

BRENT KNOLL PARISH COUNCIL

Clerk of the Parish Council

Owen J Cullwick

Meadow View

7, Roscarrack Gardens

Falmouth

Cornwall

TR11 4FH

Email clerk@brentknollpc.co.uk

Tel No 01326 317923/ 07917 445215

You are hereby summoned to attend the **meeting** of the Council to be held in the **Jubilee Room** at the **Parish Hall** on at **7.00pm**

Public Session followed by meeting

Wednesday 2nd May 2018

APCM

.....
Signed Owen Cullwick Clerk

26th April 2018

A document and planning study period will commence at 6.45pm a public session will be invited prior to the start of the meeting

AGENDA

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and providing that prior notice has been given to the Parish Clerk by 12 noon on the Friday preceding the meeting.

This meeting will be filmed in accordance with 43(3) and (4) (i) of the Local Audit and Accountability Act 2014

Affordable Housing update Station Road from Duncan Harvey and Esther Carter officers from Sedgemoor District Council

Parish Council Elections

To Elect a Chairman (Declaration of Office to be signed)

To Elect a Vice Chairman

To Elect a Parish footpaths Officer

To Elect a footpaths Panel

To elect a planning liaison team

To Elect Trustees of Brent Knoll Charity

To Elect a Highways Rep

To Elect Salc representative

To Elect A general purposes group

1. **To receive any apologies for absence:** (and record approval if A resolution is taken)
2. **To receive declarations** of any pecuniary interests or personal and prejudicial interests.
3. **Confirmation of the minutes:** From The meeting held on 4th April 2018
4. **Planning applications for consideration**

07/18/00002: Installation of an engraved stone commemoration plaque to existing war memorial at St Michael's Church Brent Knoll

07/18/00008: Certificate of Lawfulness for the existing use of a property as a separate self contained dwelling (use class C3) at Woodbine Farm 144, Brent Street Brent Knoll TA9 4BE

07/18/00007: Erection of a Porch at Brock House Burton Row TA9 4BP

5. **Reports** (to receive reports on the following matters)

- (a) To receive any reports on Footpaths.
- (b) To receive highway reports and updates on current matters
- (c) To receive a report on the village green and toilet block and car park areas
- (d) To review the Monthly report from GB Sports (to consider any appropriate actions)
- (e) To receive a report from the flood mitigation group
- (f) To receive any reports from Parish Surgery and Police matters.
- (g) To receive a report from the Clerk on any current matters.

6. **Correspondence Received:** * Response and decisions as appropriate

- (a) Thank you Letter from Somewhere House Charity (For Information)
- (b) Internal Audit Letter from Richard Young (For Information)
- (c) Letter from Secretary of Parish Hall (flying the flag on 9th June) (for a response)

(All correspondence items on the above to be circulated prior to meeting).

7. **Finance and to approve payments**

To approve the Statutory payments Listing as previously circulated to members

To Include

Total of Statutory payments for April 2018

As agreed in April 2018

£ 2829.33

Other variable payments

Richard Young Internal Audit Fee	£ 20.00
SALC Training Fee	£ 50.00
SLCC New Edition of Arnold Baker Council Administration	£ 73.60
Mendip Community Transport (agreed Grant)	£ 50.00
Ceramic Poppy Project (Previously agreed Grant)	£ 100.00
David Welland (3 Posts on Brent Street)	£ 155.00
SDC Precept Part 1 Payment to Parish Council	£ 15564.50 credit

Resolution for the above payments

- (a) Audit Update for Internal and external

8. **Matters for Consideration** (decision if appropriate)

- a To update on any further issues relating to telephone Kiosk refurbishment
- b To consider options for the Play Surface areas (Update from Cllr Townsend)
- c To consider quotations from Andy Selway on additional painting matters
- d Updating from two recent training events SLCC AND SALC
- e Nuttall Bench replacement on triangle area Church Lane update
- f SID Unit confirmation of re Installation
- g Flooding In Brent Street drainage board and highway matters
- h. Affordable Housing resolution to approve matters to move the process forward
- i. Potential Flooding issues for properties in Church Lane/ Surrounding issues
- j. Gardening plans for the A38 end of Brent Street 2018

9. **Matters of Report and next meeting Agenda Items**

10. The Next full meeting of the Parish Council is **6th June 2018** with Parish Surgery at 4pm
In the Jubilee room of the Parish Hall **16th May 2018 7pm Provisional meeting** of the Parish Council to consider any urgent applications for planning.