

**BRENT KNOLL PARISH COUNCIL**

Clerk of the Parish Council

**Owen J Cullwick**

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Falmouth

Cornwall

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You are hereby summoned to attend the **meeting** of the Council to be held in the **Jubilee Room** at the **Parish Hall** on at **7.00pm**

**Public Session followed by meeting**

**Thursday 31<sup>st</sup> October 2019**

.....  
**Signed Owen Cullwick Clerk**

**25<sup>th</sup> October 2019**

*A document and planning study period will commence at 6.45pm a public session will be invited prior to the start of the meeting*

**AGENDA**

*Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and providing that prior notice has been given to the Parish Clerk by 12 noon on the Friday preceding the meeting.*

***This meeting will be filmed in accordance with 43(3) and (4) (i) of the Local Audit and Accountability Act 2014***

1. **To receive apologies**
2. **To receive declarations** of any pecuniary interests or personal and prejudicial interests.
3. **Confirmation of the minutes:** From the meeting October 2<sup>nd</sup> 2019
4. **Planning applications for consideration and response**

**07/19/00025:** Part retrospective application for the change of use of land for travelers caravan site for 2 Pitches with each pitch comprising 1 mobile home. Also 1 semi detached dayroom and associated development at Oakdale Battleborough Lane Brent Knoll Highbridge Somerset.

**07/19/00026:** Pollard1 no. Hornbeam ( T1) 12m from the ground\_at100, Brent Street Brent Knoll Highbridge Somerset TA9 4EH

**07/19/00028:** Change of use and conversion of shop into a one bed annexe with garden area and 2 parking spaces\_at Brent Knoll Post Office 54, Brent Street Brent Knoll Highbridge Somerset TA9 4DT

5. **Reports (to receive reports on the following matters)**

*To receive a report from District and County Councillor R Filmer*

- (a) *Footpaths ( To receive report from the footpaths Team)*
- (b) *Highways ( on going issues)*
- (c) *Green / Car Park and Toilet Block ( to receive a report)*
- (d) *GB Sports monthly report ( Pre Circulated)*
- (e) *Parish Surgery issues raised ( During the afternoon session)*

- (f) *Emergency Planning group ( Consider the arrangements for this group)*
- (g) *Police / Crime / Speed watch/ SID Updates ( Pre Circulated crime report)*
- (h) *Clerks Matters ( Any reported matters not covered on the agenda elsewhere)*

6. **Correspondence Received:** \* Response and decisions as appropriate

- (a) Citizens Advice Bureau grant request
- (b) Request from Parish Hall for permission to use the green for a fete 13<sup>th</sup> June 2020 and Music on the green 18<sup>th</sup> July 2020. Decision required
- (c) Age UK Somerset

(All correspondence items on the above to be circulated prior to meeting).

7. **Finance and to approve payments**

To approve the statutory payments Listing as previously circulated to members in **April 2019**

**To Include**

**Total of Statutory payments for November 2019**

**As agreed April 3<sup>rd</sup> 2019**

**£ 1574.88**

**Other variable payments**

The Parish Hall room hire charges 3/7/2019- 30/09/2019	<b>£ 126.75</b>
David Bateman Tree Surgeon remedial work village green	<b>£ 380.00</b>
Cllr J Harper ( Signage for Battleborough Lane)	<b>£ 36.00</b>

**Other Financial Considerations**

Initial Considerations for Precept Budget 2020/21 Pre circulated budget proposal  
Financial upgrading Internet Banking / EDGE IT Accountancy ( Pre Circulated Paper)  
Grants in support of local organisations 2019/20.

8. **Matters for Consideration** (decision if appropriate)

*To consider the following matters*

8.1. ***Resolution to temporarily exclude members of the press and public on account of the confidential nature of the remaining business to be transacted, pursuant to standing orders 34 and 64 Clerk to read resolution for signing by Chairman and Clerk.***

- (a) To consider the village maintenance contract tender ( decision to be made).
- (b) SID Purchase / delivery and installation updates.
- (c) Battleborough Lane Post and Gates installation.
- (d) Village Green fencing issues / meeting with residents and rhyme updates.
- (e) Fox and Goose .
- (f) VE Day lighting of beacon and National Trust Permissions.
- (g) Under 5 year old play equipment ( deferred from Sept/Oct meetings).
- (h) Chest Tomb Updates to consider if any.
- (I) Health and Safety Policy ( previously circulated) to approve.

9. **Matters of Report and agenda Items for the December 4<sup>th</sup> 2019meeting**

The Next meeting of the Parish Council is **December 4<sup>th</sup> 2019** at 7pm In the Jubilee room  
The monthly Parish Surgery will be between **4.30pm and 6pm** on the same day. A provisional meeting for any planning matters may be held if required on **20<sup>th</sup> November 2019** at 7pm no surgery on that day.