

BRENT KNOLL PARISH COUNCIL

Clerk of the Parish Council

Owen J Cullwick

Meadow View

7, Roscarrack Gardens

Falmouth

Cornwall

TR11 4FH

Email clerk@brentknollpc.co.uk

Tel No 01326 317923/ 07917 445215

You are hereby summoned to attend the **meeting** of the Council to be held in the **Jubilee Room** at the **Parish Hall** on at **7.00pm**
Public Session followed by meeting
Wednesday 3rd April 2019

.....
Signed Owen Cullwick Clerk

28th March 2019

A document and planning study period will commence at 6.45pm a public session will be invited prior to the start of the meeting

AGENDA

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and providing that prior notice has been given to the Parish Clerk by 12 noon on the Friday preceding the meeting.

This meeting will be filmed in accordance with 43(3) and (4) (i) of the Local Audit and Accountability Act 2014

- To receive any apologies for absence:** (and record approval if A resolution is taken)
- To receive declarations** of any pecuniary interests or personal and prejudicial interests.
- Confirmation of the minutes:** From The meetings held on 6th March 2019
- Planning applications for consideration**

07/19/00006: Erection of a general purpose agricultural Building at Rookery Farm Vole Road Mark TA94PE

07/19/00007: Application for prior approval of the erection of a single storey extension extending 3.75m from the rear East Elevation at 5, Brent Close Brent Knoll TA9 4EB

07/19/00008: Erection of a two storey and single storey extension to rear (South) Elevation_(on site of existing single storey extension to be demolished)_at Journeys End Station Road Brent Knoll TA9 4BH

07/19/00009: Installation of two dormer windows and two velux windows to front (South West) elevation to accommodate conversion of loft to living accommodation. At Dolphin Cottage Church Lane Brent Knoll TA9 4DG.

07/19/00010: Change of use conversion and extension of garage , workshop and store into dwelling. Change change of use of part of the paddock to garden and widening of existing vehicular access at The Laurels Wick Lane Brent Knoll TA9 4BU

07/19/00013: Change of use of land from agriculture to form extension to caravan park for the siting of static caravans and timber chalets. At Westbrook Farm , Harp Road Brent Knoll Highbridge TA9 4HQ

07/19/00014: Crown silver Birch Tree by 30% at 30, Brent Street Brent Knoll TA9 4DT

5. Reports (to receive reports on the following matters)

- (a) District Council report from Cllr R Filmer
- (b) County Council report from Cllr R Filmer
- (c) To receive any reports on Footpaths.
- (d) To receive highway reports and updates on current matters
- (e) To receive a report on the village green and toilet block and car park areas
- (f) To review the Monthly report from GB Sports (to consider any appropriate actions)
- (g) To receive a report from the flood mitigation group
- (h) To receive any reports from Parish Surgery and Police matters.
- (i) To receive a report from the Clerk on any current matters.

6. Correspondence Received: * Response and decisions as appropriate

- (a) The Parish of the Three Saints Brent Knoll (Project Support) under matters of Consideration item 8j of this agenda
- (b) Email from Speedwatch team regarding the future of the current structure to be Considered un item 8k of this agenda

(All correspondence items on the above to be circulated prior to meeting).

7. Finance and to approve payments

To approve the Statutory payments Listing as previously circulated to members.

To Include

Total of Statutory payments for April 2019

To be agreed in April 2019

£ 2939.78

Other variable payments

Moneysoft Payroll renewal Subscription 2019/20	£ 81.60
ICO Subscription for the year 2019/20	£ 40.00
Clerks Expenses and Allowance January to March 2019	£ 207.00
E'on Energy Supply for 4 th March 2019	£ 49.51
CPRE Subscription for 2019/20	£ 36.00
Paul Dixon Costs in connection with the Toilet Block	£ 4000.00

Staffing

Resolution to re affirm the Clerks employment details (circulated Paper)

Contract Agreements

To agree the contracts for Sedgemoor DC and Jp Mayo for 2019/20

Accounting Matters

- (a) To consider and approve the accounting statements for the period 2018/19 Including completed accounts
- (b) External Audit to resolve to approve all statements

8. Matters for Consideration (decision if appropriate)

- a. Grade 2 chest tomb restoration (**update**)
- b. Toilet Block upgrade any further decisions by the Council.
- c. Stiles across the Crooked Lane railway crossing/ Further updates.
- d. CPR Training.
- e. Improving the Village Surroundings
- f. The Rhynes on the right of the green
- g. To consider outstanding matters to be raised with newly elected Council in May
- h. Jason Mayo additional work at Village entrance project.
- i. To consider provision of apparatus for the under five age group
- j. To Consider the correspondence item under 6 a of this agenda (Parish Council Support)
- k. To consider the correspondence item under 6 b of this agenda (Speedwatch Structure)

9. Matters of Report and next meeting Agenda Items

- 10. Next Full meeting of the Parish Council will on **May 8th APCM** at 7pm in the Jubilee Room and A Parish Surgery on the same date 4.30pm to 6pm in the Jubilee room

