

**BRENT KNOLL PARISH COUNCIL**

**Clerk of the Parish Council**

**Owen J Cullwick**

**Meadow View**

**7, Roscarrack Gardens**

**Falmouth**

**Cornwall**

**TR11 4FH**

**Email [clerk@brentknollpc.co.uk](mailto:clerk@brentknollpc.co.uk)**

**Tel No 01326 317923/ 07917 445215**

You are hereby summoned to attend the **meeting** of the Council to be held in the **Jubilee Room** at the **Parish Hall** on at **7.00pm**

**Public Session followed by meeting**

**Wednesday 8<sup>th</sup> May 2019**

**APCM**

.....  
**Signed Owen Cullwick Clerk**

**4<sup>th</sup> May 2019**

*A document and planning study period will commence at 6.45pm a public session will be invited prior to the start of the meeting*

**AGENDA**

*Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and providing that prior notice has been given to the Parish Clerk by 12 noon on the Friday preceding the meeting.*

***This meeting will be filmed in accordance with 43(3) and (4) (i) of the Local Audit and Accountability Act 2014***

***Welcome to the New Council by the outgoing Chairman and the Clerk***

**1. To Elect a New Parish Council Chairman for the year 2019/20**

*Current Chairman Richard Hall*

**To complete the process of declarations and register of interest forms**

To Elect a Vice Chairman for the year 19/20

To Elect a footpaths panel (normally 3 or 4 )

To Elect a highways co-ordinator (normally 1)

To Elect a Planning Liason group (normally 2 or 3 )

To Elect trustees for Brent Knoll Charities (normally 3 )

To Elect the Mini Audit group (normally 3 )

To Elect a SALC representative (normally 1 )

To Elect a Cluster group representative (normally 1 )

**Previous year 2018/19 Holders**

Current Cllr C Townsend

Current Cllrs J Harper, Cllr P Osborn Cllr D Knott Cllr C Trivett –Bill

Current Cllr M Borland

Current Cllr C Trivett –Bill Cllr R Hall

Current Cllr I Ward, Cllr R Filmer Cllr B Freestone Owen Cullwick clerk

Current Cllr A Hurkett Cllr J Harper Cllr Ward and Clerk

Current Cllr R Filmer

Current Cllr C Townsend

**To agree the meeting and Rota / Surgery dates for 2019/20**

**2. To receive declarations of any pecuniary interests or personal and prejudicial interests.**

**3. Confirmation of the minutes: From the meeting held on 3<sup>RD</sup> April 2019 ( by previous Council)**

4. **Planning applications for consideration**

5. **07/19/00011** : Erection of a single storey extension to rear ( North) and side ( West) elevation  
Erection of a first floor extension to rear ( North ) elevation over existing single storey.  
Installation of velux windows in loft and single storey element at Norwyn Station Road Brent Knoll  
TA9 4BH

**07/19/00012**: Change of use and conversion of barn to dwelling and change of use manege to  
Garden at Oak Hill Farm Burton Row Brent Knoll TA9 4BY.

**07/19/00016**: Erection of general purpose agricultural building at Ham Farm Ham Rod Brent Knoll  
TA9 4BJ

6. **Reports (to receive reports on the following matters)**

*County and District Report ( County Councillor R Filmer )*

- (a) *Footpaths*
- (b) *Highways*
- (c) *Green / Car Park and Toilet Block*
- (d) *GB Sports monthly report*
- (e) *Parish Surgery issues raised*
- (f) *Emergency Planning group*
- (g) *Police / Crime / Speed watch/ SID Updates*
- (h) *Clerks Matters*

7. **Correspondence Received:** \* Response and decisions as appropriate

(All correspondence items on the above to be circulated prior to meeting).

8. **Finance and to approve payments**

To approve the Statutory payments Listing as previously circulated to members in **April 2019**

**To Include**

**Total of Statutory payments for May 2019**  
**as agreed April 3<sup>rd</sup> 2019**

**£ 1562.60**

**Other variable payments**

Richard Young ( Internal Audit 2018/19)	<b>£ 20.00</b>
Wessex Water Account ( September 2018 to March 2019)	<b>£ 124.82</b>
SALC ( Somerset Association of Local Councils ) 2019/20 Subscription	<b>£ 330.27</b>
Honorarium to Amanda Reason ( Gardening Support)	<b>£ 100.00</b>
Honorarium to Rebecca Durston ( Gardening Support )	<b>£ 100.00</b>

**Bank Signatories for Unity Trust banking**

**Updated Budget for the first month of the new Financial year ( April )**

9. **Matters for Consideration** (decision if appropriate)

- (a) First Bus extension of Services and co-ordination with East Brent PC
- (b) Consider all deferred matters to be considered from the June meeting onwards

10. **Matters of Report and agenda Items for next meeting**

11. The Next meeting of the Parish Council is **5<sup>th</sup> June 2019** at 7pm In the Jubilee room  
The monthly Parish Surgery will be between **4.30pm and 6pm** on the same day