

**BRENT KNOLL PARISH COUNCIL**

Clerk of the Parish Council

**Owen J Cullwick**

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You are hereby summoned to attend the **meeting** of the Council to be held in the **Jubilee Room** at the **Parish Hall** on at **7.00pm**

**Public Session followed by meeting**

**Wednesday 4<sup>th</sup> September 2019**

.....  
**Signed Owen Cullwick Clerk**

**29<sup>th</sup> August 2019**

*A document and planning study period will commence at 6.45pm a public session will be invited prior to the start of the meeting*

**AGENDA**

*Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and providing that prior notice has been given to the Parish Clerk by 12 noon on the Friday preceding the meeting.*

***This meeting will be filmed in accordance with 43(3) and (4) (i) of the Local Audit and Accountability Act 2014***

1. **To receive apologies**
2. **To receive declarations** of any pecuniary interests or personal and prejudicial interests.
3. **Confirmation of the minutes:** From the meeting held in July and August
4. **Planning applications for consideration and response**

Oakdale Appeal and to make any comments with regard to this appeal ref no **APP/V3310/W/19/3221928**

Westbrook Farm Appeal

Change of use of land from agriculture to form extension to caravan park for the siting of static caravans and timber chalets. **Location:** Westbrook Farm, Harp Road, Brent Knoll, Highbridge, Somerset, TA9 4HQ To consider any comments relating to this appeal

**07/19/00019: Erection of 2 detached dwellings, formation of new vehicular access and erection of a single storey rear extension to 111 to form an annexe (existing annexe to be demolished) at 111, Brent Street Brent Knoll TA94EH**

**07/19/00023 Cedar of Lebanon Fell (Tree Dead), T26- Horse Chestnut Remove dead wood back to healthy growing points and T20- Horse Chestnut Crown lift up to a height of 4m (max). at Ball Copse Hall Brent Knoll TA9 4DF**

5. **Reports** (to receive reports on the following matters)

*To receive a report from District and County Councillor R Filmer*

- (a) Footpaths
- (b) Highways
- (c) Green / Car Park and Toilet Block
- (d) GB Sports monthly report
- (e) Parish Surgery issues raised
- (f) Emergency Planning group ( Consider the arrangements for this group)
- (g) Police / Crime / Speed watch/ SID Updates
- (h) Clerks Matters/ New Laptop and associated

6. **Correspondence Received:** \* Response and decisions as appropriate

- (a) Any emails that require a decision other than matters covered on this agenda
- (b) Chest Tomb Updates from Brent Knoll Resident

(All correspondence items on the above to be circulated prior to meeting).

7. **Finance and to approve payments**

To approve the statutory payments Listing as previously circulated to members in **April 2019**

**To Include**

**Total of Statutory payments for September 2019**

**As agreed April 3<sup>rd</sup> 2019**

**£ 1562.60**

**Other variable payments**

New Council Laptop and Associated	<b>£ 519.97</b> ( £71.65 Vat )
Mike Watts work on the Knoll footpath	<b>£ 1284.00</b> ( £214.00) Vat)
GB Sports Annual Inspection	<b>£ 90.00</b> (15.00) Vat

Updated Budget / Any points raised from recent circulation.  
E'on contract renewal toilet block

8. **Matters for Consideration** (decision if appropriate)

*To consider the following matters*

- (a) 2, Brent Street Matters to be raised
- (b) Communications paper pre circulated first responses/considerations
- (c) Quotes for the Village Green tree work ( to Consider)
- (d) Code of Conduct Training confirmed as 30<sup>th</sup> September 6.30
- (e) Play Equipment report after GB Sports visit August
- (f) Tendering process update for village contract
- (g) Under 5 year old play equipment (to consider)
- (h) Chest Tomb Updates to consider
- (i) Sid Purchase and updates on new unit
- (j) Battleborough Lane footpath

9. **Matters of Report and agenda Items for the October 2<sup>nd</sup> meeting**

The Next meeting of the Parish Council is 2<sup>nd</sup> October at 7pm In the Jubilee room  
The monthly Parish Surgery will be between **4.30pm and 6pm** on the same day. A provisional meeting for any planning matters may be held if required on 17<sup>th</sup> September 2019 at 7pm no surgery on that day.