

# **BRENT KNOLL PARISH COUNCIL**

Clerk of the Parish Council

**Owen J Cullwick**

Meadow View

7, Roscarrack Gardens

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Cornwall

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You are hereby summoned to attend the **meeting** of the Council to be held in the **Jubilee Room** at the **Parish Hall** on at **7.30pm**

**Wednesday 7<sup>th</sup> June 2017**

.....  
**Signed Owen Cullwick Clerk**

**1<sup>st</sup> June 2017**

*A document and planning study period will commence at 7.00pm a public session will be invited prior to the start of the meeting*

## **AGENDA**

*Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and providing that prior notice has been given to the Parish Clerk by 12 noon on the Friday preceding the meeting.*

*This meeting will be filmed in accordance with 43(3) and (4) (i) of the Local Audit and Accountability Act 2014*

1. **To receive any apologies for absence:** (and record approval if A resolution is taken)
2. **To receive declarations** of any pecuniary interests or personal and prejudicial interests,
3. **Confirmation of the minutes:** From **The meeting held 19<sup>th</sup> April and 3<sup>rd</sup> May 2017**
4. **Planning to consider applications**

**07/17/00015: Retrospective application for the erection of a dwelling** at Church Gardens Church Lane Brent Knoll TA9 4DG.

**24/17/00013: : Change of use of 2 existing barns to 3 self contained holiday lets, including the creation of new openings and raising the roof line of barn 2 by 600mm.** at Burton Row Farm , Burton Row East Brent, TA9 4DA'

**For information only** a delegated application for a certificate of lawfulness at Brent Knoll Primary School for a proposed installation of a temporary classroom on site of existing wooden hut **07/17/00009**

6. **Reports (to receive reports on the following matters)**

- ( a ) To receive any reports on Footpaths.
- ( b ) To receive highway reports.
- ( c ) To receive a report on the village green and toilet block.
- ( d ) To review the Annual report pre circulated prior to meeting.
- ( e ) To receive a report from the flood mitigation group.
- ( f ) To receive any reports from Parish Surgery and Police matters.

( g ) To receive a report from the Clerk on any current matters.

7 **Correspondence Received:** \* Response and decisions as appropriate

- ( a ) Letter confirmation of Internal Audit
- ( b ) Letter to the Council and clerks Response from resident.
- ( c ) Clerks letter to resident in Portman Place

(All correspondence items on the above to be circulated prior to meeting).

8. **Finance and to approve payments**

**To Include**

**Total of Statutory payments for June 7th 2017**

**As agreed in April 2017**

**£ 1414.00**

Other variable payments

Richard Young Internal Audit fee	£ 20.00
JD Pope Hills to Levels Completion( see attached breakdown)	£ 23,317.80
Room Hire for Parish Hall	£ 223.25
Came and Company Insurance renewal 2017/18	£ 827.05

**Resolution to approve the above payments**

**Other Finance Matters**

Community Infrastructure Levy payments  
External Audit Update  
Electors rights compliance  
Budget Update

9. **Matters for Consideration** (decision if appropriate)

- (a) Updates on two recent enforcement matters with Sedgemoor
- (b) Neighbourhood Plan and Village Design Statement working group update
- (c) Clerks Appraisal completion
- (d) Adults Exercise Equipment proposals ( Working Group) updating so far

10. **Matters of Report**

11. Agenda Items for next meeting

Chairman, Clerk and Members

Next full meeting of the Parish Council is **July 5<sup>th</sup>** provisional meeting if required  
on **21<sup>st</sup> June 2017**