on related issues for Bakers Field and 2, Brent Street with questions from the Council.

1. **To receive apologies**
2. **To receive declarations** of any pecuniary interests or personal and prejudicial interests.
3. **Confirmation of the minutes:** From the meeting on 2nd September and 16th September 2020
4. **Planning Applications**

07/20/00019: The Erection of a mobile building on site of existing Elliott Building (to be demolished) at Brent Knoll Church of England Primary School Brent Knoll.

07/20/00020: Erection of a single storey extension to rear (NE) Elevation at 152, Brent Street Brent Knoll TA9 4BE

5. **Reports (to receive reports on the following matters)**

To receive a report from District and County Councillor R Filmer

- (a) *Footpaths (To receive report from the footpaths Team) **Footpaths Team***
- (b) *Highways (on going issues)*
- (c) *Green / Car Park and Toilet Block (to receive a report)*
- (d) *GB Sports monthly report (Pre Circulated) **Clerk***
- (g) *Police / Crime / Speed watch/ SID Updates (Pre Circulated crime report) **General***

6. Correspondence Received: * Response and decisions as appropriate

(All correspondence items on the above to be circulated prior to meeting).

Scanned copy of recent letter from resident in Station Road

7. Finance and to approve payments

Statutory Payments made by electronic transmission as per the resolution made by the Parish Council on 24th March minute 187/19 under delegated Powers

New Payments for October 2020 to be made by electronic Transmission.

Jubilee Room Hire October 2019 to March 2020	£253.50.	<i>Non Vat</i>
Decision Power Website upgrading/ Compliance	£825.00	<i>Non Vat</i>
Green Perimeter fencing	£5280.00	<i>inc Vat £880.00</i>
PKF Littlejohn External Audit Fee	£240.00	<i>inc Vat £40.00</i>
Office Expenses July to September 2020	£136.10	<i>Non Vat</i>

Other Financial matters for resolution (as discussed by Audit Group 28th September 2020)

The following Items were discussed at the recent Audit group meeting and require resolutions to approve. (see meeting Notes)

- Cilca Training Clerk registration Paid Training from SALC £275.00 (item **g** update paper)
- Scribe Financial Software Adoption (item **h** update paper)
- Financial Regulations pre circulated (to be formally adopted) (item **I** update paper)
- National NALC Salary agreements in line with agreed rates for Council Clerks (Formal Resolution) (item **L** update paper)
- Additional Internet banking Signatories (item **d** update paper)
- Grant Applications for local groups agreement for BKN Notice (item **c** on update paper)

8. Matters for Consideration (decision if appropriate)

To consider the following matters

- (a) Community Shop (resolution to approve Cllr Filmer Cllr Townsend and Clerk to have any relevant talks with Shop steering group on Council involvement in the project) any discussions to be part of a forthcoming meeting.
- (b) Body's Lane footpath clearance / Stone projects (Hopefully quote from JP Mayo)
- (c) Dog and rubbish bin provision in the village additional site survey (see Costs)
- (d) Additional Planning member to replace D Sturgess
- (e) Planning White Paper and any feedback from Parish Council
- (f) Kill your Speed signage to approve the purchase of
- (g) The Speed Indicator Device and what is our latest plan of action (to Consider)
- (h) Licensing Changes requested at Brent House Bristol Road Brent Knoll

Newsworthy items and to agree any relevant press release

9. Matters of Report and agenda Items for the Virtual June Meeting

The Next Full Virtual meeting of the Parish Council is **November 4th 2020** with Provisional zoom meetings as required to take place on **October 21st 2020** for urgent planning matters only