

BRENT KNOLL PARISH COUNCIL

Clerk of the Parish Council

Owen J Cullwick

Meadow View

7, Roscarrack Gardens

Falmouth

Cornwall

TR11 4FH

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Tel No 01326 317923/ 07917 445215

You are hereby summoned to attend the **meeting** of the Council to be held in the **Jubilee Room** at the **Parish Hall** on at **7.30pm**

Wednesday 3rd May 2017

.....
Signed Owen Cullwick Clerk

29th April 2017

A document and planning study period will commence at 7.00pm a public session will be invited prior to the start of the meeting

AGENDA

APCM

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and providing that prior notice has been given to the Parish Clerk by 12 noon on the Friday preceding the meeting.

This meeting will be filmed in accordance with 43(3) and (4) (i) of the Local Audit and Accountability Act 2014

1. Election of Officers for the period 2017/18

To Elect a Chairman (Declaration of Office to be signed)

To Elect a Vice Chairman

To Elect a Parish Officer

To Elect a footpaths Panel

To elect a planning liaison team

To Elect Trustees of Brent Knoll Charity

To Elect a Highways Rep

To Elect Salc representative

To Elect A Finance audit group (monitoring)

2. To receive any apologies for absence: (and record approval if A resolution is taken)

3. To receive declarations of any pecuniary interests or personal and prejudicial interests,

4. Confirmation of the minutes: From The meeting held 5th April 2017

5. Planning to consider applications

**07/17/00008 Variation of condition2 and removal of condition 5 of planning permission
07/12/00011 (Conversion of store/maintenance building into caravan site reception office and wardens residential accommodation) to substitute approved drawings and to amend the proposed external materials on land at Westbrook Farm Harp Road Brent Knoll**

6. **Reports (to receive reports on the following matters)**

- (a) To receive any reports on Footpaths.
- (b) To receive highway reports.
- (c) To receive a report on the village green and toilet block.
- (d) To review the Annual report pre circulated prior to meeting.
- (e) To receive a report from the flood mitigation group.
- (f) To receive any reports from Parish Surgery and Police matters.
- (g) To receive a report from the Clerk on any current matters.

7 **Correspondence Received:** * Response and decisions as appropriate

- (a) Residents letters and Correspondence

(All correspondence items on the above to be circulated prior to meeting).

8. **Finance and to approve payments**

To Include

Total of Statutory payments April 5th 2017

2016 as agreed

April 5th 2017

£ 2615.70

Other variable payments

Agreed grant to our village gardeners

£ 80.00

Wessex Water Account for 28th March

£ 146.28

Resolution to approve the above payments

Other Finance Matters

9. **Matters for Consideration** (decision if appropriate)

- (a) Crooked Lane any updates from Axe Brue on commencement of work.
- (b) Neighbourhood Plan and Village Design Statement
- (c) Fencing Installation in Battleborough Lane
- (d) Adults Exercise Equipment proposals (Working Group)
- (f) Tesco Bags for Life.
- (g) Meet the Councillor morning Confirmed Date

10. **Matters of Report**

11. Agenda Items for next meeting

Chairman, Clerk and Members

Next full meeting of the Parish Council is **June 7th and Parish Surgery 4pm and provisional meeting if required on 17th May 2017**